

Date and Time: Wednesday 28 July 2010 (Time: 10:30 – 17:00)

Minutes: Confirmed

**Guideline Development Group Meeting 14 Sedation for diagnostic and
therapeutic procedures in children
and young people**

Place: NCGC meeting room, 4th Floor, c/o Regus (3rd Floor)
338 Euston Rd, London NW1 3BT

Present: Mike Sury (Consultant Anaesthetist, Chair)
Paul Averley (General Dental Practitioner)
Peter Crean (Consultant Paediatric Anaesthetist)
Nick Croft (Reader and Consultant Paediatric Gastroenterologist)
Susan King (Consultant Radiologist)
Heather McClelland (Nurse Consultant, Emergency Care)
Neil Morton (Consultant in Paediatric Anaesthesia and Pain Management)
Farrah Pradhan (Patient/Carer Representative)
Daniel Wallis (Consultant - A&E Medicine)
Ian Bullock (NCGC Chief Operating Officer)
Kathleen De Mott (NCGC Research Fellow)
Silvia Rabar (NCGC Project Manager)
David Wonderling (NCGC Health Economic Lead)

In attendance:

NICE Staff:	Sarah Dunsdon (NICE commissioning manager) Rachael Paterson (NICE editor)	
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Observers:

	Fatema Limbada (NCGC project coordinator)	
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Notes

1. The Chair welcomed the group to the 14th meeting of this GDG. Apologies were received from Nick Girdler (Professor of Sedation Dentistry), Christina Lioffi (Senior Lecturer in Health Psychology), Liz McArthur (Lead Clinical Nurse Specialist) and Madeline Wang (Patient/Carer Representative). The Chair explained that the meeting was postponed by 3 weeks because of purdah period before general election. The Chair asked all GDG members to declare any relevant conflicts of interest. All declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.

Notes

2. The minutes of the last two meetings of this group were agreed as a true and accurate account of the meeting.
3. An update was then given to the GDG on progress since the last meeting.
4. The GDG discussed the stakeholders comments following public consultation of the guideline, and agreed appropriate changes to the guideline.
5. The project manager Silvia Rabar reminded the GDG of the following key dates:
Pre-publication check: 29th September – 20th October 2010
Guideline publication: 15th December 2010
6. The Chair closed the meeting and thanked everyone for attending.

Date, time and venue of the next meeting

This was the last meeting scheduled for the development of this guideline.