

Minutes: confirmed

**Guideline Development Group Meeting 8 Service Delivery and Organisation for
Acute Medical Emergencies**

Date and time: 29 October 2015, 1000-1730

Place: Boardroom, National Clinical Guideline Centre, 180 Great
Portland Street, London W1W 5QZ

Present: Julian Bion, Chair and Professor of Intensive Care Medicine,
Birmingham University, and Consultant in Intensive Care Medicine at
Queen Elizabeth Hospital, Birmingham (Chair)
Philip Dyer, Deputy Chair and Consultant in Diabetes and
Endocrinology, Diabetes Centre Heart of England NHS Foundation
Trust
Nerys Conway, Trainee in Acute Internal Medicine, Bristol Royal
Infirmary, Bristol
Richard Day, Secondary Care Doctor, Southampton City Clinical
Commissioning Group
Christopher Dykes, Out of hours GP, Bristol
Timothy Edwards, Consultant paramedic, London Ambulance Service
NHS Trust, and Emeritus Flight Paramedic, London Air Ambulance
Royal London Hospital
Amanda Farrer, Residential Care Home Owner and Manager of The
Knells Country House, Houghton
Michael Gill, Medical Director, Health 1000: The Wellness Practice,
King George Hospital, Ilford
Jeremy Henning, Consultant in anaesthesia and critical care, British
Army, James Cook University Hospital Middlesbrough and Defence
Lecturer in Critical care, Royal College of Defence Medicine/Royal
College of Anaesthetists
Mike Jones, Consultant in Acute Medicine, County Durham and
Darlington Foundation Trust, and Senior Lecturer, University of
Durham
Jason Kendall, Consultant in Emergency Medicine, Emergency
Department, North Bristol NHS Trust
Daniel Lasserson, Senior Trust General Practitioner, Department of
Geratology, Oxford University Hospitals NHS Trust, Abingdon
Community Hospital, and Urgent Care GP, Oxford Health NHS
Foundation Trust
Kate Straughton, Physicians Associate, Acute medicine, Royal
Shrewsbury Hospital, Shrewsbury & Telford Hospitals NHS Trust
Dalia Dawoud, Health Economist, NCGC
Grit Scheffler, Research Fellow, NCGC
Dave Wonderling, Head of Health Economics, NCGC
Frank O'Neill, Senior Research Fellow, NCGC
Peter Rouse, Health economist, NCGC
Julie Neilson, Senior Research Fellow, NCGC
Maria Cruickshank, Research Fellow, NCGC

Joanna Ashe, Senior Information Scientist, NCGC
 Claire Wallnutt, Information Scientist, NCGC
 Peter Cain, Senior Research Fellow, NCGC
 Giulia Zuodar, Document Editor/ Process Assistant, NCGC
 Thomas Strong, Research Fellow, NCGC

Apologies:

Anna Farley, Patient Member, Kent
 Cathy Finnis, Patient Member, Kent
 Jennifer Hill, Guideline Lead, NCGC
 Marcus Hughes, Consultant psychiatrist, Department of Liaison psychiatry, St George's hospital, London
 Amy Kelsey, Project Manager, NCGC
 Sara Morgan, Emergency Department Matron and acting Head of Nursing, St. George's Hospital, Tooting, London
 Sue Palmer, Clinical Lead Hospital at Home Team, Oxford Health Foundation Trust
 Sharangini Rajesh, Research Fellow, NCGC
 Mihir Varia, Locum community pharmacist and Senior pharmaceutical adviser, NHS East and North Hertfordshire CCG, Hertfordshire
 Opinder Sahota, Honorary Professor in Orthogeriatric Medicine, University of Nottingham, and Consultant Physician, Health Care of Older People, QMC, Nottingham

<p>NICE Staff:</p> <p>Clifford Middleton</p>	<p>Guidelines Commissioning Manager, NICE</p>	
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Notes

1. Welcome, apologies and declarations of interest

The Chair welcomed the group to the eighth meeting of this GDG. Apologies were received from AF, JH, AK, SP, OS, SM, MV, CF, SR and MV.

No declarations of interest were made.

The Chair declared that in relation to the previous declarations recorded in the DOI register, for this meeting, the following should apply:

'The DOI register was made available to the GDG chair. The chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting. No action was required'.

The chair then requested updates to the existing declarations of interests from GDG members; no new declarations were received and hence no action was required.

2. Minutes from GDG7

The minutes from GDG7 were agreed as an accurate record of proceedings.

3. Extended access to community nursing

The GDG was presented with the clinical and economic evidence and drafted recommendations.

Notes

4. **Physician extenders**
The GDG was presented with the clinical and economic evidence and drafted recommendations.
5. **Protocols**
The GDG discussed protocols for upcoming clinical review questions.
6. **Health economic update**
The GDG was presented with a health economic update.
7. **Structured handovers**
The GDG was presented with the clinical and economic evidence and drafted recommendations
8. **Any other business**
None.

Date, time and venue of the next meeting

GDG9: 19 November 2015, 10am – 5.30pm, Linacre and Sloane room, Royal College of Physicians, 11 St Andrews Place, Regent's Park, London NW1 4LE.