

**Minutes:** Confirmed

**Guideline Development Group Meeting 11      Service Delivery and Organisation for Acute Medical Emergencies**

**Date and time:** 21 January 2016, 1000-1600

**Place:** Boardroom, National Clinical Guideline Centre, 180 Great Portland Street, London W1W5QZ

**Present:** Julian Bion, Chair and Professor of Intensive Care Medicine, Birmingham University, and Consultant in Intensive Care Medicine at Queen Elizabeth Hospital, Birmingham (Chair)  
Philip Dyer, Deputy Chair and Consultant in Diabetes and Endocrinology, Diabetes Centre Heart of England NHS Foundation Trust  
Nerys Conway, Trainee in Acute Internal Medicine, Bristol Royal Infirmary, Bristol  
Richard Day, Secondary Care Doctor, Southampton City Clinical Commissioning Group  
Christopher Dykes, Out of hours GP, Bristol  
Amanda Farrer, Residential Care Home Owner and Manager of The Knells Country House, Houghton  
Michael Gill, Medical Director, Health 1000: The Wellness Practice, King George Hospital, Ilford  
Jeremy Henning, Consultant in anaesthesia and critical care, British Army, James Cook University Hospital Middlesbrough and Defence Lecturer in Critical care, Royal College of Defence Medicine/Royal College of Anaesthetists  
Marcus Hughes, Consultant psychiatrist, Department of Liaison psychiatry, St George's hospital, London  
Mike Jones, Consultant in Acute Medicine, County Durham and Darlington Foundation Trust, and Senior Lecturer, University of Durham  
Jason Kendall, Consultant in Emergency Medicine, Emergency Department, North Bristol NHS Trust  
Daniel Lasserson, Senior Trust General Practitioner, Department of Geratology, Oxford University Hospitals NHS Trust, Abingdon Community Hospital, and Urgent Care GP, Oxford Health NHS Foundation Trust  
Opinder Sahota, Honorary Professor in Orthogeriatric Medicine, University of Nottingham, and Consultant Physician, Health Care of Older People, QMC, Nottingham  
Kate Straughton, Physicians Associate, Acute medicine, Royal Shrewsbury Hospital, Shrewsbury & Telford Hospitals NHS Trust  
Mihir Varia, Locum community pharmacist and Senior pharmaceutical adviser, NHS East and North Hertfordshire CCG, Hertfordshire  
Jonathan Bengler, National Clinical Director for Urgent Care, NHS England (present for item n. 5 only)  
Jennifer Hill, Guideline Lead, NCGC

Dalia Dawoud, Senior Health Economist, NCGC  
 Dave Wonderling, Head of Health Economics, NCGC  
 Frank O'Neill, Senior Research Fellow, NCGC  
 Maria Cruickshank, Research Fellow, NCGC  
 Giulia Zuodar, Document Editor/ Process Assistant, NCGC  
 Clare Jones, Senior Research Fellow, NCGC  
 Amy Kelsey, Project Manager, NCGC  
 Peter Rouse, Health economist, NCGC  
 Thomas Strong, Research Fellow, NCGC  
 Julie Neilson, Senior Research Fellow, NCGC  
 Sedina Lewis, Research Fellow, NCGC

**Apologies:** Timothy Edwards, Consultant paramedic, London Ambulance Service NHS Trust, and Emeritus Flight Paramedic, London Air Ambulance Royal London Hospital  
 Anna Farley, Patient Member, Kent  
 Cathy Finnis, Patient Member, Kent  
 Sara Morgan, Emergency Department Matron and acting Head of Nursing, St. George's Hospital, Tooting, London  
 Sue Palmer, Clinical Lead Hospital at Home Team, Oxford Health Foundation Trust

NICE Staff:		
Clifford Middleton	Guidelines Commissioning Manager	

**Observers:** Tolowa Akindele-Ajani, Research Fellow, NCGC

**Notes**

1. **Welcome, apologies and declarations of interest**

The Chair welcomed the group to the eleventh meeting of this GDG. Apologies were received from TE, AF, CF, SM and SP.

The Chair declared that in relation to the previous declarations recorded in the DOI register, for this meeting, the following should apply:

'The DOI register was made available to the GDG chair. The chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting. No action was required'.

The Chair then requested updates to the existing declarations of interests from GDG members. No declaration was received, so no action was required.

2. **Minutes from GDG10**

The minutes from GDG10 were agreed as an accurate record of proceedings.

3. **Standardised criteria for hospital discharge**

The GDG was presented with the clinical and economic evidence and drafted recommendations.

## Notes

4. **Standardised systems of care for intra- and inter-hospital transfers**  
The GDG was presented with the clinical and economic evidence and drafted recommendations.
5. **Presentation from Jonathan Benger, NHS England**  
Jonathan Benger gave a presentation to the GDG regarding the Update on the Urgent and Emergency Care Review as part of NHS England Business Plan 2015-16.
6. **Protocols**  
The GDG discussed protocols for upcoming clinical review questions.
7. **Standardised criteria for hospital admission**  
The GDG was presented with the clinical and economic evidence and drafted recommendations.
8. **Health economic update**  
The GDG was presented with a health economic update.
9. **Any other business**  
None.

### **Date, time and venue of the next meeting**

GDG11: 25 February 2015, 10am – 5 pm, Boardroom, National Clinical Guideline Centre, 180 Great Portland Street, London W1W 5QZ.