

4.0.03 DOC Cmte minutes

Heavy Menstrual Bleeding (update) Committee meeting

Date: 14th & 15th November

Location: RCOG

Minutes: Final

Committee members present:		
Mohamed Mehaseb (Chair) (MM)		(Present for notes 3 – 7)
Alice Pritchard (AP)		(Present for notes 1 – 7)
Arun Sebastian (AS)		(Present for notes 1 – 7)
Belinda Champion (BC)		(Present for notes 1 – 7)
Christine Corrin (CC)		(Present for notes 1 – 7)
Gillian Smith (GS)		(Present for notes 1 – 7)
Jonathan Lord (JL)		(Present for notes 1 – 7)
Nathasha Waters (NW)		(Present for notes 1 – 7)

In attendance:		
Simran Chawla	NICE Public Involvement Advisor	(Present for notes 1 – 7)
Ian Mather	NICE Business Analyst	(Present for notes 1 – 7)
Clifford Middleton	NICE Guideline Commissioning Manager	(Present for notes 1 – 7)
Amy Burt	NGA Assistant Systematic Reviewer	(Present for notes 1 – 7)
Anne Carty	NGA Project Manager	(Present for notes 1 – 7)
Melanie Davies	NGA Clinical Advisor	(Present for notes 1 – 7)
Paul Jacklin	NGA Senior Health Economist and Interim Guideline Lead	(Present for notes 1 – 7)
Gemma Villanueva	NGA Senior Systematic Reviewer	(Present for notes 1 – 7)
Maija Kallioinen	NGA Systematic Reviewer	(Present for notes 1 – 7)
Hugo Pedder	NGA Statistician	(Present for notes 1 – 7)
Sabine Berendse (15 November only)	Information Scientist	(Present for notes 3 – 7)

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Apologies	
Justin Clark	Committee member
Rachel Brown	Committee member

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 2nd meeting on Heavy Menstrual Bleeding. The Committee members and attendees introduced themselves.

The Chair informed the Committee apologies had been received which are noted above.

The Chair outlined the objectives of the meeting, which included:

- Introduction to GRADE methodology, minimally important differences, Linking Evidence to Recommendations (LETRs)
- Presentation of the evidence found for the diagnosis of adenomyosis
- Finalisation of the protocol on the management of heavy menstrual bleeding

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Heavy Menstrual Bleeding

The Chair asked everyone to verbally declare any interests

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Arun Sebastian	Consultant General & Interventional Radiologist, Colchester Hospital University NHS	W.L Gore arranged and paid .for travel and accommodation for a workshop for their stent graft.	Non personal, financial, non-specific	Declare and participate

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	Foundation Trust			
Arun Sebastian	Consultant General & Interventional Radiologist, Colchester Hospital University NHS Foundation Trust	Received a fee from W.L Gore for speaking at 'Delivering a patient focused Thoracic aneurysm repair service in Essex', in Chelmsford on 09/11/2016	Personal, financial, non-specific	Declare and participate

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that subject to a minor editorial change the minutes were a true and accurate account of the meeting.

4. Presentations

The Chair introduced GV to the Committee who gave a presentation on GRADE methodology. GV took questions from the committee.

The Chair introduced HP to the Committee who gave a presentation on minimally important differences. HP took questions from the Committee.

The Chair introduced PJ to the Committee who gave a presentation on drafting Linking Evidence to Recommendations (LETs). PJ took questions from the group.

The Chair introduced IM who gave a presentation on Resource Impact Assessment. IM took questions from the group.

The Chair introduced MK who presented the evidence on diagnostic imaging of adenomyosis. MK took questions from the group.

HP and GV presented the protocol for the treatment of Heavy Menstrual Bleeding.

HP gave a presentation on the network-meta-analysis. HP took questions from the group.

PJ gave a presentation on health economics. PJ took questions from the group.

5. Questions and discussion

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The Committee discussed the evidence found for diagnostic imaging of adenomyosis and wrote recommendations and notes for the LETR were drafted live on screen.

The Committee finalised the protocol for the treatment Heavy Menstrual Bleeding.

6 Any other business

The Chair reminded the Committee that next meeting will be on 6th February 2017. The chair thanked the committee and closed the meeting.

Date of next meeting: 6th February 2017

Location of next meeting: RCOG, London