

## Developmental follow-up of preterm babies Committee meeting

Date: 15/09/2015

Location: Royal College of Obstetricians and Gynaecologists, London

Minutes: Confirmed

**NICE** National Institute for  
Health and Care Excellence

<b>Committee members present:</b>	
Gillian Baird (Chair)	Present for notes 1 – 6
Sally Jary	Present for notes 1 – 6
Celia Harding	Present for notes 1 – 6
Claire Rohan	Present for notes 1 – 6
Betty Hutchon	Present for notes 1 – 6
Tilly Pillay	Present for notes 1 – 6
Joe Fawke	Present for notes 1 – 6
Sarra Hoy	Present for notes 1 – 6
Joanna Goodman	Present for notes 1 – 6
Samantha Johnson	Present for notes 1 – 6
Jennifer Baulcomb	Present for notes 1 – 6

<b>In attendance:</b>		
Annabel Flint	NCC-WCH Project Manager	Present for notes 1 – 6
Vanessa Delgado Nunes	NCC-WCH Guideline Lead	Present for notes 1 – 6
Yelan Guo	NCC-WCH Senior Research Fellow	Present for notes 1 – 6
Alex Bates	NCC-WCH Senior Health Economist	Present for notes 1 – 6
Melanie Powell	NCC-WCH Assistant Project Manager	Present for notes 1 – 6
Sadia Janjua	NCC-WCH Research Fellow	Present for notes 1 – 6
Timothy Reeves	NCC-WCH Information Scientist	Present for notes 1 – 6
Ben Doak	NICE Guideline Commissioning Manager	Present for notes 1 – 6
Laura Sadler	NICE Public Involvement Adviser	Present for notes 1 – 6

**Apologies:**

Stephen Murphy

NCC-WCH Clinical Director

Nashwa Matta

Committee member

**1. Welcome and objectives for the meeting**

The Chair welcomed the Committee members and attendees to the first meeting on the developmental follow-up of preterm babies. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: an introduction to conflict of interests and declarations of interests; information science and health economics in guideline development; how NICE guidelines are developed; patient involvement; reviewing evidence; refining clinical questions; developing protocols and reviewing the scope.

**2. Confirmation of matter under discussion, and declarations of interest**

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was the developmental follow-up of preterm babies.

The Chair asked everyone to verbally declare any interests that have arisen other than those already submitted.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
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Samantha Johnson	Developmental Psychologist and Senior Research Fellow, Leicester University	Four active research grants; all specific to different aspects of developmental follow up. One from Action Medical Research, two from the Medical Research Council and one from the Nuffield Foundation. Has also published peer reviewed	Non-personal financial specific	No further action necessary.
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		journal papers and book chapters relating to outcomes following preterm birth		
Betty Hutchon	Head Paediatric Occupational Therapist - Royal Free Hospital	Provides training and guidance in the use of developmental assessments, in particular Bayley III and sometimes charges for said training. Also worked closely with test publishers, Pearson.	Personal financial specific	No further action necessary
Betty Hutchon	Head Paediatric Occupational Therapist - Royal Free Hospital	Provides advice and support to staff at the Brazelton Centre UK and the Bobath Centre London.	Personal financial specific	No further action necessary

Sarra Hoy	Lay member	Wrote an article for a personal blog which was subsequently used to publicise Scottish Book Week, she was paid a small fee for this which was donated to the baby charity Tommy's.	Personal financial specific	No further action necessary
Joe Fawke	Consultant Neonatologist, University Hospitals Leicester NHS Trust	Working group member, Course Manual Editor, Course Director and Newborn Life Support Course Director for Resuscitation Council UK Advanced Resuscitation of the Newborn	Non-personal non-financial specific	No further action necessary

		Infant (ARNI). He is also Course Co-Director for the Neonatal High Fidelity Simulation Instructor Course and Paediatric Training Programme Director for Health Education East Midlands.		
Joe Fawke	Consultant Neonatologist, University Hospitals Leicester NHS Trust	Member of the Resuscitation Council (UK) Advanced resuscitation of the Newborn infant working group	Personal nonfinancial specific	No further action necessary

Joe Fawke	Consultant Neonatologist, University Hospitals Leicester NHS Trust	Co-author, Advanced Resuscitation of the Newborn Infant course manual	Personal nonfinancial nonspecific	No further action necessary
Claire Rohan	Consultant Paediatrician, Chase Farm & Barnet NHS Trust	Husband is local GP principal and Board member on clinical commissioning group	Personal nonfinancial nonspecific	No further action necessary

#### 4. Presentations

The Chair introduced Vanessa Delgado Nunes, Guideline Lead, who gave a presentation on the NICE conflicts of interest policy and took questions from the Committee.

The Chair introduced Timothy Reeves, Information Scientist, who gave a presentation on the role of information science in guideline development and took questions from the Committee.

The Chair introduced Ben Doak, NICE Guideline Commissioning Manager, who gave a presentation on how NICE guidelines are developed and took questions from the Committee.

The Chair introduced Laura Sadler, NICE Patient Involvement Adviser, who gave a presentation on patient involvement in guideline development and took questions from the Committee.

The Chair introduced Alex Bates, Senior Health Economist, who gave a presentation on the role of health economics in guideline development and took questions from the Committee.

The Chair introduced Yelan Guo, Senior Research Fellow and Sadia Janjua, Research Fellow, who gave a presentation on the introduction to reviewing evidence and using GRADE and took questions from the Committee.

Vanessa Delgado Nunes gave a presentation on the process of developing protocols.

The Committee thanked everyone involved for their presentations and contribution to the development of the guideline.

#### 5. Questions and discussion

The Chair led the Committee through a discussion on the scope and key concepts for the developmental follow-up of preterm babies.

Vanessa Delgado Nunes led the Committee through the process of drafting the protocol for the risk of developmental disorders.

**6. Any other business**

There were no other items of business. The Chair thanked the Committee for attending and closed the meeting.

**Date of next meeting:** 22/10/2015

**Location of next meeting:** Royal College of Obstetricians and Gynaecologists,  
London