

Date and Time: 8th November 2010

Minutes: Quality Standards Alcohol Dependence Topic Expert Group

Place: Level 1A
City Tower
Piccadilly Plaza
Manchester
M1 4BD

Present Professor Colin Drummond (Chair) (CD)
Mark Gilman (MG)
Mr Adrian Brown (AB)
Mr John Dervan (JD)
Dr Jack Leach (JL)

NICE staff
Tim Stokes (TS)
Nicola Bent (NB)
Charlotte Bee (CB)
Esther Clifford (EC)
Helen Crosbie (HC)

Apologies: Ms Jan Fry
Dr Ed Day
Dr Marsha Morgan
Prof Anne Lingford-Hughes
Prof. Alex Copello

Item 1: Welcome, introductions and plan for the day

The chair, Prof. Colin Drummond (CD), welcomed the group and reviewed the agenda for the day. Members of the Topic Expert Group (TEG) introduced themselves. The group confirmed that they had no new declarations of interest since the previous meeting.

The minutes from the scoping meeting held 12th July were agreed as accurate.

Item 2: Objectives of the day

CD briefly described that the key objectives of the day were to discuss and agree the wording of draft quality statements and measures which the NICE team could work on before the draft quality standard goes for consultation for six weeks on 19th January 2011.

Nicola Bent (NB) asked the TEG to consider measures to accompany the quality statements. She said that the objective for the TEG would be to try to narrow the choice to 20 quality statements.

Item 3: Review of the processes for developing quality standards

NB reviewed the process to be used for developing the quality standard and emphasised that quality statements should address the areas of care where quality needs improving. She added that the TEG should give consideration to clinical effectiveness, patient experience, patient safety, equality, cost impact assessment (a costing report was tabled at the meeting) and outcome measures when drafting the proposed statements.

Item 4: Draft Quality Statements (QS) and Quality Measures (QM)

CD asked the group to try to maintain a maximum of two concepts per statement so as to keep the statements as concise as possible.

CB led the group in the discussion of the individual KPIs from CG100, PH24 and the alcohol use disorders: diagnosis, assessment and management of harmful drinking and alcohol dependence clinical guideline, currently in development, based on the areas of care agreed at the scoping meeting. The TEG reached a consensus about which KPIs should be prioritised for further consideration during field testing and consultation.

Item 5: Other guideline recommendations potentially suitable for QS development

CONFIRMED

CB led the group in the discussion and consideration of additional recommendations potentially suitable for quality standard development. The TEG reached a consensus about which of these additional recommendations would be prioritised to draft statements for field testing and consultation.

Item 6: Consultation and feedback

TS gave an overview of the process for field testing and consulting on the draft standard in September 2010. He outlined the main stakeholders that will be targeted and asked for suggestions from TEG members.

Item 7: Next steps and AOB

There were no AOB items. CD advised that the quality standards team would draft a set of quality statements and measures based on the group's discussions which would then be circulated to the TEG for comment and prioritisation before field testing and consultation.

Close of meeting.