

Developmental follow-up of preterm babies Committee meeting 10

Date: 11/10/2016

Location: Royal College of Obstetricians and Gynaecologists, London

Minutes: Confirmed

Committee members present:	
1. Gillian Baird (Chair)	Present for items 1-8
2. Jennifer Baulcomb	Present for items 1-8
3. Joe Fawke	Present for items 1-8
4. Joanna Goodman	Present for items 1-8
5. Celia Harding	Present for items 1-8
6. Betty Hutchon	Present for items 1-8
7. Sarra Hoy	Present for items 1-8
8. Sally Jary	Present for items 1-8
9. Samantha Johnson	Present for items 1-8
10. Nashwa Matta	Present for items 1-8
11. Nicola O'Connor	Present for items 1-8
12. Tilly Pillay	Present for items 1-8
13. Claire Rohan	Present for items 1-8
Co-opted committee member:	
14. Neil Marlow	Present for items 1-8
NGA staff in attendance:	
15. Maija Kallioinen	Systematic reviewer
16. Sadia Janjua	Systematic Reviewer, present for items 5-8
17. Sabrina Naqvi	NGA Project Manager
18. Vanessa Delgado Nunes	NGA Guideline Lead
19. Matthew Prettyjohns	NGA Senior Health Economist
20. Victoria Rowlands	NGA Project Manager
NICE staff in attendance:	
21. Katie Perryman Ford	NICE Guideline Commissioning Manager
22. Lyn Knott	NICE Editor
Apologies:	

Stephen Murphy	NGA Clinical Adviser	
Tim Reeves	NGA Information Scientist	

Day 1: Wednesday 11th October 2016

1. Welcome, housekeeping, introductions, apologies and minutes from last meeting

The Chair welcomed the Committee members and attendees to the meeting on Developmental follow-up of preterm babies.

The Chair introduced Victoria Rowlands, NGA project Manager, who will be replacing Sabrina Naqvi on the guideline.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting, barring an update to the list of apologies.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Developmental follow-up of preterm babies

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Samantha Johnson	Developmental Psychologist and Senior Research Fellow, Leicester Uni	Presentation to the International Neonatal Consortium (INV) at the European Medicines Agency London (Sep 2016) on 'Using routine data for long term developmental outcome assessment'.	Specific, personal, nonfinancial	No action needed

Samantha Johnson	Developmental Psychologist and Senior Research Fellow, Leicester Uni	Two Presentations given (sep 2016) at University of Bergen, Norway on 'Psychiatric outcomes following extremely preterm birth' and 'Understanding educational outcomes and mathematics learning difficulties following very pre term birth'	Specific, personal, nonfinancial	No action needed
Neil Marlow	Professor of Neonatal Medicine - UCL EGA	Advice to Novartis and Shire on outcome measures for trials (remunerated through	Non Specific, personal, financial	No action needed

	Institute for Women's Health	consultancy agreement)		
Neil Marlow	Professor of Neonatal Medicine - UCL EGA Institute for Women's Health	Lecture including Long term outcomes data to BAPM founders Lecture (Sep 2016)	Specific, personal, nonfinancial	No action needed
Neil Marlow	Professor of Neonatal Medicine - UCL EGA Institute for Women's Health	British association of Perinatal medicine founders lecture given September 2016	Personal, financial, non-specific	No action needed

The chair and a senior member of the developers team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Evidence review on Information sharing.

The Chair introduced Maija Kallioinen, Systematic reviewer, who presented the evidence review on information sharing.

Morning break: 11:30-11:45

4. Drafting recommendations on Information Provision to Parents and Carers of Pre term babies.

The Chair led the Committee through drafting recommendations on the topic, which were documented in Evidence Review Information provision to parents and carers of preterm babies draft chapter. *Lunch break: 12:40-13:10*

5. Lay Member Forum

There were no service user or carer concerns.

6. Evidence Review on Information Provision

The Chair introduced Sadia Janjua, Systematic Reviewer, who presented the evidence review on Support to Parents and Carers draft chapter.

7. Drafting Recommendations on Information provision to Parents and Carers of preterm babies.

The Chair led the Committee through drafting recommendations on the topic, which were documented in the Support to Parents and carers draft chapter.

8. Any other business

There were no other items of business.

The next Guideline committee meeting will be held on the 24th and 25th November 2016.