

NICE Collaborating Centre for Social Care

Child abuse and neglect Guideline Committee meeting 9 & 10

25th January 2016 – Day 1

SCIE Offices, Meeting Room 1, Kinnaird House, 1 Pall Mall East, London SW1Y 5BP

Guideline Committee Minutes

Guideline Committee Members	
Name	Role
Annie Soffe (AS)	Service user/carer
Corinne May-Chahal (CM-C)	GC Chair
Danya Glaser (DGI)	Researcher
Gillian Finch (GF)	Service user/carer
John Devaney (JD)	Social worker
Katherine McKay (KM)	Paediatrician
Linda Jenkins (LJ)	Named nurse for safeguarding children
Matthew Turner (MTu)	Social worker
Maureen Giles (MG)	Education practitioner
Vimal Tiwari (VT)	General practitioner

The NCCSC is a collaboration led by SCIE



Other invitees		
Name	Role	Organisation
Beth Anderson (BA)	Senior Lead	NCCSC (SCIE)
Palida Teelucknavan (PT)	Project Manager	NCCSC (SCIE)
Hannah Roscoe (HR)	Lead Systematic Reviewer	NCCSC (SCIE)
Ted Barker (TB)	Research Assistant	NCCSC (SCIE)
Marija Trachtenberg (MTr)	Economist	NCCSC (PSSRU)
Jenni Beecham	Economist	NCCSC (PSSRU)
Nick Staples (NS)	Project Manager	NICE
Sarah Richards (SR)	Economist	NICE
Jaimella Espley (JE)	Editor	NICE
Jasvinder Sanghera (JS)	Expert Witness	Karma Nirvana

Apologies	
Name	Organisation
Debbie Eaton (DE)	GC member (Service manager)
Jade Blake (JB)	GC member (Service user/carer)
Leila Stroud (LS)	GC member (Head of safeguarding)
Stephen Briggs (SB)	GC member (Researcher)
Mark Anslow (MA)	Service manager
June Leat (JL)	Service user/carer
David Gough (DGo)	NCCSC (EPPI)
Irene Kwan (IK)	NCCSC (EPPI)

No	Agenda Item	NICE website	Action/Owner
1.	Welcome, introductions and potential conflicts of interest	<p>The Chair welcomed all attendees to the meeting and apologies were noted as above.</p> <p>The GC were then asked if there were any conflicts of interests with regards to the items on the agenda and if there were any updated interests generally. There were no conflicts of interests.</p> <p>The Chair then gave a brief overview of what would be covered over the next 2 days.</p>	
2.	Minutes from GC 7 & 8 and matters arising	<p>The minutes of the last meeting were reviewed and some minor errors were noted. All actions were reviewed and updates on the actions were provided by the NCCSC.</p> <p>The GC agreed that the minutes of the last meeting were a true and accurate record of the meeting.</p>	Action 1: PT to correct errors in minutes from the last meeting.
3.	Expert witness testimony: Forced marriage	<p>JS from Karma Nirvana presented an expert witness testimony on forced marriage and honour-based system abuse.</p> <p>After the presentation the GC had a chance to ask JS some questions and further points of clarity.</p>	
4.	Selecting an intervention for economic analysis	<p>MTr presented areas for economic analysis for Q9. Early help and Q15. Physical abuse, neglect and sexual abuse and suggested which areas were a priority for economic analysis.</p> <p>The GC agreed to do economic analysis for the priority areas as recommended by MTr. MTr will go ahead and do this and the results will be presented at the next GC meeting.</p>	
5.	Review of the evidence: Q3 & 4. Recognition indicators	<p>HR presented evidence on review questions:</p> <p><i>Q3 - What emotional, behavioural and social (non-clinical) indicators relating to children and young people should alert practitioners to the possibility of abuse and neglect?</i></p> <p><i>Q4 - What emotional, behavioural and social (non-clinical) indicators relating to</i></p>	

		<p><i>caregivers and families should alert practitioners to the possibility of abuse and neglect?</i></p> <p>HR explained that the session would include:</p> <ul style="list-style-type: none"> • An overview of the evidence on recognition • Evidence statements • Group work to develop recommendations <p>The overlaps with the NICE guideline CG89 on Child maltreatment and other guidelines will be explored in the next GC meeting (GC 10).</p> <p>There was no economic evidence for review questions 3 and 4.</p>	
6.	Question 3 & 4 - Writing recommendations (group work)	<p>The GC formed two groups with a mixture of practitioner and service user/carer members in each. Each group was allocated a set of evidence statements. The groups were facilitated and scribed by a member of the NCCSC.</p> <p>Each group wrote recommendations based on the evidence statements and with their own collective knowledge and expertise. All groups were asked to take some time to consider whether there were any other evidence statements that could be drawn from the evidence, to note gaps in the evidence, any research recommendations, and to capture notes about policy/practice that was pertinent to this review area.</p>	
7.	Recommendations plenary for Q3 & 4	<p>The recommendations were put up onto the screen and each was discussed and agreed in turn. Some amends were made following discussion and these amends were incorporated.</p> <p>All draft recommendations will be reviewed at GC meetings 15 and 16.</p>	
9.	AOB	None.	

**Child abuse and neglect
Guideline Committee meeting 9 & 10
26th January 2016 – Day 2**

SCIE Offices, Meeting Room 1, Kinnaird House, 1 Pall Mall East, London SW1Y 5BP

Guideline Committee Minutes

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Name	Role
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Corinne May-Chahal (CM-C)	GC Chair
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Irene Kwan (IK)	NCCSC (EPPI)

No	Agenda Item	Minutes	Action/Owner
1.	Welcome, introductions and potential conflicts of interest	<p>CM-C welcomed all attendees to the second day of the GC meeting. There were no new declarations of interests since the last meeting.</p> <p>CM-C informed the GC that the draft recommendations will not be reviewed in this meeting but instead BA will circulate this to members via email and ask for feedback before the next meeting.</p> <p>CM-C discussed non-attendance at GC meetings and emphasised the importance of attending all meetings. CM-C and the NCCSC will monitor attendance carefully and review the membership.</p>	<p>Action1: BA to circulate table of draft recommendations and GC members to review before next meeting.</p> <p>Action 2: CM-C and NCCSC to review GC membership and attendance at meetings.</p>
2.	Reflection and draft recommendation on expert witness testimony on forced marriage	<p>The GC discussed the expert testimony on forced marriage and considered whether any recommendations could be made based on the testimony.</p> <p>There were no recommendations made.</p>	
3.	Relevant review questions from three other relevant NICE guidelines	<p>The GC reviewed relevant review questions from the following three NICE guidelines:</p> <ol style="list-style-type: none"> 1. CG89 – Child maltreatment 2. NG26 – Children’s attachment 3. CG26 – PTSD <p>The GC will look at these guidelines in more detail in the group session and decide</p>	

		whether to adopt and adapt recommendations from these guidelines or make new recommendations.	
4.	Consideration of whether to adopt/adapt recommendations from other guidelines – Group work	<p>The GC formed two groups.</p> <p>Group 1 (facilitated by HR and scribed by PT) focused on evidence from Child maltreatment (CG89).</p> <p>Group 2 (facilitated by BA and scribed by TB) focused on evidence from Children’s attachment (NG26) and PTSD (CG26).</p>	
5.	Recommendations plenary	The recommendations were put up onto the screen and each was discussed and agreed in turn. Some amends were made following discussion and these amends were incorporated.	
6.	Review all draft recommendations to date – overview and gaps	All draft recommendations will be reviewed at GC meetings 15 and 16.	
	Identification of expert witnesses for gaps in evidence	<p>The GC discussed the gaps in evidence and suggested relevant experts that could be invited to present an expert witness testimony.</p> <p>The NCCSC will draft a brief for each of the experts and will contact them to invite them to a meeting.</p>	Action 3: NCCSC to draft a brief for expert witnesses and invite to meetings.
5.	Further questions for young people’s ERG	GC to think about this and discuss at next meeting.	Action 4: GC members to think about questions they would like to ask the ERG and bring to the next meeting in March.
6.	AOB & next steps	None.	