

**Minutes:** Confirmed

**Guideline Development Group Meeting 6      Service Delivery and Organisation for  
Acute Medical Emergencies**

**Date and time:** 23 July 2015, 1000-1730

**Place:** Boardroom, National Clinical Guideline Centre, 180 Great  
Portland Street, London W1W 5QZ

**Present:** Julian Bion, Chair and Professor of Intensive Care Medicine,  
Birmingham University, and Consultant in Intensive Care Medicine at  
Queen Elizabeth Hospital, Birmingham (Chair)  
Philip Dyer, Deputy Chair and Consultant in Diabetes and  
Endocrinology, Diabetes Centre Heart of England NHS Foundation  
Trust  
Nerys Conway, Trainee in Acute Internal Medicine, Bristol Royal  
Infirmary, Bristol  
Christopher Dykes, Out of hours GP, Bristol (present for items 5–11  
only)  
Timothy Edwards, Consultant paramedic, London Ambulance Service  
NHS Trust, and Emeritus Flight Paramedic, London Air Ambulance  
Royal London Hospital  
Anna Farley, Patient Member, Kent  
Amanda Farrer, Residential Care Home Owner and Manager of The  
Knells Country House, Houghton  
Cathy Finnis, Patient Member, Kent  
Michael Gill, Medical Director, Health 1000: The Wellness Practice,  
King George Hospital, Ilford  
Jason Kendall, Consultant in Emergency Medicine, Emergency  
Department, North Bristol NHS Trust  
Daniel Lasserson, Senior Trust General Practitioner, Department of  
Geratology, Oxford University Hospitals NHS Trust, Abingdon  
Community Hospital, and Urgent Care GP, Oxford Health NHS  
Foundation Trust  
Sara Morgan, Emergency Department Matron and acting Head of  
Nursing, St. George's Hospital, Tooting, London  
Sue Palmer, Clinical Lead Hospital at Home Team, Oxford Health  
Foundation Trust  
Kate Straughton, Physicians Associate, Acute medicine, Royal  
Shrewsbury Hospital, Shrewsbury & Telford Hospitals NHS Trust  
Mihir Varia, Locum community pharmacist and Senior pharmaceutical  
adviser, NHS East and North Hertfordshire CCG, Hertfordshire  
Dalia Dawoud, Health Economist, NCGC  
Jennifer Hill, Guideline Lead, NCGC  
Grit Scheffler, Research Fellow, NCGC  
Dave Wonderling, Head of Health Economics, NCGC  
Frank O'Neill, Senior Research Fellow, NCGC  
Peter Rouse, Health economist, NCGC  
Julie Neilson, Senior Research Fellow, NCGC

Maria Cruickshank, Research Fellow, NCGC  
 Joanna Ashe, Senior Information Scientist, NCGC  
 Claire Wallnutt, Information Scientist, NCGC  
 Ashwini Sreekanta, Research Fellow, NCGC  
 Peter Cain, Senior Research Fellow, NCGC  
 Giulia Zuodar, Document Editor/ Process Assistant, NCGC

**Apologies:**

Mike Jones, Consultant in Acute Medicine, County Durham and Darlington Foundation Trust, and Senior Lecturer, University of Durham  
 Sue Palmer, Clinical Lead Hospital at Home Team, Oxford Health Foundation Trust  
 Opinder Sahota, Honorary Professor in Orthogeriatric Medicine, University of Nottingham, and Consultant Physician, Health Care of Older People, QMC, Nottingham  
 Marcus Hughes, Consultant psychiatrist, Department of Liaison psychiatry, St George’s hospital, London  
 Jeremy Henning, Consultant in anaesthesia and critical care, British Army, James Cook University Hospital Middlesbrough and Defence Lecturer in Critical care, Royal College of Defence Medicine/Royal College of Anaesthetists  
 Thomas Strong, Research Fellow, NCGC  
 Sharangini Rajesh, Research Fellow, NCGC  
 Clifford Middleton, Guidelines Commissioning Manager, NICE

NICE Staff:		
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**Notes**

1. **Welcome, apologies and declarations of interest**  
 The Chair welcomed the group to the sixth meeting of this GDG. Apologies were received from JH, MH, KJ, MJ, CM, SP, SR, OS, TS.  
 No declarations of interest were made.  
 The Chair declared that in relation to the previous declarations recorded in the DOI register, for this meeting, the following should apply:  
 Christopher Dykes should withdraw from discussion on the question ‘Are GP extended surgery hours (evenings, 7 day) more clinically and cost effective compared with standard hours?’
2. **Minutes from GDG5**  
 The minutes from GDG5 were agreed as an accurate record of proceedings.
3. **GP extended hours**
4. **[CD was not present for this discussion]**  
 The GDG was presented with the clinical and economic evidence and drafted recommendations.

## Notes

5. **Primary-care led home visits**

The GDG was presented with the clinical and economic evidence and drafted recommendations.

6. **Advance care planning**

The GDG was presented with the clinical and economic evidence and drafted recommendations.

7. **Protocols**

The GDG discussed protocols for upcoming clinical review questions.

8. **Ward-based pharmacist support**

The GDG was presented with the clinical and economic evidence and drafted recommendations.

9. **Physician extenders**

The GDG agreed that this review needs to be revised and should include North American data.

10. **Clinical benefits and harms**

The GDG was given a presentation on agreeing clinical benefits and harms.

11. **Protocols (cont'd)**

The GDG discussed protocols for upcoming clinical review questions.

12. **Any other business**

None.

**Date, time and venue of the next meeting**

Thursday 24 September 2015, 1000-1730, Boardroom, NCGC, 180 Great Portland Street, London, W1W 5QZ.