

**NICE Local Government Public Health External Reference Group
Meeting 6**

Friday 23rd November 2012
Venue: Dee, NICE offices, Level 1A, City Tower,
Piccadilly Plaza, Manchester, M1 4BD

Final Minutes

Attendees:	<p><i>LGRG Members</i> Phillip Woodward (Chair), Liz Blenkinsop, Penny Byrne, Dave Burnham, Dominic Harrison, John Illingworth, Sharan Jones, Maggie Rae, Ian Reekie, Jonathan McShane, Gerald Tompkins, Derek Ward, Dagmar Zeuner</p> <p><i>NICE Team</i> Mike Kelly, Nicola Ainsworth, Victoria Axe (via VC), Hugo Crombie, Simon Ellis, Charlotte Haynes, Jane Huntley, Sue Jelley (via VC), Antony Morgan (via VC), Patricia Mountain, Lesley Owen, (via VC), Karen Peploe (via VC), Catherine Swann (via VC), Tricia Younger</p> <p><i>Observers</i> Suzi Peden (NICE)</p>
Apologies:	<p><i>LGRG Members</i> Paul Brookes, Carolyn Rule, Rachel Flowers</p>

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Version	Final
Audience	LGRG members, NICE team, the public (via web publication)

Item		Action
1. Welcome and introductions	<p>The Chair welcomed everyone to the sixth Local Government Reference Group (LGRG) meeting.</p> <p>The Chair welcomed Dominic Harrison as a new member to the committee.</p> <p>The Chair informed the group that apologies had been received from Paul Brookes and Carolyn Rule.</p> <p>The Chair welcomed the observer, Suzi Peden, to the meeting.</p>	
2. Declarations of Interests	<p>The Chair asked the LGRG if they had any additional conflicts of interest to declare.</p> <p>Dominic Harrison was welcomed as a member of the Group and declared he is to be employed by a Local Authority from 1st April 2013 as a Director of Public Health and is currently employed as a Joint DPH at Blackburn with Darwen Council & PCT.</p> <p>There were no further conflicts of interest made.</p> <p>The previously declared interests, noted at earlier meetings of LGRG, are available here http://www.nice.org.uk/aboutnice/whatwedo/aboutpublichealthguidance/LGRG.jsp</p>	
3. Feedback from Road Testing – Return on Investment	<p>Antony Morgan (AM), Lesley Owen (LO) and Sue Jelley (SJ) joined the meeting at 10.20am and presented the feedback from the Return on Investment road testing. Both the ROI briefing and the “background PH manifesto” were discussed.</p> <p>LO informed the group that the feedback received suggested the briefing was confusing and focussed too much on NHS benefits.</p> <p>Maggie Rae left the meeting temporarily at 10.30am.</p> <p>The LGRG suggested a number of amendments to the briefing and to the background manifesto, including a request to find an alternative to the term manifesto.</p> <p>There was continuing support for two separate documents, one a rationale for public health investment and one a detailed ROI briefing tool. There was discussion about how the two pieces of work fitted with NICE’s evidence based approach.</p>	

	<p>Action: NICE to redraft these documents in light of the committees' comments.</p> <p>Action: MK to discuss further with Andrew Dillon.</p> <p>AM, LO and SJ left the meeting at 11am.</p>	<p>NICE Team</p> <p>NICE Team</p>
<p>4. Feedback from Road Testing – Walking and Cycling</p>	<p>Hugo Crombie (HC) and Jane Huntley (JH) presented the feedback from the Walking and Cycling road testing.</p> <p>Maggie Rae returned to the meeting 11.30am.</p> <p>The LGRG suggested a number of amendments to the briefing.</p> <p>Action: NICE team to add a link to the CMO report.</p> <p>The LGRG were reminded that their remit is not to update or amend existing NICE Guidance. It is to repackaging the current NICE guidance and other accredited evidence for Local Authorities into Public Health Briefing Papers, and not to consider any new evidence that may currently be available but has not been quality assured by NICE.</p>	<p>NICE Team</p>
<p>5. Feedback from Road Testing – Behaviour Change</p>	<p>Catherine Swann (CS) and Charlotte Haynes (CH) presented the feedback from the Behaviour Change road testing. There was a great degree of support for the layout and structure and local authority examples.</p> <p>The LGRG suggested a number of amendments to the briefing.</p> <p>The Committee noted that Quick Reference Guides (QRG) and Slide Sets were considered useful, however the NICE Implementation team are no longer creating these.</p> <p>Action: NICE Team to feed this comment back to Implementation.</p> <p>Action: NICE Team to add a link to the PH6 QRG and Slide Set.</p> <p>Action: NICE Team to reinforce the disinvestment section of the briefing.</p> <p>JH, HC and CH left the meeting at 12pm.</p>	<p>NICE Team</p> <p>NICE Team</p> <p>NICE Team</p>
<p>6. Briefing paper 10 – Obesity</p>	<p>Simon Ellis (SE) and Karen Peploe (KP) joined the meeting at 12pm. SE presented a summary of the Obesity briefing to the LGRG. It was noted that the briefing is based on guidance that is currently</p>	

	<p>unpublished and so is confidential.</p> <p>The LGRG suggested a number of amendments to the briefing.</p> <p>The use of the word Obesity and other alternative terms was discussed.</p> <p>Action: NICE Team to redraft and bring back to the meeting in February.</p> <p>SE and KP left the meeting at 12.45pm.</p>	NICE Team
7. Briefing paper 11 – Effective Partnerships	<p>Tricia Younger (TY) and Nicola Ainsworth (NA) presented a summary of the Effective Partnerships briefing.</p> <p>TY noted that this briefing was different to previous briefings as it was drawn from a broad established evidence base on effective partnerships, and from a tool published by the HDA, not from NICE guidance.</p> <p>The LGRG felt that partnership working was already well-established across the local government and PCT sectors and that, if NICE were to publish a Briefing Paper on this subject, it would need to recognise and be consistent with similar guidance published by other relevant bodies.</p> <p>Action: NICE Team to discuss the future of the briefing and feed back to the LGRG.</p> <p>The Chair noted that this would be TY's last meeting as she was retiring in December. The Chair formally thanked TY for her input in setting up the Local Government Reference Group and wished her well in her retirement.</p> <p>TY and NA left the meeting at 2.15pm.</p>	NICE Team
8. Relationship between NICE, Public Health England and Local Authorities	<p>MK noted that NICE will soon be working with Public Health England in line with their memorandum of understanding. NICE will still continue to produce guidance and MK informed the group that NICE will continue to create and road test the local government briefings.</p> <p>MK noted that it was anticipated that NICE Master Classes for local authorities will take place in 2013.</p> <p>MK also noted that CPHE were discussing the idea of Public Health Champions in Local Government, possibly drawn from lay members of the Advisory Committees.</p>	

	<p>MK also mentioned that in April 2013 there will be a separate department in NICE to create quality standards on adult and child social care. The option of using local government briefings to incorporate social care is under consideration in NICE.</p>	
<p>9. LGRG – list of topics for future briefings</p>	<p>The following list of topics had been approved by the internal local government steering group.</p> <ul style="list-style-type: none"> • Drug treatment and prevention • Children and risk behaviour • Young people and health wellbeing • Looked after children • TB • Hard to reach groups • Sexual Health Services • Alcohol services • Health checks • Tobacco and Smoking: a comprehensive local approach <p>This list will be taken to the Department of Health for further discussion.</p> <p>The group were asked if there were any other suggestions for future topics.</p> <p>Suggestions were made for the following briefing topics:</p> <ul style="list-style-type: none"> • physical activity and mental wellbeing • mental wellbeing • maternity services e.g. encouraging breast feeding • early health strategy • troubled families • return to work following ill health • multi morbidity and long term conditions • welfare benefits and rights • suicide prevention • falls • local funding for the development of the evidence base e.g. information governance • housing and health <p>These suggestions will be discussed by the Internal Steering Group at NICE.</p>	
<p>10. LGRG Next Steps</p>	<p>MK presented the timelines for Batch 3 and Batch 4. MK also informed the group that there would be no meeting in December 2012.</p> <p>Future LGRG meetings would take place on the following dates:</p>	

	<p>11th January 2013 8th February 2013 15th March 2013</p> <p>The 14th December 2012 meeting has been cancelled and an email will be sent confirming this.</p> <p>MK confirmed that Professor Mark Petticrew of the London School of Hygiene and Tropical Medicine will be attending the LGRG meeting in January to present to the group information on a research project currently being undertaken at LSHTM into public health engagement and decision-making in local government.</p>	
11. Minutes of the Last Meeting	The minutes of LGRG 5 were accepted as a correct record of the last meeting.	
12. AOB	<p>MK noted that we will be consulting on the process manual for Local Government Briefings starting on 24th December for 7 weeks.</p> <p>PW noted that NICE is holding its annual Conference in May and the first day will be on the new challenges of the new public health within local government.</p> <p>PW also reminded members of the LGRG to ensure that they continue to champion the NICE Local Government PH Briefings with all the relevant bodies in their own local areas.</p>	
11. Close	The meeting closed at 3pm.	