

Flu Vaccination – increasing uptake Public Health Advisory Committee meeting		
Date:	22/03/2017 & 23/3/17	
Location:	NICE Manchester office, Level 1A, City Tower, Piccadilly Plaza Manchester M1 4BT	
Minutes:	Final	
Committee members present:		
Alan Maryon-Davis (Chair)		(Present for notes 1 – 15)
Rachel Johns (vice Chair)		(Present for notes 1 – 15)
Chris Bojke		(Present for notes 1 – 15)
Jo Cooke		(Present for notes 1 – 15)
Jakki Cowley		(Present for notes 1 – 15)
Graham Rushbrook		(Present for notes 1 – 15)
Jane West		(Present for notes 1 – 8)
Christine Khuroya (Topic expert member)		(Present for notes 1 – 15)
Nicola Meredith (Topic expert member)		(Present for notes 1 – 15)
Rashmi Shukla (Topic expert member)		(Present for notes 1 – 15)
Alistair Story (Topic expert member)		(Present for notes 1 – 15)

In attendance:		
Rachel Kettle	Technical Advisor, NICE	(Present for notes 1 – 15)
James Jagroo	Senior Technical Advisor, NICE	(Present for notes 1 – 8)
Nicki Mead	Technical Analyst, NICE	(Present for notes 1 – 15)
Denise Jarrett	Assistant Project Manager, NICE	(Present for notes 1 – 15)
David Tyldesley	Business Analyst, NICE	(Present for notes 6 – 8)
Joshua Pink	Technical Advisor, NICE	(Present for note 6)
Rebekah Pennington	Technical Advisor (Health Economics), NICE	(Present for notes 9 – 12)
Joanna Perkin	Senior Digital Editor, NICE	(Present for note 6)
Graham Munslow	Public Health England	(Present for note 4)
David Hall	Leeds Community NHS Trust	(Present for notes 4 – 6)
Joanne Reynard	Leeds Community NHS Trust	(Present for notes 4 – 6)

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Phil Denney	East Lancashire Teaching Hospitals NHS Trust	(Present for note 4)
Matthew Taylor	York Health Economics Consortium Ltd	(Present for note 6)
Emily Eaton-Turner	York Health Economics Consortium Ltd	(Present for note 6)
Irene Shepherd	Hopwood House Medical Practice	(Present for note 11)

Observers:

Stephanie Fernley	(Present for notes 1 – 13)
Debra Hunter	(Present for notes 9 – 12)
Sarah Willett	(Present for notes 9 – 12)

Apologies:

Sarah Newsam	Core member
Richard Watt	Core member
Jane West	Core member (day 2 only)
Andrew Hayward	Topic expert member
Andrew Probert	Topic expert member

Day 1

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 5th meeting on Flu Vaccination – increasing uptake. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- To receive expert testimony on
 - Liver disease and flu vaccination uptake
 - Uptake of flu vaccination in health care workers

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- Flu vaccination in hard to reach groups within clinical risk groups
- Consider the economic modelling draft report
- Review the guideline document
- Agree draft recommendations, the Committee’s discussion, the evidence gaps and research recommendations

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was service organisation and delivery of flu vaccination to children, carers, people in clinical risk groups and health and social care workers

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Jo Cooke	Programme Manager, NIHR CLAHRC for South Yorkshire	Is currently completing a project defining outputs from research that can be defined as actionable tools (funded by NHS England) 22/3/17	Non-personal, non-financial, non-specific	Declare and participate
Nicola Meredith	Specialist Nurse, Immunisation, Public Health Wales	Attended a scientific update meeting with GSK in Public Health Wales with health protection division colleagues 22/3/17	Non-personal, non-financial, specific	Declare and participate
Irene Shepherd	Practice Nurse Hopwood House Medical Practice	No declarations made	N/A	N/A

The Chair and a senior member of the Developer’s team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

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The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentation

The Chair introduced Graham Munslow from Public Health England who gave a presentation on liver disease and flu vaccination uptake.

Graham took questions from the group and Chair thanked Graham for his presentation.

The Chair introduced Alistair Story from Find&Treat who gave a presentation on flu vaccination in hard to reach groups.

Alistair took questions from the group and the Chair thanked Alistair for his presentation.

The Chair introduced David Hall and Joanne Reynard from Leeds Community NHS Trust and Phil Denney from East Lancashire Teaching Hospitals NHS Trust who gave presentations on increasing the uptake of flu vaccination among health care workers.

David, Joanne and Phil took questions from the group and the Chair thanked David, Joanne and Phil for their presentations.

5. Questions and discussion

The Committee discussed the expert testimonies they had received and the issues they presented in relation to this guideline.

6. Presentation

The Chair introduced Joanna Perkin, Senior Digital Editor, NICE, who gave a presentation on NICE Pathways

The Committee discussed the issues presented and the Chair thanked Joanna for her presentation.

The Chair introduced Matthew Taylor and Emily Eaton-Turner from York Health Economics Consortium who presented the final draft economic modelling report.

The committee discussed the issues presented in relation to this guideline and the Chair thanked Matthew and Emily for their presentation.

7. Recommendations development

The Committee discussed and continued to develop draft recommendations based on the evidence that had been presented.

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8. Any other business

There were no additional matters arising. The Chair thanked the group for their work and closed the first day of the meeting.

Day 2

9. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 6th meeting on Flu Vaccination – increasing uptake.

The Chair welcomed the members of the public to the meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, whose role is to observe (they should not speak or ask questions). No filming or recording of the meeting is permitted. The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair informed the Committee that apologies had been received. These are noted above.

- To receive expert testimony on
 - Delivery of seasonal flu campaign in UK general practice
- Continue to agree the draft guideline

10. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was service organisation and delivery of flu vaccination to children, carers, people in clinical risk groups and health and social care workers.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting

There were no further declarations made.

11. Presentation

The Chair introduced Irene Shepherd from Hopwood House Medical Practice who gave a presentation on the delivery of seasonal flu campaign in UK general practice.

The Committee then discussed and were given the opportunity to ask questions

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about the issues presented in relation to this guideline.

The Chair thanked Irene for her presentation.

12. Finalising guideline recommendations and committee discussion sections

The Committee continued to review and finalise their draft recommendations and make further changes to them.

13. Research recommendations

The Committee considered the gaps in the evidence that was presented and finalised the recommendations for future research.

14. Next steps

Rachel Kettle set out the next steps in the process.

15. Any other business

There were no additional matters arising. The Chair thanked the group for their work and closed the meeting.

Date of next meeting: TBC

Location of next meeting: NICE Manchester office, Level 1A, City Tower,
Piccadilly Plaza, Manchester, M1 4BT