

Hearing Loss Committee meeting 2

Date: 18/07/2016

Location: Council Chamber, Royal College of Physicians

Minutes: Final

Committee members present:		
Katherine Harrop-Griffiths (Chair)		(Present for notes 1 – 4.4)
Graham Easton		(Present for notes 1 – 4.4)
Melanie Ferguson		(Present for notes 2 – 4.4)
Julia Garlick		(Present for notes 1 – 4.4)
Linda Parton		(Present for notes 1 – 4.4)
Jane Wild		(Present for notes 1 – 4.4)

In attendance:		
Joanna Ashe	Senior Information Scientist, NGC	(Present for notes 1 – 4.4)
Katie Broomfield	Document Editor/Process Assistant, NGC	(Present for notes 1 – 2)
Saoussen Ftouh	Senior Research Fellow, NGC	(Present for notes 1 – 4.4)
Lefteris Floros	Health Economist, NGC	(Present for notes 1 – 4.4)
Rishi Mandavia	NICE Scholar & NIHR Clinical Fellow	(Present for notes 1 – 4.4)
Ian Mather	Business Analyst (Accountant), NICE	(Present for notes 1 – 4.4)
Natalie Pink	Project Manager, NGC	(Present for notes 2 – 4.4)
Gill Ritchie	Associate Director/Guideline Lead, NGC	(Present for notes 1 – 4.4)

Apologies:	
Rupert Franklin	Guidelines Commissioning Manager, NICE
Richard Irving	Committee member
Ted Leverton	Committee member
Kevin Munro	Committee member
Rudrapathy Palaniappan	Committee member

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1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the second meeting on hearing loss (adult presentation). The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: Clinical questions, health economic prioritisation, and protocols.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Katherine Harrop-Griffiths	Consultant Audiovestibular Physician, University College London Hospital	Lectured on the Leicester Balance Course up to October 2015 in the subject of balance disorders in children. It is a non-profit making educational course organised by Biosense for, and in conjunction with, the University Hospital of Leicester ENT department. Travel, accommodation and subsistence expenses were covered and no other financial benefit was received. The costs of the course are covered by the delegates without any additional sponsorship. [Since taking up the chairmanship of this	Personal, non-financial, non-specific	Declare and participate

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		guideline committee KHG has withdrawn from contributing to this course]		
<p>NICE and a senior member of the Developer's team noted on appointment that the interests declared did not prevent the attendee from fully participating in the meeting. The interest was re-declared at GC2 because it was omitted from the declarations stated at GC1.</p>				
3. Minutes of last meeting				
<p>The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.</p> <p>The Chair confirmed that all matters arising had been completed or were in hand.</p>				
4. Presentations and discussion				
<ol style="list-style-type: none">1. Ian Mather gave a presentation on resource impact. The Committee then discussed the issues presented in relation to this guideline.2. Saoussen Ftouh presented the draft list of clinical questions. The Committee then discussed the issues presented in relation to this guideline.3. Lefteris Floros gave a presentation on health economics prioritisation. The Committee then discussed the issues presented in relation to this guideline.4. The Committee discussed the following draft protocols and were given the opportunity to ask questions.<ul style="list-style-type: none">• Signs and symptoms for urgent referral.• Sign and symptoms for non-urgent referral to secondary medical care.• 1 vs 2 hearing aids				
Any other business				
<p>The Committee received an update on recruitment.</p>				

Date of next meeting: 22/09/2016

4.0.03 DOC Cmte minutes

Location of next meeting: Boardroom, National Guideline Centre, 180 Great Portland Street, London, W1W 5QZ