

Date and Time: Tuesday 09 February 2010 (Time: 09:30 – 16:30)

Minutes: Confirmed

Guideline Development Group Meeting 13 Sedation for diagnostic and therapeutic procedures in children and young people

Place: NCGC meeting room, 4th Floor, c/o Regus (3rd Floor)
338 Euston Rd, London NW1 3BT

Present: Mike Sury (Consultant Anaesthetist, Chair)
Paul Averley (General Dental Practitioner)
Peter Crean (Consultant Paediatric Anaesthetist)
Nick Croft (Reader and Consultant Paediatric Gastroenterologist) (arrived at 12.40)
Nick Girdler (Professor of Sedation Dentistry)
Christina Lioffi (Senior Lecturer in Health Psychology)
Susan King (Consultant Radiologist)
Liz McArthur (Lead Clinical Nurse Specialist)
Heather McClelland (Nurse Consultant, Emergency Care)
Neil Morton (Consultant in Paediatric Anaesthesia and Pain Management)
Farrah Pradhan (Patient/Carer Representative)
Daniel Wallis (Consultant - A&E Medicine)
Ian Bullock (NCGC Chief Operating Officer)
Anayo Akunne (NCGC Health Economist)
Nahara Martinez (NCGC Research Fellow)
Kathy De Mott (NCGC Research Fellow)
Silvia Rabar (NCGC Project Manager)
David Wonderling (NCGC Health Economic Lead)

In attendance:

NICE Staff:	Sarah Dunsdon (NICE commissioning manager) Jayne Rowney (NICE implementation team) Alice Law (NICE communication team) Mark Minchin (NICE costing team)	(arrived at 13:30, left at 15:30) (arrived at 13:30, left at 15:30) (arrived at 13:30, left at 15:30)
-------------	--	---

Observers:

	Taryn Krause (TK)	
--	-------------------	--

Notes

1. The Chair welcomed the group to the 13th meeting of this GDG. Apologies were received from Madeline Wang (Patient/Carer Representative). The Chair asked all GDG members to declare any relevant conflicts of interest. All declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.
2. The minutes of the last two meetings of this group were agreed as a true and accurate account of the meeting.
3. An update was then given to the GDG on progress since the last meeting.
4. The GDG discussed the final version of the recommendations.
5. The Chair introduced Alice Law from NICE, who gave a presentation about communication with the public. The Chair thanked Alice Law for her presentation.
6. The Chair introduced Mark Minchin from NICE, who gave a presentation about costing. The Chair thanked Mark Minchin for his presentation.
7. The Chair introduced Jayne Rowney from the NICE, who gave a presentation about implementation of the guideline. The Chair thanked Jayne Rowney for her presentation.
8. The Chair introduced the health economist Anayo Akunne who gave a presentation on the final health economic results and took questions from the group. The Chair thanked Anayo Akunne for his presentation.
9. The GDG discussed the key priorities for implementation and the research recommendations; however the final voting took place electronically outside the meeting.
10. The project manager Silvia Rabar reminded the GDG of the following key dates:
12 March: first draft submitted to NICE
15 April: Consultation period starts
10 June: Consultation period ends
6 July: GDG meeting 14
11. The Chair closed the meeting and thanked everyone for attending.

Date, time and venue of the next meeting

GDG meeting 14
Tuesday 6 July 2010 (10:30-16:30)