

## Brain Tumour (primary) and metastases, Guideline Committee meeting 1

**Date:** Tuesday 20<sup>th</sup> September 2016

**Location:** Royal College of Obstetricians and Gynaecologists (RCOG)

**Minutes:** Final

<b>Committee members present</b>	
Eileen Andrews	Present for items 1-7
Sebastian Brandner	Present for items 1-7
Alison Cameron	Present for items 1-7
Professor Garth Cruickshank	Present for items 1-7
Catherine Derbyshire	Present for items 3-7
Sara Erridge	Present for items 1-7
Zoe Faulkner	Present for items 1-7
Sarah Jefferies	Present for items 1-7
Ingela Oberg	Present for items 1-7
Sara Robson	Present for items 1-7
Dr Tom Roques (Chair)	Present for items 1-7
Stuart Smith	Present for items 1-7
David Summers	Present for items 1-7
<b>NGA staff</b>	
Stephanie Arnold, Information Scientist	Present for items 1-7
Alex Bates, Guideline Lead	Present for items 1-7
Annabel Flint, Senior Project Manager	Present for item 1 only
Eva Gonzalez, Assistant Systematic Reviewer	Present for items 1-7
James Hawkins, Health Economist	Present for items 1-7
Natasha Pillai, Systematic Reviewer	Present for items 1-7
Leanne Saxon, Systematic Reviewer	Present for items 1-7
<b>NICE staff</b>	
<b>Apologies</b>	
Helen Bulbeck, Guideline Committee member	
Jeremy Rees, Guideline Committee member	
Isabella Robbins, Guideline Committee member	
Colin Watts, Guideline Committee member	
John Graham, Clinical Advisor, NGA	
Sabrina Naqvi, Interim Project Manager, NGA	
Katie Perryman Ford, Guidelines Commissioning Manager, NICE	

## **1. Welcome, housekeeping, introductions, apologies**

The Chair welcomed the Committee members and attendees to the 2nd meeting for the Brain Tumours (Primary) and Metastases Guideline.

New members of staff were introduced: Leanne Saxon, Systematic Reviewer will be replacing Natasha Pillai, who is leaving the National Guideline Alliance (NGA). The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

Minutes from the previous meeting were agreed as an accurate record.

## **2. Confirmation of matter under discussion, and declarations of interest**

The Chair gave a brief overview of the NICE conflict of interest policy to the group and noted that some GC members had already declared interests in their applications.

No new declarations were made.

The Guideline Committee (GC) were reminded that if they take on any new interests, these must be declared to the NGA as soon as they happen so that the necessary action can be taken. Anything that you think is a conflict should be declared. If in doubt, please contact the project manager who will then determine if there are any conflicts of interest to be observed.

## **3. Protocol Development - Which adults with inoperable, incompletely excised or recurrent meningioma should have radiotherapy?**

The Chair introduced Leanne Saxon, Senior Systematic Reviewer, who gave a presentation on radiotherapy for meningioma and took questions from the Committee. The Committee thanked Leanne for their presentations and contribution to the development of the guideline.

## **4. Protocol development – What is the most effective intracranial treatment - (surgery, stereotactic radiotherapy, whole-brain radiotherapy, combinations of these, or best supportive care) for multiple brain metastases?**

The Chair introduced Leanne Saxon, Senior Systematic Reviewer, who gave a presentation on intracranial treatment and took questions from the Committee. The Committee thanked Leanne for their presentations and contribution to the development of the guideline.

## **5. Lay member forum**

The Chair led the forum for lay member discussions.

## **6. PICO development - What is the optimal management (surgery, radiotherapy, chemotherapy, combinations of these, or other therapies such as metformin or tumour-treating fields) of recurrent high-grade glioma?**

The Chair introduced Natasha Pillai, Senior Systematic Reviewer, who gave a presentation on the management of glioma, and took questions from the Committee. The

Committee thanked Natasha for her presentation and contribution to the development of the guideline.

## **7. AOB and close**

The Chair thanked everyone for their contributions. The next meeting will be held on Thursday 17<sup>th</sup> November 2016, 10.30am-4.30pm (with tea and coffee served from 10am), and will take place at the RCOG, 27 Sussex Place, Regent's Park, London, NW1 4RG. The Chair closed the meeting.