

Date and Time:	21 st July 2011
Minutes:	
Guideline Development Group Meeting	Spasticity in children and young people with non-progressive brain disorders – meeting 8
Place:	Royal College of Obstetricians and Gynaecologists (RCOG)
GDG present:	Paul Eunson (PE) (Chair) Gordon Allan (GA) Lucinda Carr (LC) Stephanie Cawker (SC) Elspeth Dixon (ED) Christina Gericke (CG) James Robb (JR) Trudy Ward (TW) Jane Williams (JW)
NCC-WCH staff in attendance:	David Bevan (DB) (from 15:30) Shona Burman-Roy (SBR) Katherine Cullen (KC) Juliet Kenny (JK) Stephen Murphy (SM) Moirra Mugglestone (MM)
NICE Staff:	Catharine Baden-Daintree (CBD) Paul Cooney (PC) (am only) Ben Doak (BD) (pm only) Julie Royce (JRY) (am only)
Observers:	Charlotte Granville (NICE work experience) (am only)
Invited speaker:	
Apologies:	Alec Musson (AM) Liz Barnes (LB)

Welcome and introductions, apologies, housekeeping

PE welcomed everyone to the eighth Spasticity in children and young people with non-progressive brain disorders GDG meeting and explained housekeeping procedures for the meeting.

The minutes from the previous meeting were agreed.

Declarations of interests

No new interests were declared.

Communications briefing

PC briefed the GDG on the role of the NICE communications team and explained how they could get involved in promoting the guideline nearer to the date of publication.

Implementation briefing

JRY briefed the GDG on the role of the NICE implementation and costing teams, the tools that they develop on behalf of the GDG and explained how they could get involved in this work. The GDG provided feedback about what they considered would be important issues for implementation and costing teams to be aware of.

Results of voting on key priorities for implementation and key priorities for research

JK presented the results of the formal voting process conducted by email ahead of the meeting.

Discussion of draft key priorities for implementation and key priorities for research

PE and SM led the group through discussion of key priorities for implementation and key priorities for research selected by the group and a final list was agreed. Changes to recommendations were made live on screen.

Care pathway

PE led discussion about the draft care pathway. CBD explained the new NICE pathways to the GDG.

Patient participation

SBR and DB updated the group about progress with ideas for engaging users of the guideline in the consultation process.

Next meeting 11th January 2012 at the RCOG