

**NICE Local Government Public Health External Reference Group
Meeting 4**

Friday 27th July 2012

Venue: NICE offices, Level 1A, City Tower,

Piccadilly Plaza, Manchester, M1 4BD

Final Minutes

Attendees:	<p><i>LGRG Members</i> Phillip Woodward (Chair), Penny Byrne, Dave Burnham, Paul Brookes, John Illingworth, Sharan Jones, Ian Reekie, Maggie Rae, Carolyn Rule, Derek Ward</p> <p><i>NICE Team</i> Mike Kelly, Catherine Swann (via VC), Rachel Kettle, Lesley Owen, (via VC), Patricia Mountain, Victoria Axe, Simon Wilde (via TC)</p> <p><i>Observers</i> Liz Eccles (NICE), Tim Richardson (NICE)</p>
Apologies:	<p><i>LGRG Members</i> Liz Blenkinsop, Rachel Flowers, Jonathan McShane, Gerald Tompkins, Dagmar Zeuner</p> <p><i>NICE Members</i> Antony Morgan, Pete Shearn</p>

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Version	Final
Audience	PDG members, NICE team, the public (via web publication)

Item		Action
1. Welcome and introductions	<p>The Chair welcomed everyone to the fourth Local Government Reference Group (LGRG) meeting.</p> <p>The Chair welcomed the member of the public to the meeting.</p> <p>The Chair informed the group that apologies had been received from Liz Blenkinsop, Rachel Flowers, Antony Morgan, Jonathan McShane, Pete Shearn, Gerald Tompkins and Dagmar Zeuner.</p> <p>The Chair welcomed the two observers Liz Eccles and Tim Richardson to the meeting.</p>	
2. Declarations of Interests	<p>The Chair asked the LGRG if they had any additional conflicts of interest to declare.</p> <p>There were no further conflicts of interest made.</p> <p>The previously declared interests, noted at earlier meetings of LGRG, are available here http://www.nice.org.uk/aboutnice/whatwedo/aboutpublichealthguidance/LGRG.jsp</p> <p>Mike Kelly (MK) acknowledged that the first three briefings had recently been published and MK formally thanked the LGRG for their contribution to these. The LGRG thanked those responsible from the NICE team for the excellent organisation of the LGRG meetings.</p>	
3. Briefing Paper 4 – Population health and inequity	<p>Catherine Swann (CS) presented the fourth briefing paper, Population Health and inequity. The Chair invited the LGRG to comment on the briefing.</p> <p>Action: LGRG members to send through any suggestions for improving the clarity of the diagrams and models contained within the Briefing.</p> <p>The LGRG discussed the difference between the terms inequality and inequity. It was agreed that this briefing would use the term inequality.</p> <p>A number of amendments to the briefing were suggested.</p> <p>MK mentioned that NICE will soon be producing a health equity audit briefing that could possibly include certain items from this document.</p>	LGRG
4. Briefing Paper 5 – Alcohol	<p>Mike Kelly (MK) presented the fifth briefing paper on Alcohol. The Chair invited the LGRG to comment on</p>	

	<p>the briefing and a number of amendments were suggested.</p> <p>Action: Members of the LGRG to email any suggested wording amendments to the NICE team.</p>	LGRG
5. Presentation: NICE Local Government web page	<p>Simon Wilde (SW) presented the new Local Government web page to the LGRG. SW asked the LGRG for any comments they may have in regards to the website.</p> <p>Action: NICE Team to discuss the addition of the adults social care framework to the NICE and Social Care section of the webpage.</p> <p>MK formally thanked the Communications team for their work in launching the webpage. MK informed the LGRG that all comments on the Communications Strategy were noted at the last meeting and that this strategy had subsequently been amended.</p>	NICE Team
6. Return on Investment tool	<p>Lesley Owen (LO) gave a presentation on the Return on Investment Model using Tobacco data.</p> <p>The model should be published on the NICE website in September 2012.</p> <p>The LGRG mentioned that they would appreciate a lifestyle model and that this would fit in well with a behaviour change briefing, which was to be included in the next batch of Public Health Briefings.</p> <p>The LGRG formally noted that they found this model extremely useful and wished to encourage further resource allocation in this area</p>	
7. Suggestions for further Local Government Briefings or Public Health Guidance	<p>The LGRG noted the current suggestions for further LGRG briefings and commented on these. It was requested that Obesity be amended to include “healthy weight” and contraceptive services to include sexual health.</p> <p>A number of other suggestions for further briefings were made. These included a briefing on Working with Families and Older People and Age friendly environments.</p>	
8. LGRG Next Steps	<p>MK discussed the next steps in regards to the further development and publication of batches 2 and 3 of the briefings.</p>	
9. Minutes of the Last Meeting	<p>The minutes of LGRG 3 were accepted as a correct record of the last meeting.</p>	

10. AOB	<p>MK asked the group if they could suggest any organisations that NICE should be engaging with. The LGRG mentioned that SOLACE could be a stakeholder.</p> <p>Action: LGRG to email MK with any suggested organisation names.</p> <p>MK asked if NICE should create a briefing on Joint Strategic Needs Assessment. The LGRG agreed that this would not be necessary.</p>	LGRG
11. Close	The meeting closed at 12.45pm	