

NICE PUBLIC HEALTH GUIDANCE

Strategies to prevent unintentional injuries among children

3rd Meeting of the Programme Development Group

Thursday 18th June 2009

NICE
MidCity Place
71 High Holborn
London WC1V 6NA

Final Minutes

Attendees:	<p><i>PDG Members</i></p> <p>Amy Aeron-Thomas (AAT), Caroline Bradbury-Jones (CBJ), Carolyn Cripps (CC), Davina Hartley (DH), Mike Hayes (MH), Nicky Houghton (NH), Lisa Irving (LI), Shelley Mason (SM), Jenny McWhirter (JMc), Julie Mytton (JM), Ceri Phillips (CP), Amanda Roberts (AR), Ralph Saunders (RS), Tanja Stocks (TS), Liz Towner (LT), Heather Ward (HW) – Chair</p> <p><i>NICE Team</i></p> <p>Hilary Chatterton (HJC), Hugo Crombie (HC), Simon Ellis (SE), James Jagroo (JJ), Patricia Mountain (PM), Louise Millward (LM), Lesley Owen (LO), Peter Shearn (PS)</p> <p><i>Review Team – PenTAG</i></p> <p>Rob Anderson (RA)</p> <p>Expert witness Andrew Colski (AC), Department for Transport (DfT)</p>	
Apologies:	<p><i>PDG Members</i></p> <p>Andrew Chick (AC), Rob Taylor (RT), Jerry Moore (JMo), Julia Verne (JV).</p>	
Authors	Patricia Mountain, Louise Millward, Simon Ellis	
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Audience	PDG members, NICE team, the public (via web publication)	

<p>1</p>	<p>Welcome, Introductions and Aims of the Meeting</p> <p>The Chair welcomed everyone to the third meeting. PDG members, NICE staff and collaborators introduced themselves and the Chair conveyed apologies from members who could not attend. The Chair introduced Andrew Colski from the Department for Transport (DfT) as an expert witness.</p> <p>The Chair outlined the objectives of the day:</p> <ol style="list-style-type: none"> 1. To discuss the findings of Review 3: Strategic and regulatory frameworks for guiding, enforcing or promoting activities to prevent unintentional injury to children and young people in the road environment. 2. To hear expert testimony from the DfT about the numbers of children and young people that are injured, where they are injured and details of policies that aim to prevent these injuries. 3. To develop draft recommendations based on Review 3 4. To learn about the parameters and progress of Review 4: The home setting 	
<p>2</p>	<p>Declarations of Interests</p> <p>The Chair explained that verbal declarations of interest are a standing item on every agenda and a matter of public record and asked for any additional declarations of interest to their previous written declarations, and any declarations that might be specific to the topics for discussion today.</p> <p>The potential conflicts of interest declared today and previously were:</p> <p><i>PDG members</i></p> <ul style="list-style-type: none"> • Heather Ward: Non personal pecuniary interest – author of two papers in the review presented at PDG 1; Pecuniary interest – consultant in injury field; academic department may in future receive research grants related to this area • Liz Towner: Non personal pecuniary interest – author of three papers in the review presented at PDG 1; academic department may in future receive research grants related to this area • Carolyn Cripps: Personal pecuniary interest – consultant trainer • Jenny McWhirter: Non personal pecuniary interest – RoSPA may undertake future work as a result of any recommendations; Pecuniary interest – freelance consultant. Also grant from DCSF to undertake work on practical safety education for children • Amanda Roberts: Personal pecuniary interest – paid work in accident prevention field • Lisa Irving: Personal pecuniary interest – paid work in accident prevention field • Andrew Chick*: Non personal pecuniary interest – works for the fire service • Jerry Moore*: Non personal pecuniary interest – works for the 	

	<p>police service and is seconded to DfT</p> <ul style="list-style-type: none"> • Davina Hartley: Non personal pecuniary interest – member of a Children Safeguarding board in Bradford • Julia Verne*: Non personal pecuniary interest – department may in future receive research grants related to this area • Ceri Phillips: Non personal pecuniary interest – academic department may in future receive research grants related to this area • Julie Mytton: Personal pecuniary interest – for potential research; also post part funded by NHS. • Mike Hayes: Non personal pecuniary interest – CAPT may undertake future work as a result of any recommendations • Ralph Saunders: Non personal pecuniary interest – post in NHS • Amy Aeron-Thomas: Non personal pecuniary interest – community member but organisation she is a member of has received government funding • Caroline Bradbury-Jones: Non personal pecuniary interest – academic department may in future receive research grants related to this area • Tanja Stocks: Non personal pecuniary interest – works for NHS • Nicky Houghton: Non personal non pecuniary interest – commissioner in a PCT • Rob Taylor*: none to declare • Shelley Mason: none to declare <p>* not present at PDG 3</p> <p><i>Review team</i></p> <ul style="list-style-type: none"> • Rob Anderson: Non personal pecuniary interest – academic work in this area may lead to future research contracts <p><i>Expert witness</i></p> <ul style="list-style-type: none"> • Andrew Colski: Non personal pecuniary interest – as employed by Department of Transport <p>The Chair ruled that none of these interests prevented anyone from taking full part in the meeting.</p>	
<p>3</p>	<p>Minutes of last meeting</p> <p>The PDG were asked to review the minutes from PDG1 to clarify the amount of detail necessary under item 11. These were amended and approved. The PDG also agreed an addition to item 7 of the PDG 1 minutes to refer to PDG comments on the scope of the guidance. The PDG reviewed the minutes from PDG2. Minor amendments were suggested and these were approved.</p>	
<p>4</p>	<p>Review 3: Strategic and regulatory frameworks for guiding, enforcing or promoting activities to prevent unintentional injury to children and young people in the road environment – Presentation of key findings</p> <p>Rob Anderson from PenTAG gave a presentation on the key findings from this review.</p>	

	The Chair thanked the groups for their work and asked the NICE team to consolidate these draft recommendations for circulation to the PDG for comments.	NICE team
11	<p>Review 4: ‘Home’ – what to expect</p> <p>Rob Anderson from Pentag gave a brief update of the work on review 4 which will focus on unintentional injuries in the home. The PDG considered potential experts and co-optees in this area.</p>	
12	<p>Draft recommendations from PDG 1 and 2: Update</p> <p>Louise Millward from NICE updated the PDG on the progress and status of the draft recommendations that had been developed at previous meetings.</p>	
13	<p>Forward schedule, experts and cooptees</p> <p>Simon Ellis from NICE updated the PDG on the anticipated focus of future meetings and invited suggestions from members on who could be considered as potential experts and co-optees.</p> <p>It was suggested that the evidence for the parallel Intervention guidance relating to the Home and the Road could be considered by the PDG at the September meeting. This would also provide an opportunity for the Chair and NICE team to feedback from the meetings of NICE’s Public Health Interventions Advisory Committee (PHIAC) in July and September, where these two pieces of guidance are being considered.</p>	PDG Chair and NICE team
14	<p>Summary of the day, agreed action and next steps</p> <p>The Chair thanked the PDG for their active participation throughout the day and advised that the next meeting is to be held Thursday 30th July 2009 at the NICE offices, Mid City Place, 71 High Holborn, London WC1V 6NA.</p>	
15	<p>Any Other Business</p> <ul style="list-style-type: none"> • NICE will have drafted the external environment review protocol by 3rd July for comment by 7th. PDG members were advised to contact Louise Millward from NICE if interested in contributing. louise.millward@nice.org.uk • Glossary (tabled paper) – Members were requested to email any additions or alternative definitions to Louise Millward at NICE. • PDG biographies (tabled paper) – Members were requested to send information to Melinda Kay at NICE. melinda.kay@nice.org.uk 	<p>PDG members</p> <p>PDG members</p> <p>PDG members</p>
Close	The Chair thanked all attendees and closed the meeting at 4.25pm.	