

Cystic Fibrosis Committee meeting 5 day 2

Date: 01/10/2015

NICE National Institute for
Health and Care Excellence

Location: Royal College of Obstetricians and Gynaecologists, London.

Minutes: Confirmed

Committee members present:		
Martin Walshaw(Chair)		(Present for notes 1 – 6)
Mandy Bryon (MB)		(Present for notes 1 – 6)
Andrew Jones (AJ)		(Present for notes 1 – 6)
David Lacy (DL)		(Present for notes 1 – 6)
Sarah Popple (SP)		(Present for notes 1 – 6)
Iolo Doull (ID)		(Present for notes 1 – 6)
Sarah Collins (SC)		(Present for notes 1 – 6)
Alexander Darlington (AD)		(Present for notes 1 – 6)
Helen McCabe (HM)		(Present for notes 1 – 6)
Zoe Elliot (ZE)		(Present for notes 1 – 6)
Helen Parrott (HeP)		(Present for notes 1 – 6)
Nichola MacDuff (NM)		(Present for notes 1 – 6)
Janis Bloomer (JB)		(Present for notes 1 – 6)
Keith Thompson (KT)		(Present for notes 1 – 6)
Elaine Edwards (EE)		(Present for notes 1 – 6)

In attendance:		
Vanessa Delgado Nunes (VDN)	Senior Research Fellow and Guideline Lead	(Present for notes 1 – 6)
Stephen Murphy (SM)	Clinical Director	(Present for notes 1 – 6)
Annabel Flint (AF)	Project Manager	(Present for notes 1 – 6)
Melanie Powell (MP)	Assistant Project Manager	(Present for notes 1 – 6)
Shona Burman-Roy (SBR)	Senior Research Fellow	(Present for notes 1 – 6)

Omnia Abdulrazeg (OA)	Research Fellow	(Present for notes 1 – 6)
Gemma Villanueva (GV)	Research Fellow	(Present for notes 1 – 6)
Gemma Marceniuk (GM)	Health Economist	(Present for notes 1 – 6)
Timothy Reeves (TR, covering for Zosia Beckles)	Information Scientist	(Present for notes 1 – 6)
Hugo Pedder (HP)	Statistician	(Present for notes 1 – 6)

Observers:	
-------------------	--

None.	
-------	--

Apologies:	
-------------------	--

Ben Doak	Guidelines Commissioning Manager
----------	----------------------------------

1. Welcome and objectives for the meeting
--

The Chair welcomed the Committee members and attendees to day 2 of the fifth guideline committee meeting on Cystic Fibrosis. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received from Ben Doak.

The Chair outlined the objectives of the meeting, which included: a presentation of the NMA plans for the guideline, the conceptual model for service delivery and the drafting of protocols for the subjects of cross infection and nutritional interventions.

2. Declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was the diagnosis and management of Cystic Fibrosis.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. There were no new declarations of interest since day 1 of the meeting.

3. Presentations

The Chair introduced HP, Statistician, who gave a presentation on the network meta-analyses plans for the guideline. The Committee were given the opportunity to ask questions.

The Chair introduced GM, Health Economist, who gave a presentation on the conceptual model for service delivery for the Cystic Fibrosis guideline.

The Committee thanked everyone involved for their presentations and contribution to the development of the guideline.

4. Questions and discussion

The Committee discussed the draft protocol for 'Nutritional interventions' which was presented by SBR and VDN. Comments and suggestions were made by the Committee and the protocol was edited on screen and agreed by the Committee.

The Committee discussed the draft protocol for 'Cross infection' which was presented by SBR and VDN. Comments and suggestions were made by the Committee and the protocol was edited on screen and agreed by the Committee.

5. Any other business

AF updated the Committee on the progress made so far in the guideline and the allocation of topic groups.

There were no other items of business. MW thanked the Committee for attending and closed the meeting.

Date of next meeting: 04/11/2015

Location of next meeting: Royal College of Obstetricians and Gynaecologists,
London.