

4.0.03 DOC Cmte minutes

Faltering growth in children: recognition and management Committee meeting

Date: 25/01/2016 & 26/01/2016

NICE National Institute for
Health and Care Excellence

Location: Royal College of Obstetricians and Gynaecologists, London

Minutes: Confirmed

Committee members present:	
Russell Peek (RP)	(Present for notes 1 – 6)
Alison Spiro (AS)	(Present for notes 1 – 6)
Caroline Roberts (CR)	(Present for notes 1 – 6)
Annalou Louw (AL)	(Present for notes 1 – 6)
Anne Marie Frohock (AMF)	(Present for notes 1 – 6)
Charlotte Wright (CW)	(Present for notes 1 – 6)
Rachel Pidcock (RPi)	(Present for notes 1 – 6)
Shel Banks (SB)	(Present for notes 1 – 6)
Denise Pemberton (DP)	(Present for notes 1 – 6)
Gordon Allan (GA)	(Present for notes 1 – 6)
Rachel Bryant-Waugh (RBW)	(Present for notes 1 – 6)

In attendance:		
Katie Perryman-Ford (KPF)	Guideline Commissioning Manager	(Present for notes 1 – 6)
Laura Sadler (LS)	Public Involvement Adviser	(Present for notes 1 – 6)
Simran Chawla (LC)	Public Involvement Adviser	(Present for notes 1 – 6)
Katie Perryman-Ford (KPF)	Guideline Commissioning Manager	(Present for notes 1 – 6)
Katharina Dworzynski (KD)	Senior Research Fellow and Guideline Lead	(Present for notes 1 – 6)
Anne Carty (AC)	Project Manager	(Present for notes 1 – 6)

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Valentina Ricci (VR)	Research Fellow	(Present for notes 1 – 6)
Alex Bates (AB)	Senior Health Economist	(Present for notes 1 – 6)
Stephen Murphy	Clinical Co-Director for Women’s and Children’s Health	(Present for notes 1 – 6)

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 1st meeting on Faltering Growth. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Presentations from NCC-WCH on guideline development.
- Finalising the review questions for the guideline.
- Drafting recommendations based on the review of the evidence for nutritional interventions for faltering growth.
- Presenting the preliminary findings on non-nutritional interventions for faltering growth.
- Finalising search protocols for breast-feeding, risk factors, information and support and thresholds for concern.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Faltering Growth.

The Chair asked everyone to verbally declare any interests

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Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Alison Spiro	Specialist Health Visitor in Infant Feeding, Northwick Park Hospital	Baby Feeding Law Group	Personal Specific Non-Financial	No action needed
<p>The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.</p>				
<p>3. Minutes of last meeting</p>				
<p>The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee suggested the following changes:</p>				
<ul style="list-style-type: none"> • A declaration of interest by Rachel Brayant-Waugh was added to the minutes. 				
<p>4. Presentations</p>				
<p>The Chair introduced Valentina Ricci, Senior Research Fellow who gave a presentation on GRADE methodology. Valentina Ricci took questions from the group.</p>				
<p>The Chair introduced Katharina Dworzynski, Senior Research Fellow and Guideline Lead who gave a presentation on Minimally Important Differences. Katharina Dworzynski took questions from the group.</p>				
<p>Valentina Ricci gave a presentation on the evidence nutritional interventions for faltering growth. Valentina Ricci took questions from the group.</p>				
<p>Katharina Dworzynski, gave a presentation on drafting recommendations and Linking Evidence to Recommendations. Katharina Dworzynski took questions from the group.</p>				
<p>The Chair introduced Alex Bates, Senior Health Economist who gave a presentation on role of health economic plan and conceptual model. Alex Bates took questions from the group.</p>				
<p>The Committee thanked Katharina Dworzynski, Valentina Ricci and Alex Bates for their presentations and contribution to the development of the guideline.</p>				

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5. Questions and discussion

The Committee discussed the evidence on nutritional interventions and wrote recommendations based on this evidence.

The Committee discussed and finalised the search protocol for interventions relating to breastfeeding.
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The Committee discussed and finalised the search protocol for risk factors.

6. Any other business

There was no other business

Date of next meeting: 7th March 2016

Location of next meeting: Royal College of Obstetricians and Gynaecologists,
London