

NICE Collaborating Centre for Social Care

Child abuse and neglect Guideline Development Group meeting 3

Monday 16th February 2015
SCIE Offices, Shared Meeting Space, 206 Marylebone Rd, London NW1 6AQ

Minutes

Guideline Development Group Members	
Name	Role
Corinne May-Chahal (CM-C)	GDG Chair
Danya Glaser (DGI)	Researcher
Gillian Finch (GF)	Service user/carer
Jade Blake (JBI)	Service user/carer
John Devaney (JDe)	Social worker
June Leat (JL)	Service user/carer
Katherine McKay (KM)	Paediatrician
Leila Stroud (LS)	Head of safeguarding
Linda Jenkins (LJ)	Named Nurse Safeguarding Children
Mark Anslow (MA)	Service manager
Vimal Tiwari (VT)	General Practitioner

Other invitees

The NCCSC is a collaboration led by SCIE



Name	Role	Organisation
Beth Anderson (BA)	Senior Lead	NCCSC (SCIE)
Palida Teelucknavan (PT)	Project Manager	NCCSC (SCIE)
Hannah Roscoe (HR)	Lead Systematic Reviewer	NCCSC (SCIE)
Irene Kwan (IK)	Systematic Reviewer	NCCSC (EPPI)
Naila Dracup (ND)	Information Specialist	NCCSC (SCIE)
Ted Barker (TB)	Research Assistant	NCCSC (SCIE)
David Gough (DGo)	Topic Adviser	NCCSC (EPPI)
Jenni Beecham (JBe)	Economist	NCCSC (PSSRU)
Marija Trachtenberg (MTr)	Economist	NCCSC (PSSRU)
Jenny Myers (JM)	D&A lead	NCCSC (RiP/RiPfA)
Jaimella Espley (JE)	Editor	NICE
Alix Johnson (AJ)	PIP Lead	NICE
Nick Staples (NS)	Project Manager	NICE
Sarah Richards (SR)	Economist	NICE

Apologies

Name	Organisation
Amanda Edwards (AE)	NCCSC (SCIE)
Annie Soffe (AS)	GDG member
Debbie Eaton (DE)	GDG member
Joanne Davies (JDa)	GDG member
Matthew Turner (MTu)	GDG member
Stephen Briggs (SB)	GDG member

No	Agenda Item	NICE website	Action/Owner
1.	Welcome, introductions and declarations of interest	<p>The Chair welcomed all attendees to the meeting.</p> <p>The following interests were declared and the GDG agreed that these were not conflicts:</p> <ul style="list-style-type: none"> GF is a member of the Advisory Panel to the National Inquiry into Intrafamilial Sexual Abuse, being undertaken by The Office of the Children's Commissioner for England. CM-C is part of a team that has received an EU grant to do 	

		<p>work around adult trafficking exploitation.</p> <ul style="list-style-type: none"> • DGI is a consultant on the Children’s Commissioner Enquiry for Sexual Abuse and is also a full GDG member on the NICE Children’s attachment guideline. 	
2.	Minutes and matters arising	<p>The GDG reviewed Action 2 (page 5) and agreed that a Police and/or legal representative should be appointed on the GDG, if not as a full member, a co-opted member could be possible.</p> <p>The GDG suggested that the following organisations might be useful contacts:</p> <ul style="list-style-type: none"> • Association of Chief Police Officers (ACPO) • Family Justice Council <p>All other actions were completed and the minutes were accepted as a true record of the meeting.</p>	Action 1: NCC to discuss options for a co-opted member and update GDG at next meeting.
3.	Review protocol	<p>The GDG reviewed the agreed key amendments of the protocol and signed it off.</p> <p>The GDG discussed the complexities around the term wellbeing. It encompasses a range of things and not just emotional and physical aspects.</p> <p>There are also NICE guidelines on social and emotional wellbeing of young people and Looked after children.</p>	
4.	Update on screening & overview of evidence	<p>HR explained the screening process and presented an overview of the evidence.</p> <p>Due to the clinical aspects in the guideline, the Chair suggested that GDG members with a clinical background meet with the NCC to discuss further.</p>	Action 2: KM, DG, VT and HR to discuss clinical aspects further.
5.	Service user/carer and young people involvement in guideline development	<p>AJ presented the key aspects of the work of the NICE Public Involvement Programme and also provided an update on the work around the children and young people external reference group</p>	Action 3: PT to email GDG members the stakeholder list. GDG members to then review the

		(ERG). Invitations for tender closed on Friday 13th February and interviews have been scheduled. The successful bidder will be appointed in mid-March.	list and identify any missing key organisations. Action 4: PT to circulate the ERG tender document to the GDG for information.
6.	Economic plan	The GDG reviewed and agreed which areas should be prioritised for economic analysis and these will also be outlined in the economic plan.	
7.	Guideline implementation	JM presented the key themes around implementing the guideline which included practical issues to implementation, facilitators and barriers for implementation and audience. The GDG then discussed ideas around these. <u>Next steps</u> All implementation issues that arise in meetings will be captured in the minutes and sent to JM to be logged. JM will then attend further meetings to present a stock take on the emerging issues.	
8.	NICE – Writing recommendations	JE provided some useful tips when writing recommendations.	
9.	Exercise on drafting recommendations	Due to time constraints this exercise did not take place.	
10.	Introduction to NICE Pathways	The pathway for recognition and assessment was changed since the first meeting. It was therefore agreed that the pathway will be presented at a later meeting.	
11.	AOB	BA provided a follow-up on full text retrieval. No other business.	

Appendix A – DOI Summary Table

Name	Personal pecuniary interest	Personal family interest	Non-personal pecuniary interest	Personal non-pecuniary interest
Annie Soffe	None	None	None	None
Corinne May-Chahal	None	None	Part of a team that has received an EU grant to do work around adult trafficking exploitation.	None
Danya Glaser	None	None	Consultant on the Children's Commissioner Enquiry for Sexual Abuse and is also a full GDG member on the NICE Children's attachment guideline.	None
Debbie Eaton	None	None	None	Registered social worker with the HCPC and therefore could be considered to have a direct interest in the matter under consideration.
Gillian Finch	None	None	Member of the Advisory Panel to the National Inquiry into Intrafamilial Sexual Abuse, being undertaken by The Office of the Children's Commissioner for England.	None
Jade Bake	None	None	None	Works in a therapeutic children's home with young people who have all suffered abuse & neglect; working with them to minimise the impact of their maltreatment so that they can successfully transition to independence.
Joanne Davies	None	None	None	None
John Devaney	None	None	Employed by Queen's University Belfast and the Safeguarding Board for Northern Ireland.	Chair of the British Association for the Study and Prevention of Child Abuse & Neglect.
June Leat	None	None	None	None

Lillian Dimas	None	None	None	None
Mark Anslow	None	None	None	None
Matthew Turner	None	None	None	None
Stephen Briggs	Undertakes paid consultancy, training courses and workshops with health and social care organisations, promoting good practice. In the past 12 months organisations worked for include Leicester Partnership NHS Trust, Kids Company, and Mothertongue multi-ethnic counselling service.	None	None	None
Vimal Tiwari	Occasional paid work for commercial organisations training GPs in child safeguarding, in which NICE Guidance is used for training purposes.	None	1. Named safeguarding GP for NHS England (West Hertfordshire). 2. Clinical Child Health Lead Hert Valley CCG. 3. Non-Executive Director Luton and Dunstable University Hospital Foundation Trust. 4. Sessional GP West Hertfordshire. Above all NHS employment	1. Chair of Primary Care Child Safeguarding Forum (a primary care society affiliated to the Royal College of General Practitioners and funded entirely by membership subscriptions). 2. Child safeguarding Lead, Royal College of General Practitioners. 3. Member of Children's Health Outcomes Forum. 4. RCGP representative on CMO's Children's Health Outcomes Board. 5. RCGP representative on NSPCC Health Liaison Committee. 6. RCGP representative on Department of Health Safeguarding Stakeholder Group. 7. Editor of RCGP/NSPCC Safeguarding Children Toolkit 2014. Above all carried out on voluntary basis, no remuneration received.
Katherine McKay	None	None	None	None

Linda Jenkins	None	None	None	None
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