

4.0.3 DOC Cmte minutes

Dementia (update) Guideline Committee – development

Date: 25/09/2017

Location: NICE offices, Manchester

Minutes: Final



Committee members present:		
Tracey Wright (TW) (Chair)		Present for all
Belinda Black (BB)		Present for all
Sally English (SE)		Present for all
Maggie Murdock (MM)		Present for all
Pauline Shaw (PS)		Present for all

In attendance:		
Sohaib Ashraf (SA)	NICE – Health Economist	Present from item 2
Elizabeth Barrett (EB)	NICE – Information Specialist	Present for all
Justine Karpusheff (JK)	NICE – Commissioning Manager	Present for all
Toby Mercer (TM)	Guideline Updates Team – Technical Analyst	Present for all
Vonda Murray (VM)	Guideline Updates Team – Project Manager	Present for item 1
Joshua Pink (JP)	Guideline Updates Team – Technical Adviser	Present for all

Apologies:	
Ruth O’Dea (RO)	Subgroup member
Sue Spiers (SS)	Guideline Updates Team – Associate Director
Ben Williams (BW)	Subgroup member

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Item 1

Welcome, apologies, minutes and declarations of interest

The Chair welcomed the Subgroup members and attendees to the 8th, and final meeting of the dementia guideline social care subgroup.

Apologies for the meeting were received as detailed above. The Chair outlined the agenda

The minutes from the sub group meeting Monday 25th September 2017. The minutes were agreed to be an accurate record.

No members declared any new interests and it was agreed that all members were eligible to attend the meeting and contribute to the discussions and drafting of any recommendations.

Item 2

RQ6: How should health and social care be co-ordinated for people living with dementia?

- Presentation of summary of evidence
- Recommendations

TM recapped the agreed review protocol, highlighting the phenomena of interests that were searched for. TM provided an overview of the number of studies that was found in the searches, in the screening phases, along with the common reasons for evidence to be excluded. TM presented the evidence that was found on how should health and social care be co-ordinated for people living with dementia. The committee discussed the evidence presented and agreed the evidence statements. The committee agreed that people living with dementia and their carers should know where, who from and how to obtain information or if their needs change. Evidence for this came from Iliffe 2014, Kelly 2016, Gorska 2013, Innes 2014 and Moore 2017.

Item 3

Case management

TM presented new evidence around case management. SA presented new health economic evidence around case management. The committee reviewed and revised the recommendations as appropriate, with minor changes made to three recommendations.

Item 4 and 5

Reruns

TM provided presented new evidence around barriers and facilitators for decision making. The committee reviewed and revised the recommendations as appropriate. 1 new recommendation was made 1 recommendation updated as a result of new evidence identified from the rerun search.

Item 6

Review of recommendations

TM led the committee in a review of the recommendations that have been made to date. The

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committee reviewed and revised the recommendations as appropriate.

Item 7

Review of recommendations

TM continued to lead the committee in a review of the recommendations that have been made to date. The committee reviewed and revised the recommendations as appropriate.

Item 8

GComm 18, day 2

JP reminded the committee that they were invited to the 2nd day of the final development committee meeting on Friday 20 October 2017, in Manchester. He provided an overview of the plan for the meeting.

Item 9

AOB - Next steps

The Chair thanked the committee for their time and contribution to the meeting. The venue, date and time of the next meeting was confirmed.

Date of next meeting: Friday 20 October 2017

Location of next meeting: NICE offices, Manchester