

Date and Time: 22nd February 2010

Minutes:

Quality Standards VTE Prevention Topic Expert Group

Place: Level 1A
City Tower
Piccadilly Plaza
Manchester
M1 4BD.

Present Gerard Stansby (Chair) (GB)
Steven Barden (SB)
Kim Carter (KC)
Nick Chalmers (NC)
Steve Finney (SF)
Jim Gardner (JG)
Beverley Hunt (BH)
Donald McBride (DM)
Sarah McDiarmid (SM)
Carlos Sharpin (CS)
Peter Walton (PW)
Alyson Whitmarsh (AW)

NICE Staff

Val Moore (VM)
Nicola Bent (NB)
Esther Clifford (EC)
Richard Diaz (RD)
Craig Grime (CG)
Rachel Neary (RN)
Tim Stokes (TS)
Sarah Willett (SW)

Apologies: Nandan Gautam
Amanda Pagett (NICE Staff)

1.1 Agenda item 1:

- 1.1.1 Welcome, introductions and plan for the day
GS welcomed the group, noted the apologies and reviewed the agenda for the day.
- 1.1.2 Minutes of the last meeting
The minutes from the first Topic Expert Group (TEG) meeting were agreed as an accurate record.

- 1.1.3 Declarations of interest
None declared
- 1.2 **Agenda item 2: Review of progress so far and objectives of the day**
NB gave a brief overview and updated the group on the proposed purpose of quality standards as a local tool for quality improvement but also potentially for national audit, regulation and inspection. The objective for the day was to discuss the results of field testing and consultation on the draft standard and recommendations contained within the report, considering resource implications and agree 5-7 statements and measures for inclusion within the final quality standard.
- 1.3 **Agenda item 3: Presentation of field testing and consultation feedback report**
RD summarised the field testing and consultation report. Each statement was discussed and agreed whether it should be progressed. The TEG considered the additional areas for potential inclusion suggested by stakeholders.
- 1.4 **Agenda item 4: Agreement of final statements**
The final set of statements and measures for the quality standard were confirmed.
- 1.5 **Agenda item 5: Equality Impact Assessment (EQIA)**
CG led the group through an equality impact assessment of the final quality statements to assess whether the standard would have an impact on any of the equality target groups.
- 1.6 **Agenda item 6: Next Steps**
- 1.6.1 Update
NB gave an update on the next steps for the quality standards work.
- 1.6.2 Potential publication partners
NB outlined to the TEG the role of publication partners and asked members for any suggestions of potential partners.

1.7

Agenda item 7: AOB

NB and VM thanked the TEG for their input in developing the Quality Standard for VTE Prevention and GS for his role as chair.