

# NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

## Senior Management Team

**There will be a Senior Management Team meeting at 10:00am on Tuesday 20 January 2015 in Mersey, Manchester and Thames, London**

### AGENDA

**1. Apologies for absence**

**2. Freedom of Information and Publication Scheme**

To consider whether any of the information in the attachments are exempt from disclosure

(Oral)

**3. Minutes of the last meeting**

To consider and approve the minutes of the meeting 13 January 2015

(Attached)

**4. Matters arising**

To consider any matters arising from the meeting on 13 January 2015

(Oral)

**5. January Public Board Meeting**

5.1 To note the papers and arrangements

(Attached)

**6. For consideration and approval**

6.1 NICE Annual Conference

To receive a programme update

(Attached)

6.2 NICE Staff Survey 2015

To approve the proposals

(Attached)

6.3 Patient Involvement in NICE Scientific Advice

To approve the proposals

(Attached)

6.4 Transparency in topic selection

To approve the proposals

(Attached)

6.5 The Forward View into action: planning for 2015/16

To consider recent correspondence

(Attached)

6.6 Updated ToR and SOs for TA Committees

To approve the proposals

(Attached)

6.7 February Board Strategy meeting

To agree the agenda items

(Oral)

**7. Triennial review**

7.1 To receive an update

(Oral)

**8. Weekly staff SMT updates**

8.1 To agree key messages

(Oral)

**9. Any other business**

9.1 To consider any other business of an urgent nature

(Oral)