

**NICE PUBLIC HEALTH PROGRAMME GUIDANCE
Alcohol- use disorders (prevention)**

3rd meeting of the Programme Development Group

Thursday 27th November 2008

Level 1A, City Tower, Piccadilly Plaza, Manchester M1 4BD

Draft Minutes

Attendees:	<p>PDG Members Jane Benanti (JB), John Dervan (JD), Vivienne Evans (VE), Jayne Gosnall (JG), Nick Heather (NH), Sauid Ishaq (SI), Eileen Kaner (EK), Anne Ludbrook (AL) Jim McCambridge (JMc), Harshad Mistri (HM), Trevor McCarthy (TM) Chris Record (CR), Patrick Smythe (PS), Ian Treasure (IT).</p> <p>NICE Andrew Hoy (AH) Dylan Jones (DJ), James Jagroo (JJ), Antony Morgan (AM), Patricia Mountain (PM), Bhash Naidoo (BN), Linda Sheppard (LS). Mike Kelly (MK) – pm only</p> <p>Contractors - SchARR Rachel Jackson (RJ) Petra Meier(PM) – pm only</p> <p>Observers Nick Staples – NICE team</p>	
Apologies:	<p>PDG Members Paul Edmondson-Jones (PE), Paul McArdle (PMc), Lynn Owens (LO). Don Shenker (DS),</p> <p>Co- Optees Peter Anderson</p>	
Authors	Patricia Mountain	
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Audience	PDG members, NICE team, the public (via web publication)	

Item		Action
1	<p>Welcome, Introductions and Aims of the Meeting</p> <p>The Chair welcomed everyone to the third meeting. PDG members, NICE staff, observers and contractors introduced themselves to the group and apologies were received.</p> <p>The Chair outlined the objectives of the day:</p> <ul style="list-style-type: none"> • Refine and maybe develop new recommendations for Brief Interventions through small group work. This is the second opportunity to look at brief interventions – members may want to add further recommendations and/or further refine them. • Consider the evidence from the DH review on price and promotion which was carried out by another department in ScHAAR. • Brainstorm areas for recommendations regarding price and promotion through small group work. 	
2	<p>Minutes from the previous meeting, Declarations of Interest and matters arising</p> <p>The Chair asked the PDG Members for any accuracy amendments to the minutes of the previous meeting. These minutes were approved with some minor amendments. All actions have been completed. Members were asked for any new declarations of interests. There were no new declarations of interest.</p>	
3	<p>Clinical update</p> <p>Dylan Jones provided the PDG with an update from the fourth clinical guideline Guidelines Development Group (GDG). There was a brief presentation on the current recommendations drafted by the clinical centre. The PDG were then asked if they had any questions. The PDG asked for clarification from the NICE team on terms used. Based on this discussion there is need to further develop the glossary found within the first review.</p> <p>In addition to specific questions about the GDG recommendations some wider queries were raised.</p> <ul style="list-style-type: none"> • Concern was expressed about remit of the GDG with their emphasis on alcohol dependence. The target audience for the PDG are the non alcohol dependent population; however the population who present for Brief Interventions may have some degree of alcohol dependence. Antony Morgan agreed to take the issue of the target population to the next Quarterly Steering Group meeting • Specific queries on the recommendations to be relayed to the NCC. In addition a running log of the NCC recommendations to be kept and the committee to be kept updated with any further drafts 	<p>NICE Team</p> <p>NICE Team</p>

	<ul style="list-style-type: none"> • It was agreed that NICE would develop, on an ongoing basis, a definitive glossary of terms. The glossary is to be regularly presented to the PDG in order to ensure the correct definitions are being used e.g. alcohol dependence, early prevention. • Children and young people tend to drink less frequently and at a higher intensity than adults hence they are less likely to become alcohol dependant. Therefore how the recommendations relate to Children's services will be different to those of adult settings and therefore addressed. • Some issues were raised about other impact and complications from alcohol withdrawal: Mental health and other short term symptoms <p>A continuing concern was raised about how the three pieces of guidance will finally be brought together and the extent to which they will address the differing levels of risk and harm. The NICE team will ensure that this issue is continually raised at the steering group meetings.</p>	<p>NICE Team</p>
<p>4</p>	<p>Evidence reviews - Issues arising</p> <p>The issues arising from the evidence reviews were discussed by the PDG. It was agreed that the guidance summary is fine on whole, but there are points of detail to make and SchARR needs to send these points to the NICE team. NH agreed to send detailed comments to SCHARR.</p> <p>The committee thought that the executive summary had been amended in line with their comments from previous meeting. This was not the case and there is a need in the future to be clear on the status and purpose of each of the documents. The Chair directed that in future the NICE team should ensure that in subsequent mail outs details are supplied.</p> <p>In addition the issue of the committee's comments on the reviews and how and if they have been dealt with was raised. In future the NICE team should compile a list of issues and to ask SchARR on if and how they have been dealt with.</p> <p>The PDG agreed that the Barrett paper should be included within the cost effectiveness review due to its inclusion in the effectiveness review. To ensure consistency across the reviews, papers contained within the effectiveness review which contain relevant economic evidence should be included within the economic review.</p>	<p>ScHARR NH</p> <p>NICE team</p> <p>NICE team</p> <p>ScHARR</p>
<p>5</p>	<p>Related NICE guidance</p> <p>Andrew Hoy gave a brief presentation to the committee describing the overview of NICE alcohol related guidance. The committee were provided with an overview of the other pieces of NICE guidance that have been developed or are currently in development.</p>	

	<p>The presentation raised issues on how and where this piece of guidance fitted within the overarching conceptual framework not only within NICE but within alcohol prevention work generally in Public Health.</p> <p>The committee also raised some areas which they felt were not covered by the current or future NICE pieces.</p> <ul style="list-style-type: none"> • Drink Drive policy • Continuing Education and Public Information around alcohol issues. • Young people who were no longer in school. <p>The enforcement of the current alcohol related legislation was raised as a key issue with regards to where it fitted in to the framework.</p>	
6	<p>Presentation on Price and the Alcohol Industry</p> <p>Anne Ludbrook gave a presentation to the PDG to provide an overview of how the alcohol and retail industries respond to the evidence of the effect of price on alcohol consumption.</p> <p>The Chair thanked Anne for the clear exposition of the issues relating to price that are important to this guidance and requested that the slides from the presentation should be circulated by the NICE team to the PDG</p>	NICE team
7	<p>Presentation of Executive Summary for BI's and redrafted recommendations</p> <p>Dylan Jones gave a brief presentation to the committee on the process for small group work and the objectives of the session. The goal was to look at the draft recommendations that have been created so far and to discuss and amend where required.</p>	
8	<p>Small group work</p> <p>The Chair directed the Committee to break into four groups, with each group being facilitated by a member of the NICE team, to discuss and amend the edited Brief Intervention recommendations.</p>	
9	<p>Presentation of the findings from the DH review on price and promotion</p> <p>Antony Morgan explained to the PDG how the NICE team intend to use the review from the Department of Health on price and promotion to produce recommendations in this area. Petra Meier from SchARR was</p>	

	<p>introduced and the Chair asked for a Declaration of Interest. Petra declared a non-personal pecuniary interest as she is involved in research of the topic area. Petra gave a presentation on the findings of the independent review.</p>	
10	<p>Discussion on the findings of the DH review</p> <p>The Chair thanked Petra and a broad discussion on the evidence presented followed.</p>	
11	<p>Small group feedback</p> <p>The PDG then feedback to the whole committee their discussions at the mornings group work session. It was agreed by the PDG that small group work was helpful when looking at the details of recommendations. There was broad agreement on the revisions required within the recommendations. The Chair thanked the groups and noted the consistency of their responses. She directed the NICE team to revise the recommendations and send to editing so that they are available for the members in the next mail out for PDG 4.</p>	NICE team
12	<p>Next Steps</p> <p>Antony Morgan reminded the PDG of where it is currently in the process of guidance development and the immediate next steps. The next PDG is January 8th 2009 at the same location. The papers will be mailed to members on 29th December 2008. At PDG 4 the macro level interventions will be discussed. The NICE team will continue to review who would be helpful to invite to talk to the PDG on certain areas. Each time the PDG meets it will continue to reiterate the draft recommendations so the work achieved at PDG 3 will be continued.</p> <p>In the February meeting SchARR will provide an early review of screening evidence and there will be further updates on the revisions made so far.</p> <p>In March the economics reviews will be discussed. In April future meeting allocation will be agreed.</p> <p>The public consultation on the synopsis of the evidence will be 19th May 2009 to 17th June 2009.</p>	
14	<p>Any Other Business</p> <p>The Chair asked Petra Meier from SchARR when the work from the DH</p>	

	<p>review on alcohol price and promotion would be available?</p> <p>Petra said that the go-ahead had already been given and was happy to confirm by email. The Chair directed that the DH review would be managed as part of the NICE process as another independent review of evidence.</p> <p>John Dervan thanked the Chair for her good management of the Committee.</p>	ScHARR
	<p>The Chair thanked all attendees and closed the meeting at 4pm.</p>	