

# NICE Collaborating Centre for Social Care

## Child abuse and neglect Guideline Committee meeting 11

Tuesday 15th March 2016  
SCIE Offices, Meeting Room 1, Kinnaird House, 1 Pall Mall East, London SW1Y 5BP

### Guideline Committee Minutes

<b>Guideline Committee Members</b>	
<b>Name</b>	<b>Role</b>
Annie Soffe (AS)	Service user/carer
Corinne May-Chahal (CMC)	GC Chair
Danya Glaser (DGI)	GC Vice Chair & Researcher
Gillian Finch (GF)	Service user/carer
John Devaney (JD)	Social worker
Katherine McKay (KM)	Paediatrician
Linda Jenkins (LJ)	Named nurse for safeguarding children
Matthew Turner (MTu)	Social worker
Maureen Giles (MG)	Education practitioner
Vimal Tiwari (VT)	General practitioner
Debbie Eaton (DE)	Service manager
Mark Anslow (MA)	Service manager
June Leat (JL)	Service user/carer
John Altman (JA)	Co-opted member

The NCCSC is a collaboration led by SCIE



<b>Other invitees</b>		
<b>Name</b>	<b>Role</b>	<b>Organisation</b>
Beth Anderson (BA)	Senior Lead	NCCSC (SCIE)
Palida Teelucknavan (PT)	Project Manager	NCCSC (SCIE)
Hannah Roscoe (HR)	Lead Systematic Reviewer	NCCSC (SCIE)
Florence Lindsay-Walters (FLW)	Research Assistant	NCCSC (SCIE)
Marija Trachtenberg (MTr)	Economist	NCCSC (PSSRU)
Jenni Beecham (JB)	Economist	NCCSC (PSSRU)
Nick Staples (NS)	Project Manager	NICE

<b>Apologies</b>	
<b>Name</b>	<b>Organisation</b>
Leila Stroud (LS)	GC member (Head of safeguarding)
Stephen Briggs (SB)	GC member (Researcher)
David Gough (DGo)	NCCSC (EPPI)
Irene Kwan (IK)	NCCSC (EPPI)

<b>No</b>	<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Owner</b>
1.	<b>Welcome, introductions and potential conflicts of interest</b>	<p>DGI chaired the first half of the meeting on behalf of CMC.</p> <p>PT informed the group that JB has resigned from the group and the GC agreed that there was good representation on the Committee so there was no need to replace this member.</p> <p>Florence Lindsay-Walters has replaced Ted Baker as Research Assistant.</p> <p>John Altman attended as a co-opted member and this was his first meeting.</p> <p>There were no new declarations of interests or conflicts of interests (see <i>Appendix A for the register of interests</i>).</p>	

2.	<b>Minutes and matters arising</b>	<p>The GC reviewed the minutes from the last meeting and noted a typo on page 14 – to be correct as: Jenny Pearce (University of Bedfordshire).</p> <p>BA went through the action points and provided the GC with some updates.</p> <p>The GC reflected on the gaps in the evidence from the previous meeting and agreed that a neonatal expert should be invited as an expert witness. KM has a contact and will contact this person in the first instance and will then forward details to the NCCSC. The NCCSC will draft a brief to be sent to the expert witness.</p> <p>The NCCSC recently produced a template presentation and a communications brief as requested by GC members. GC members can refer to these documents when talking about the project. The communications brief can also be widely disseminated to key contacts to raise further awareness of the work.</p>	<p><b>Action 1: PT to correct minutes from the previous meeting.</b></p> <p><b>Action 2: KM to contact neonatal expert for expert witness testimony and forward details to NCCSC.</b></p>
3.	<b>Economics update for Q15 – Response to physical abuse, neglect &amp; sexual abuse</b>	<p>The aim of this slot was for the GC to agree analysis for this area and present results at the next meeting. MTr also reminded the GC that the economic analysis will not make decisions but will inform the GC’s judgement when making recommendations.</p> <p>The next steps for MTr are:</p> <ol style="list-style-type: none"> <li>1. Consult on the data for the model and obtain expert research opinion on at least 6/8 parameters.</li> <li>2. Populate the model with the above data and fine-tune this.</li> <li>3. Present model findings and challenges at GC 12.</li> <li>4. Start on next economic analysis.</li> </ol>	
4.	<b>Review of evidence for Q7 &amp; 8</b>	<p>HR presented the evidence for following two the review questions:</p> <p>Q7. What tools support effective assessment of risk and need in relation to child abuse and neglect?</p> <p>Q8. What aspects of professional practice support and hinder effective assessment of risk and need in relation to child abuse and neglect?</p>	

5.	<b>Group work for writing recommendations for Q7 &amp; 8</b>	<p>The GC formed two groups with a mixture of practitioner and service user/carer members in each. Each group was facilitated and scribed by the NCCSC.</p> <p>Each group wrote recommendations based on the evidence statements and with their own collective knowledge and expertise. All groups were asked to take some time to consider whether there were any other evidence statements that could be drawn from the evidence, to note gaps in the evidence, any research recommendations, and to capture notes about policy/practice that was pertinent to this review area.</p> <p>The GC agreed that two of the evidence statements relating to child sexual exploitation and child trafficking should be reviewed at the next meeting where expert witnesses will be attending to provide testimonies on these.</p>	
6.	<b>Recommendations plenary for Q7 &amp; 8</b>	<p>The recommendations were put up onto the screen and each was discussed and agreed in turn. Some amendments were made following discussion and these changes were incorporated.</p> <p>A number of issues and actions were noted as a result of GC discussion and these have been captured on the draft LETR (linking evidence to recommendations) table.</p>	
7.	<b>Next review question to be discussed at GC 12</b>	<p>HR went through the plans for screening Question 5 (<i>What tools support effective recognition of child abuse and neglect, and the taking of proportionate action?</i>) which will be presented at the next meeting and proposed some ideas on screening the evidence for this question. The GC agreed with HR's proposals.</p> <p>The GC also discussed the definition of 'recognition' and suggested that an agreed definition was needed before we could proceed with looking at the evidence related to this. HR will circulate a proposed definition by email to GC members for agreement.</p>	<b>Action 3: HR to circulate definition of 'recognition' to GC members via email and obtain feedback and agreement from GC members.</b>
9.	<b>Gaps in the evidence for Q7 &amp; 8</b>	This will be brought forward to the next GC meeting.	<b>Action 4: PT to add Gaps in the evidence for Q7 &amp; 8 to next meeting's agenda.</b>

10.	<b>Questions to the Expert Reference Group (ERG)</b>	The GC suggested some questions around assessment for the ERG to consider.	<b>Action 5: NCCSC to refine questions for ERG and send to Joanna Sharpen.</b>
11.	<b>AOB</b>	<p>LJ gave apologies for the next meeting. LJ also informed everyone that she will be resigning from the GC from July/August as she will be leaving the country.</p> <p>The GC agreed to invite JA to all remaining meetings.</p>	<b>Action 6: PT to invite JA to all remaining GC meetings.</b>

## Appendix A – Register of Interests

Name	Personal pecuniary interest	Personal family interest	Non-personal pecuniary interest	Personal non-pecuniary interest
Annie Soffe	None	None	None	None
Corinne May-Chahal	Panel member on the Responsible Gambling Trust Treatment Panel	None	Part of a team who has received an EU grant to do work around adult trafficking exploitation.	None
Danya Glaser	None	None	Consultant on the Children's Commissioner Enquiry for Sexual Abuse and is also a full GDG member on the NICE Children's attachment guideline.	None
Debbie Eaton	None	None	None	I am registered social worker with the HCPC and therefore could be considered to have a direct interest in the matter under consideration.
Gillian Finch	None	None	Member of the Advisory Panel to the National Inquiry into Intrafamilial Sexual Abuse, being undertaken by The Office of the Children's Commissioner for England.	member of the Children's Commissioners of England Sexual Abuse
Joanne Davies	None	None	None	None
John Devaney	None	None	I am employed by Queen's University Belfast and the Safeguarding Board for Northern Ireland	I am Chair of the British Association for the Study and Prevention of Child Abuse & Neglect.
June Leat	None	None	None	None
Mark Anslow	None	None	None	None
Matthew Turner	None	None	None	None

Stephen Briggs	Undertakes paid consultancy, training courses and workshops with health and social care organisations, promoting good practice. In the past 12 months organisations worked for include Leicester Partnership NHS Trust, Kids Company, and Mothertongue multi-ethnic counselling service.	None	None	None
Vimal Tiwari	Occasional paid work for commercial organisations training GPs in child safeguarding, in which NICE Guidance is used for training purposes.	None	1. Named safeguarding GP for NHS England (West Hertfordshire). 2. Clinical Child Health Lead Hert Valley CCG. 3. Non-Executive Director Luton and Dunstable University Hospital Foundation Trust. 4. Sessional GP West Hertfordshire. Above all NHS employment	1. Chair of Primary Care Child Safeguarding Forum (a primary care society affiliated to the Royal College of General Practitioners and funded entirely by membership subscriptions). 2. Child safeguarding Lead, Royal College of General Practitioners. 3. Member of Children's Health Outcomes Forum. 4. RCGP representative on CMO's Children's Health Outcomes Board. 5. RCGP representative on NSPCC Health Liaison Committee. 6. RCGP representative on Department of Health Safeguarding Stakeholder Group. 7. Editor of RCGP/NSPCC Safeguarding Children Toolkit 2014. Above all carried out on voluntary basis, no remuneration received.
Katherine McKay	None	None	None	None

Linda Jenkins	None	None	None	None
Maureen Giles	None	None	None	None
Simon Bailey	None	None	None	None
Leila Stroud	None	None	None	None
NCCSC			SCIE and the NSPCC are working on a project (LIPP project) undertaking a Serious Case Review analysis which also includes some of the previous SCR analyses in the reviewing work.	