

**NICE Local Government Public Health External Reference Group
Meeting 10**

Friday 13th September 2013
Venue: Bollin, NICE offices, Level 1A, City Tower,
Piccadilly Plaza, Manchester, M1 4BD

Final Minutes

Attendees:	<p><i>LGRG Members</i> Phillip Woodward (Chair), Liz Blenkinsop (from 10.30am), Paul Brookes, Dave Burnham, Penny Byrne, Rachel Flowers, Dominic Harrison, Jonathan McShane, Gerald Tompkins, Derek Ward</p> <p><i>NICE Team</i> Victoria Axe, Una Canning (via VC), Simon Ellis (from 12.20pm), Sue Jelley (via VC from 12.20pm), Mike Kelly, Rachel Kettle, Patricia Mountain, Kay Nolan.</p> <p><i>Observers</i> Daniel Heller by VC (NHS trainee), Linda Sheppard (NICE), Rebecca Maguire (NICE)</p>
Apologies:	<p><i>LGRG Members</i> John Illingworth, Sharan Jones, Maggie Rae, Ian Reekie, Dagmar Zeuner</p>

Author	PM
File Ref	
Version	Final
Audience	LGRG members, NICE team, the public (via web publication)

Item		Action
1. Welcome and introductions	<p>The Chair welcomed everyone to the eleventh Local Government Reference Group (LGRG) meeting.</p> <p>The Chair conveyed to the group that apologies had been received.</p>	
2. Declarations of Interests	<p>The Chair asked the LGRG if they had any additional declarations of interest.</p> <p>Rachel Flowers: Personal non pecuniary – Change of role to a joint post between Public Health England on sustainable living and planning, and Greater London Authority on planning and health</p> <p>David Burnham: Personal pecuniary- Currently writing a report for Directors of adult social care, which will make reference to the introduction of public health responsibility to local authorities.</p> <p>There were no further declarations made.</p> <p>The previously declared interests, noted at earlier meetings of LGRG, are available here http://www.nice.org.uk/aboutnice/whatwedo/aboutpublichealthguidance/LGRG.jsp</p>	
3, 4 Body mass index for intervening to prevent ill health among black, Asian and other minority ethnic groups Briefing	<p>Rachel Kettle, analyst at NICE, introduced the first draft of the Body mass index for intervening to prevent ill health among black, Asian and other minority ethnic groups Briefing, and asked for feedback on its progress so far.</p> <p>There was time for discussion and comment. The LGRG were positive on the progress so far, and made recommendations for amendment</p> <p>Action: NICE to revise and bring to a later LGRG meeting</p>	NICE
5,6 Improving access to health and social care services for people who do not normally use them Briefing	<p>Kay Nolan, associate director at NICE, introduced Una Canning (by VC) as the analyst for this Briefing.</p> <p>Kay reminded the LGRG of their earlier discussions on the title for this Briefing. The LGRG agreed the title, Improving access to health and social care services for people who do not normally use them.</p> <p>Kay explained that this is the first draft of the Briefing and that it is not directly a derivative of one piece of NICE published guidance, but uses as an evidence</p>	

	<p>base, several pieces of published NICE guidance.</p> <p>There was a discussion on the framing of the document and how it should be health relevant services, rather than targeted health services, as the services that are the determinants of health are not just NHS services.</p> <p>The detail that was discussed related to: the demographic groupings, the contribution of the service providers themselves could make to remove barriers, rather than putting the emphasis on the service user, that one method of encouraging access to services was not feasible as it would vary for the demographic, and that the services should reflect the capabilities of the service user to access them.</p> <p>Action: NICE to consider a change in focus of the Briefing to the capabilities of the service user to access services, and the responsibility of service providers to remove barriers to access</p> <p>Action: NICE to revise and bring to a later LGRG meeting.</p>	<p>NICE</p> <p>NICE</p>
7,8. Public health investment plan	<p>Dominic Harrison, LGRG member, gave a presentation to the committee on research that was commissioned by Blackburn with Darwen (BwD) on its Public Health Development Plan.</p> <p>The Chair suggested that NICE could consider the political imperative of future decision making on public health, giving thought to how evidence could be used to positively impact on public health</p> <p>Action point: NICE team to feedback this suggestion to the NICE Local Government Internal Steering Group</p> <p>DH agreed to provide an edited version of the presentation for other members of the LGRG.</p>	<p>NICE</p> <p>DH</p>
9. Recommendations for future Briefings	<p>The Chair asked the LGRG if they wished to make any recommendations for future local government briefings. The following were made:</p> <ul style="list-style-type: none"> • Effectiveness of structures of public health in local government • Health Outcomes of non-health targeted interventions <p>Action point: NICE to take suggestions back to internal Steering group for discussion</p> <p>Action point: NICE to clarify the audience of the Briefings, whether it is just Local Government or</p>	<p>NICE</p> <p>NICE</p>

	<p>whether it should encompass Health and Well Being Boards</p> <p>Action point: A Briefing suggestion on spatial planning had been made electronically by a LGRG member. This subject will be added to the next meeting agenda as an item for discussion.</p>	NICE
10. Guidance template	<p>Simon Ellis, associate director at NICE, explained that NICE is considering revising the template for Public Health Guidance. He asked for the LGRG's thoughts on the suggested revisions. Sue Jelley, senior editor at NICE, illustrated on screen, the implications that these amendments would cover.</p> <p>The LGRG feedback was positive and made some suggestions on the details. Mike Kelly clarified that this revision of template will be going to the NICE Senior Management Team (SMT) for approval. The implementation timetable will be decided at that meeting.</p> <p>Action: NICE team to update the LGRG at the next meeting with the decision made by SMT</p>	NICE
11. LGRG Next Steps	<p>The following Briefings to publish September 2013, subject to final approval by NICE Guidance Executive</p> <ul style="list-style-type: none"> • Preventing and controlling TB among vulnerable groups • Return on investment • Social and emotional wellbeing for children and young people <p>The next LGRG meeting is 15th November 2013</p>	
12. Minutes of the last meeting	<p>The minutes of LGRG 10 were accepted as an accurate record of the meeting.</p>	
13. AOB	<ul style="list-style-type: none"> • The Chair informed the committee that this is the last meeting that Gerald Tomkins will be attending. The Chair and the committee thanked Gerald for his valuable contribution to the work of LGRG. • The deadline for applications for additional members to the LGRG to close at 5pm 13th September. • The Chair requested that an item on the role of the Public Health Advisory Committees and associated process should be added to the next agenda <p>Action point: NICE to add to LGRG 15th November</p> <ul style="list-style-type: none"> • Local Government Partners page on NICE 	NICE

	website. As this has been superseded by LGRG it was agreed that NICE should close this page Action point: NICE to close Local authority Partners web page	
14. Close	The meeting closed at 1.15pm.	