

## Pancreatic Cancer Committee meeting 4

**Date:** 18/07/2016

**Location:** RCOG, London

**Minutes:** Confirmed

<b>Committee members present:</b>		
John Primrose (Chair)		(Present for notes 1 – 7)
John Neoptolemos (Clinical Lead)		(Present for notes 1 – 7)
Mark Callaway		(Present for notes 1 – 7)
Fiona Campbell		(Present for notes 1 – 7)
Margred Capel		(Present for notes 1 – 7)
Richard Charnley		(Present for notes 1 – 7)
Pippa Corrie		(Present for notes 1 – 7)
Dawn Elliott		(Present for notes 1 – 7)
Lesley Goodburn		(Present for notes 1 – 7)
Anna Jewell		(Present for notes 1 – 7)
Laura McGeeney		(Present for notes 1 – 7)
Somnath Mukherjee		(Present for notes 1 – 7)
Kofi Oppong		(Present for notes 1 – 7)
Derek O'Reilly		(Present for notes 1 – 7)
Philip Whelan		(Present for notes 1 – 7)

<b>In attendance:</b>		
Katie Perryman Ford	NICE Guideline Commissioning Manager	(Present for notes 1 – 7)
Angela Bennett	NGA Guideline Lead	(Present for notes 1 – 7)
John Graham	NGA Clinical Adviser	(Present for notes 1 – 7)
Elise Hasler	NGA Information Scientist	(Present for notes 1 – 7)
James Hawkins	NGA Health Economist	(Present for notes 1 – 7)
Susan O'Connell	NGA Systematic Reviewer	(Present for notes 1 – 7)
Ferruccio Pelone	NGA Assistant Reviewer	(Present for notes 1 – 7)

<b>Observers:</b>

Asmaa Abdelhamid	(Present for notes 1 – 7)
Katharina Dworzynski	(Present for notes 1 – 4)
Rosa Nieto	(Present for notes 1 – 7)

**Apologies:**

Suzanne Joharchi	Committee member
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**1. Welcome and objectives for the meeting**

The Chair welcomed the Committee members and attendees to the 4<sup>th</sup> meeting on Pancreatic Cancer. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: finalising review protocols, reviewing clinical evidence, drafting recommendations and agreeing the content of linking evidence to recommendations tables.

**2. Confirmation of matter under discussion, and declarations of interest**

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was pancreatic cancer.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. There were no new declarations of interest.

The Chair and a senior member of the Developer’s team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

**3. Minutes of last meeting**

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

**4. Presentations**

The Chair introduced Susan O’Connell, Systematic Reviewer, who gave a presentation on the clinical evidence for question 5a.

Susan then took questions from the group. The Committee then discussed the issues presented in relation to this guideline.

#### **5. Questions and discussion**

The Chair led discussions confirming the comparisons in the PICOs for questions 5b, 5c, 5d and 5f.

The Committee discussed the clinical evidence presented for question 5a, drafted recommendations and the section of the guideline linking evidence to recommendations.

The Chair led discussions on signing off on the remaining review protocols for questions 5h, 5i and 6,

The Chair led discussions about how to approach the review question for topic 2. An approach was agreed and the review protocol signed off.

#### **6. Any other business**

GC meeting changes:

- It was confirmed that the GC meeting scheduled for 7<sup>th</sup> February has been moved to 8<sup>th</sup> February 2017.
- The next meeting in September is now a 1-day meeting on 15<sup>th</sup> September.

No service user or carer concerns were raised.

The NGA is moving towards using an online file-sharing system for GC papers.

**Date of next meeting:** 15/09/2016

**Location of next meeting:** RCOG, London