

Date and time: Tuesday 7 July 2015, 1000-1600

Minutes: Confirmed

Guideline Committee Meeting 1

Asthma management

Place: Rosenheim Pickering Room, Royal College of Physicians, 11 St Andrews Place, London NW1 4LE

Present: John Alexander, Chair, Consultant in Paediatric Respiratory & Paediatric Intensive Care, Royal Stoke University Hospital
Noel Baxter, General Practitioner, NHS Southwark CCG (item 10 onwards)
Andrew Bush, Professor of Paediatrics & Head of Section, Royal Brompton & Harefield NHS Foundation Trust
Susan Frost, Lead Respiratory Nurse Specialist, Birmingham Children's Hospital
Chris Griffiths, Principal in General Practice & Professor of Primary Care, Queen Mary University of London
Kevin Gruffydd-Jones, Principal in General Practice, Box Surgery (not present for item 11 – pharmacological management protocol)
Val Hudson, Patient member
Abigail Moore, Sp Trainee, RCP Clinical Fellow
Nicola Mundy, Patient member
Ellen Nicholson, Senior Respiratory Nurse Specialist, Homerton University Hospital Foundation Trust
Stephen Scott, Consultant Respiratory Physician, Countess of Chester Hospital
Joanna Ashe, Senior Information Scientist, NCGC (item 5 only)
Mikaela Bartlett, Document Editor/Process Assistant, NCGC (notes)
Emily Davies, Senior Research Fellow, NCGC
Alex Haines, Senior Health Economist, NCGC
Bernard Higgins, Clinical Director, NCGC
Emma Madden, Research Fellow, NCGC
Peter Rouse, Health Economist, NCGC
Amelia Unsworth, Project Manager, NCGC
Claire Wallnutt, Information Scientist, NCGC

Apologies: Helen Haley, Pharmacist in Child Health, Royal Stoke University Hospital
Matt Masoli, Consultant Respiratory Physician, Plymouth Hospitals NHS Trust
James Gilbert, Research Fellow, NCGC

In attendance:

NICE Staff: NICE attendee 1	Jessica Fielding, Public Involvement Adviser (items 1-6 only)	
NICE attendee 2	Caroline Keir , Guidelines Commissioning Manager	

Observers:

Ashwini Sreekanta, Research Fellow, NCGC		
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Notes

1. **Welcome, apologies and introductions**
The Chair welcomed the group to the first meeting of this guideline committee and introductions were made. Apologies were received from HH and MM.
2. **Working with NICE**
The committee was given a presentation on working with NICE.
3. **NCGC guidelines programme and declarations of interest**
The committee was given a presentation on the NCGC guidelines programme and the NICE declaration of interest policy.
4. **Patient involvement**
The committee was given a presentation on patient involvement in NICE guidelines.
5. **Searching for the evidence**
The committee was given a presentation on searching for the evidence.
6. **Reviewing the evidence**
The committee was given a presentation on reviewing the evidence.
7. **Health economics**
The committee was given a presentation on health economics in NICE guidelines.
8. **Committee members' declarations of interest**
The committee declared interests individually as follows:

BH declared that he is Chair of the British Thoracic Society and that his department takes part in multi-centre studies funded by various companies (over which he has no financial control). These DOIs were classified as specific personal non-financial and non-personal financial interests respectively. Declare and participate.

BH read out NB's DOIs in his absence. NB is an executive member of PCRS-UK and an Asthma UK council of health professionals member. These DOIs were classified as specific personal non-pecuniary interests. Declare and participate.

KGJ declared that he has acted as a consultant for, and received sponsorship to attend conferences from, various pharmaceutical companies. These DOIs were classified as specific personal pecuniary interest. Declare and withdraw from the discussions on pharmacological management.

Notes

AB declared that he has no financial contact with pharmaceutical companies. AB earns a small sum from book royalties. AB will cease to be Editor in Chief of Thorax in 2015 from which he receives no personal gain. AB inherited a small number of shares but none medically pertinent. These DOIs were classified as non-specific personal pecuniary interests. Declare and participate.

CG declared that he is chair of an evidence review group on the BTS/SIGN guideline. This DOI was classified as a personal non-pecuniary interest. Declare and participate.

AM declared no interests.

VH declared that in April 2015 she was asked by Praxel if she would speak as a person with asthma about the challenges of using inhalers to Boehringer Ingelheim RespiMat Consultancy Board Meeting in Amsterdam at very short notice because the Dutch patient had dropped out at the last minute. Praxel arranged standard class same day return flights for VH. VH was not expecting payment but received a large bouquet of flowers from Praxel the following week as a 'thank you'. VH had previously done a similar event in Berlin in April 2014. Praxel arranged standard class flights and VH was accommodated in the conference venue. VH did not receive payment for this. These DOIs were classified as reasonable travel expenses. Declare and participate.

NM declared no interests.

EN declared no interests.

SS declared that he has no personal financial interests to declare. SS is principal investigator for multicentre clinical trials involving Astra Zeneca, Boehringer Ingelheim, Novartis. SS is not sole signatory as the funds go through the Hospital Trust R&D, but has arranged for another consultant to become the signatory. This DOI was classified as a specific non-personal pecuniary interest. Declare and participate. SS is chair of the British Thoracic Society Asthma Specialist Advisory Committee. SS was previously was a member of the Evidence Review Group for "Delivery and Organisation of Care" as part of the BTS / SIGN Asthma Guidelines. SS is currently joint chair of the "Acute Management of Asthma" evidence review group for the BTS/SIGN Asthma Guidelines and therefore part of the steering committee. These DOIs were classified as specific personal non-pecuniary interests. Declare and participate.

JAI declared that in 2014 he has received payments from Abbvie for an advisory board and giving a talk. These DOIs were classified as non-specific personal pecuniary interests. Declare and participate. JAI's Trust paediatric respiratory team had two time out days on 10 July 2014 and 13 November 2014 which was facilitated by organisational development professionals from GSK. This DOI was classified as a specific non-personal non-pecuniary interest. Declare and participate. JAI has been asked to give a talk on the management of life threatening asthma to our West Midlands Paediatric Respiratory forum aimed at DGH paediatricians. The forum is sponsored through an "arm's length" educational grant from GSK which pays for room hire and lunch. The money for the room hire went directly to the venue. There are no speaker fees or expenses paid. This DOI was classified as a specific non-personal non-pecuniary interest. Declare and participate.

Notes

SF declared that she is chair of the National Paediatric Respiratory and Allergy Nurses Group (NPRANG). The NPRANG apply for annual educational grants from pharma companies, the last being from Novartis. SF is not a signatory for NPRANG funds – only the treasurer and vice treasurer are. Any grants/payments are paid to NPRANG to the treasurer. The NPRANG also holds annual conferences where pharmaceutical companies pay to have a stand to display to all NPRANG members. SF is on an evidence review group member for the BTS/SIGN guidelines for asthma. These DOIs were classified as personal non-pecuniary interests. Declare and participate.

9. Scope

The committee was given a presentation on the scope.

10. Draft review questions

The committee discussed the draft review questions. KGJ did not participate in the discussions on pharmacological management.

11. Draft review protocols

The committee discussed the draft review protocols on breathing exercises and pharmacological management. KGJ was not present for the discussions on the pharmacological management protocol.

12. Any other business

None.

Date, time and venue of the next meeting

GC2: Tuesday 1 September 2015, 1000-1600, Donald Hunter Room, Royal College of Physicians, 11 St Andrews Place, London NW1 4LE