

NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

Senior Management Team

There will be a Senior Management Team meeting at 10:00am on Tuesday 06 January 2015 in Mersey, Manchester and Thames, London

AGENDA

1. Apologies for absence

2. Freedom of Information and Publication Scheme

To consider whether any of the information in the attachments are exempt from disclosure

(Oral)

3. Minutes of the last meeting

To consider and approve the minutes of the meeting 23 December 2014

(Attached)

4. Matters arising

To consider any matters arising from the meeting on 23 December 2014

(Oral)

5. For consideration and approval

5.1 Digital Strategy Portfolio

To receive the monthly update

(Attached)

5.2 Guidance uptake management information system

To receive a demonstration

(Demo)

5.3 Design Authority Update

To receive the half year update

(Attached)

5.4 NICE Home Page

To review the options

(Oral)

5.5 Digital Services Recruitment and Retention

To receive an update

(Attached)

5.6 Submission guide for the NICE Local Practice collection

To approve the paper

(Attached)

5.7 Indicator Advisory Committee

To consider the ToR and SO amendments

(Attached)

5.8 Transfer of NICE's recruitment administration service to the NHS BSA

To approve the proposals

(Attached)

5.9 Appraisals of sofosbuvir and simeprevir for treating Hepatitis C

To consider a proposed addition to the guidance

To follow

6. Triennial review

6.1 To receive an update

(Oral)

7. Weekly staff SMT updates

7.1 To agree key messages

(Oral)

8. Any other business

8.1 To consider any other business of an urgent nature

(Oral)