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| **NICE recommendation** | **Existing Trust wide approach 2017** | **Home currently providing**  **‘yes’ or ‘no’,**  **plus brief info if relevant** | **Further actions and timescale to be taken by home to:**  **either comply with this statement or to develop this area further** |
| **Quality statement 1**  People who transfer into a care home have their medicines listed by the care home on the day that they transfer. | * Competent medication trained employees follow all guidance in sections 3 and 7 of the Trust Medicines Policy * Assessment document completed, with medication section completed accurately. * Admission checklist completed on the day of admission to confirm. Discharge summary letter, GP document (or other) is read in full and details transcribed accurately onto MAR. * In emergency situations, the Pharmacy provider to the homes can support with accessing summary care records (SCR). |  |  |

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| **Quality statement 2**  Providers of health or social care services send a discharge summary, including details of the person's current medicines, with a person who transfers to or from a care home | * Competent medication trained employees follow all guidance in sections 7.3 of the Trust Medicines Policy * The Trust Transfer and Discharge policy is followed and the transfer/discharge document is completed and sent with the resident, including all medication. |  |  |
| **Quality statement 3**  People who live in care homes are supported to self‑administer their medicines if they wish to and it does not put them or others at risk | * Competent medication trained employees follow all guidance in sections 6.2, 6.3 & 6.4 of the Trust medicines policy * MP4 is completed with the resident * Residents are involved in their ‘Six Monthly Reviews’ and the relevant section for self administration of medication is completed. |  |  |

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| **Quality statement 4**  Prescribers responsible for people who live in care homes provide comprehensive instructions for using and monitoring all newly prescribed medicines | * Competent medication trained employees follow all guidance in sections 2, 3.6 & 9.6 of the Trust medicines policy. * Individual PRN protocols (MP26) completed, followed and reviewed. Placed alongside MAR charts to maintain safe administration. * Homely remedies MP8 completed with annual reviews. |  |  |
| **Quality statement 5**  People who live in care homes have medication reviews undertaken by a multidisciplinary team | * Section 10.1 of the Trust Medicines Policy provides all guidance. The review should include the resident and their representative if requested, representation from GP, pharmacist, homes nurse or care leader & preferably their key worker, as appropriate and agreed. |  |  |
| **Quality statement 6**  Adults who live in care homes & have been assessed as lacking capacity are only administered covertly if a management plan is agreed after a best interest meeting | * Competent medication trained employees follow all guidance in sections 5.1 of the Trust medicines policy & MP31 * Arrange a meeting to complete both the guidance and recording the decision to administer medication covertly (MP31) and covert medication core care plan document (this includes MCA assessments and best interest decisions). |  |  |