

### 4.0.3 DOC Cmte minutes

## Dementia (update) Guideline Committee – development

**Date:** 04/01/2017

**Location:** NICE offices, Manchester

**Minutes:** Final



<b>Committee members present:</b>	
Tracey Wright (TW) (Chair)	Present for all
Sally English (SE)	Present for all
Pauline Shaw (PS)	Present for all
Maggie Murdoch (MM)	Present for all
Ben Williams (BW)	Present for all
Belinda Black (BB)	Present for all

<b>In attendance:</b>		
Joshua Pink (JP)	ICG – Technical Advisor	Present for all
Vicky Gillis (VG)	ICG – Technical Analyst	Present for all
Sohaib Ashraf (SA)	ICG – Health Economist	Present for all
Mike Mellors (MFM)	NICE Social Care Advisor	Present for all
Elizabeth Barrett (EB)	NICE Information Specialist	Present for all

<b>Observers:</b>	
Marie Harrisingh (MH)	ICG – Technical Analyst
Toby Mercer (TM)	ICG – Technical Analyst

<b>Apologies:</b>	
Ruth O’Dea (RO)	Subgroup member
Sue Spiers (SS)	ICG – Associate Director

## 1. Introduction & Guideline Committee working

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The Chair welcomed the Subgroup members and attendees to the second meeting of the dementia guideline Social Care Subgroup. The members and attendees introduced themselves.

Apologies for the meeting were received as detailed above.

The Chair outlined the proposed objectives of the meeting, as noted on the agenda and asked each attendee to declare any new conflicts.

No committee members declared any new interests and it was agreed that all committee members were eligible to attend the committee meeting and contribute to the discussions and drafting of any recommendations.

#### **2. Update on guideline committee**

JP provided an update on the last meeting of the Guideline committee.

#### **3, 4 & 5. Review Question 3: What barriers and facilitators have an impact on involving people living with dementia in decisions about their present and future care?**

#### **Review Question 4: What barriers and facilitators have an impact on how people living with dementia can make use of advance planning?**

TM recapped the review protocol and presented the evidence supporting Review Question 3 & 4 for the committee's consideration.

Following the presentation the committee discussed the evidence and drafted thirteen recommendations.

#### **6. Next Steps**

The chair advised the group of the agenda for the next meeting and the location and date on which it will be held.

**Date of next meeting:** Monday 13 February 2017

**Location of next meeting:** NICE offices, Manchester