

4.0.3 DOC Cmte minutes

Dementia Guideline Committee meeting 13 – development

Date: 02/03/2017 & 03/03/17

Location: NICE offices, London

Minutes: Final



Committee members present:		
Damien Longson (DL)	(chair)	Present for all
Louise Allan (LA)		Present for all
Joanne Brady (JB)		Present for day 1 & day 2 pm
Linda Clare (LC)		Present for all
Richard Clibbens (RC)		Present for day 1
Carol Duff (CD)		Present for all
Jeremy Isaacs (JI)		Present for day 1 & day 2 am
Hannah Luff (HL)		Present for day 1
Kevin Minier (KMin)		Present for all
John O'Brien (JO)		Present for all
Chris Roberts (CR)		Present for all
Louise Robinson (LR)		Present for all
Tracey Wright (TW)		Present for all

In attendance:		
Joshua Pink (JP)	Guideline Updates – Technical Advisor	Present for all
Vicky Gillis (VG)	Guideline Updates – Technical Analyst	Present for all
Marie Harrisingh (MH)	Guideline Updates – Technical Analyst	Present for day 2
Toby Mercer (TM)	Guideline Updates – Technical Analyst	Present for all
Sohaib Ashraf (SA)	Guideline Updates – Health Economist	Present for all
Elizabeth Barrett (EB)	NICE Information Specialist	Present for all
Rupert Franklin (RF)	NICE – Guideline commissioning manager	Present for day 2
Susan Ellerby (SEll)	NICE – Clinical Advisor	Present for day 1
Susannah Moon (SM)	Guideline Updates – Programme Manager	Present for all
Susan Spiers (SS)	Guideline Updates – Associate Director	Present for day 1
Gabriel Rogers (GR)	Guideline Updates – Technical Advisor (HE)	Present for day 2
Jeffrey Tabiri-Essuman (JTE)	Guideline Updates – Technical Analyst	Present for day 2

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Observers:	
Caroline Mulvihill	NICE – Guideline Updates Team

Apologies:	
Sandra Evans (SE)	Committee member
Ruth O’Dea (RO)	Committee member
Karen Harrison-Denning (KHD)	Karen Harrison-Denning (KHD)
Sarah Partington (SP)	Co-opted member

Day 1 – 2 March 2017

1. Welcome, apologies, objectives for the meeting, declaration of interests and minutes of previous meeting
<p>The Chair welcomed the Committee members and attendees to the thirteenth meeting of the dementia guideline committee.</p> <p>Apologies for the meeting were received as detailed above.</p> <p>The Chair outlined the proposed objectives of the meeting and asked each attendee to declare any new conflicts.</p> <p>No new conflicts of interest were declared.</p> <p>It was agreed that all committee members were eligible to attend the committee meeting and contribute to the discussions and drafting of any recommendations.</p>
2. Update of review questions 3 and 4 from the Social Care Subgroup, review and ratification of Social Care subgroup recommendations
<p>JP and TM provided an update on the last meeting of the Social Care subgroup and presented the recommendations made for comment and ratification.</p> <p>Following discussion and edits, the committee agreed to ratify the recommendations.</p>
3. Review Question 10: How should people living with dementia be cared for when admitted to hospital?
<p>VG recapped the review protocol and presented the evidence supporting review question 10 for the committee’s consideration.</p> <p>SA presented economic evidence to the committee.</p> <p>Following the presentations the committee discussed the evidence and asked the technical team to gather more information on the economic study. This would then be discussed in the next</p>

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meeting before drafting recommendations.

4. Update of review question 11 from the Social Care Subgroup, review and ratification of Social Care subgroup recommendations

TM and JP provided an update on the recommendations drafted in the Subgroup meeting for review question 11; What are the most effective ways of managing the transition between different settings (home, care home, hospital and respite) for people living with dementia?

Following discussion and edits, the committee agreed to ratify the recommendations.

5. Any other business

DL reminded the committee of the start time for the next day's meeting.

Day 2 – 3 March 2017

1. Welcome, apologies, objectives for the meeting, declaration of interests and minutes of previous meeting

The Chair welcomed the committee members and attendees to day two of the meeting.

Apologies for the meeting were received as detailed above.

The Chair outlined the proposed objectives of the meeting and asked each attendee to declare any new conflicts since day one.

No committee members declared any new interests.

It was agreed that all committee members were eligible to attend the committee meeting and contribute to the discussions and drafting of any recommendations.

2. Update on Review Question 20; What are the most effective methods of diagnosing dementia and dementia subtypes in specialist dementia diagnostic services?

MH recapped the review question and asked the committee about search terms for identifying the evidence base.

3. Update on Review Question 26: What effect does modifying risk factors have on slowing the progression of dementia?

JTE presented the review protocol for this question and asked the Committee to provide clarification around interventions and risk factors.

4. Review Question 34: What are the most effective methods of case finding for people at high risk of dementia?

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MH recapped the review protocol and presented the evidence supporting review question 34 for the committee's consideration.

Following the presentation the committee discussed the evidence and drafted one recommendation and one research recommendation.

5. Economics discussion for review questions 28, 29, 30

SA discussed how to proceed with the economic model with the committee.

6. Any other business

DL reminded the committee of the date of the next meeting and the topics for discussion.

Date of next meeting: Tuesday 11 and Wednesday 12 April 2017

Location of next meeting: NICE offices, Manchester