

Date and Time:	14th February 2011 (10.00am-4.30pm)
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Minutes:	
Guideline Development Group Meeting	Spasticity in Children and Young People – meeting 5, day 1
Place:	RCOG
GDG present:	Paul Eunson (PE) Liz Barnes (LB) Lucinda Carr (LC) Stephanie Cawker (SC) Elspeth Dixon (ED) Christina Gericke (CG) Alec Musson (AM) James Robb (JR) Trudy Ward (TW) Jane Williams (JW)
NCC-WCH staff in attendance:	Shona Burman-Roy (SBR) Lauren Bardisa-Ezcurra (LBE) Hannah Rose Douglass (HRD) Juliet Kenny (JK) Stephen Murphy (SM) Zosia Beckles (ZB)
NICE Staff:	Ben Doak (BD) Barbara Meredith (BM) – AM only Judith Thornton (JT)
Observers:	N/A
Invited speaker:	Chris Morris (CM) – AM only
Apologies:	Gordon Allan (GA) Katherine Cullen (KC)

Welcome and introductions, apologies, housekeeping

PE welcomed everyone to day 1 of the fifth Spasticity in Children and Young People GDG, gave apologies and introductions and explained housekeeping procedures for GDG meetings.

The minutes from the previous meeting were agreed.

Declarations of Interests

What was declared?

CM declared that he led a research group which received research funding from Cerebra.

Is it a conflict? Why?

While potentially a conflict of interest as a non-personal specific pecuniary interest the Chair considered that no action was needed as he was attending the meeting in an advisory capacity and would not participate in the decision making role of the group.

Did the Expert Advisor have to step down?

No but CM's DoI form will be updated to include the details of this declaration

What was declared?

CM declared that he authored a textbook on orthoses, for which he receives royalties

Is it a conflict? Why?

Although money was received for this work, the only potential conflict of interest related to prior publication of view's on the use of orthoses. No pecuniary interest was attached. The chair concluded that no action was necessary.

Did the Expert Advisor have to step down?

No but CM's DoI form will be updated to include the details of this declaration

What was declared?

AM declared that he was due to speak at a neurology network meeting to discuss his experience during a visit to the USA to learn about SDR.

Is it a conflict? Why?

The chair concluded that there was no conflict of interest

Did the GDG member have to leave the room?

No

Parents presentations

The GDG consumer representatives LB ED gave presentations about their experiences as parents of children with Spasticity.

Orthoses

Expert advisor CM gave a presentation

SBR presented the evidence review

KC presented the health economic report

(CM left the meeting)

Discussion followed and recommendations were drafted live on screen.

Therapy

LBE presented the evidence review

KC presented the health economic report

PE closed day 1 of the meeting

Date and Time:	15th February 2011 (10.00am-4:00pm)
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Minutes:	
Guideline Development Group Meeting	Spasticity in Children and Young People – meeting 5, day 2
Place:	<i>RCOG</i>
GDG present:	Paul Eunson (PE) Liz Barnes (LB) Lucinda Carr (LC) Stephanie Cawker (SC) Elspeth Dixon (ED) Christina Gericke (CG) Alec Musson (AM) Trudy Ward (TW) Jane Williams (JW)
NCC-WCH staff in attendance:	Shona Burman-Roy (SBR) Lauren Bardisa-Ezcurra (LBE) Katherine Cullen (KC) Juliet Kenny (JK) Stephen Murphy (SM) Zosia Beckles (ZB)
NICE Staff:	Ben Doak (BD)
Observers:	N/A
Invited speaker:	Andrew Roberts (AR) – PM only
Apologies:	Gordon Allan (GA) James Robb (JR)

Welcome and introductions, apologies, housekeeping

PE welcomed everyone to day 2 of the fifth Spasticity in Children and Young People GDG, gave apologies and introductions and explained housekeeping procedures for GDG meetings.

Declarations of Interests

What was declared?

PE declared that he was due to present a paper at the Neurology Society on the topic of spasticity.

Is it a conflict? Why?

The Clinical Co-Director concluded while in principle this could constitute a personal specific non-pecuniary interest, no action was required.

Did the GDG member have to leave the room?

No

Therapy

The GDG discussed the evidence presented on day 1 and began drafting recommendations live on screen.

SDR

Expert advisor AR gave a presentation

SBR presented the evidence review

KC presented the health economic report

(AR left the meeting)

PE decided to postpone planned discussion and recommendation writing until the next GDG to enable group to finish drafting recommendations for therapy.

Therapy

The GDG continued to draft recommendations live on screen.

PE confirmed actions for topic group follow up work and then closed the meeting

**Next meeting 4th April 2011 Royal College of Gynaecologists and Obstetricians (RCOG)
10.00am-4.00pm**