

### 4.0.3 DOC Cmte minutes

## Dementia (update) Guideline Committee – development

**Date:** 23/06/2017

**Location:** NICE offices, Manchester

**Minutes:** Final



<b>Committee members present:</b>	
Tracey Wright (TW) (Chair)	Present for all
Belinda Black (BB)	Present for all
Pauline Shaw (PS)	Present for all

<b>In attendance:</b>		
Sohaib Ashraf (SA)	NICE – Health Economist	Present for all
Toby Mercer (TM)	Guideline Updates Team – Technical Analyst	Present for all
Rebecca Parsons (RP)	Guideline Updates Team – Project Manager	Present for item 1
Joanna Perkins	NICE – Digital Editor	Present until item 3
Joshua Pink (JP)	Guideline Updates Team – Technical Adviser	Present for all

<b>Apologies:</b>	
Elizabeth Barrett (EB)	NICE – Information Specialist
Sally English (SE)	Subgroup member
Justine Karpusheff (JK)	NICE – Commissioning Manager
Maggie Murdock (MM)	Subgroup member
Vonda Murray	Guideline Updates Team – Project Manager
Ruth O’Dea (RO)	Subgroup member
Sue Spiers (SS)	Guideline Updates Team – Associate Director
Ben Williams (BW)	Subgroup member

<b>Observer:</b>	
Xia Li	NICE – Market and Audience Intelligence Analyst

#### 4.0.3 DOC Cmte minutes

##### **Item 1**

##### **Welcome, apologies, minutes and declarations of interest**

The Chair welcomed the Subgroup members and attendees to the 7th meeting of the dementia guideline social care subgroup.

Apologies for the meeting were received as detailed above. It was noted that the group were not quorate, and therefore recommendations could not be made.

The Chair outlined the agenda

The minutes from the sub group meeting Wednesday 21<sup>st</sup> June 2017. The minutes were agreed to be an accurate record.

No members declared any new interests and it was agreed that all members were eligible to attend the meeting and contribute to the discussions and drafting of any recommendations.

##### **Item 2**

##### **NICE PATHWAY**

JCP provided an overview of the NICE PATHWAYS, and walked the committee through an example of a NICE pathway. JCP explained the role of the committee in developing these tools. Volunteers will be asked to review the NICE PATHWAY on dementia ahead of a teleconference and then provide feedback during the teleconference to aid in its development. The teleconference will be held during the guideline consultation period and should last no longer than an hour.

##### **Item 3**

##### **RQ6: How should health and social care be co-ordinated for people living with dementia?**

- **Presentation of evidence**

##### **Item 3**

TM provided a recap of the protocol that was used for the searching of evidence for this question, including the inclusion and exclusion criteria. 18 studies were included in total. TM presented the evidence found on, how should health and social care be co-ordinated for people living with dementia.

##### **Item 4**

##### **RQ6: How should health and social care be co-ordinated for people living with dementia?**

- **Agree evidence statements**
- **Recommendations**

The committee discussed the evidence presented, and a summary of the key themes of the evidence was drafted. No recommendations were made as the committee was not quorate.

#### 4.0.3 DOC Cmte minutes

**A summary of the evidence and discussions will be prepared for the next sub group meeting by TM**

**Item 5**

**AOB - Next steps**

The Chair thanked the committee for their time and contribution to the meeting. The venue, date and time of the next meeting was confirmed.

**Date of next meeting:** Monday 25 September 2017

**Location of next meeting:** NICE offices, Manchester