

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)

Suspected Cancer

Sixteenth Guideline Development Group (GDG) meeting

Monday 1 and Tuesday 2 September 2014

Board Room, NCC-C, Park House, Greyfriars Road, Cardiff

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Dr Steve Hajioff (SHa)	Dr Lindsay Smith (LS)
Professor Willie Hamilton (WH)	Mrs Susan Hay (SH)
Dr Liliana Risi (LR)	Dr Yoryos Lyratzopoulos (YL) (Day 1)
Dr Jeanne Fay (JF)	Mr David Martin (DM)
Mrs Nicki Doherty (ND)	Dr Richard Osborne (RO)
Dr Euan Paterson (EP)	Dr Stuart Williams (SW)
Dr Karen Sennett (KS)	
NCC-C staff	
Angela Bennett (AB)	Katrina Asquith-Coe (KAC)
Dr Andrew Champion (AC) (Day 2)	Dr Mia Schmidt-Hansen (MSH)
Victoria Kelly (VK)	Dr John Graham (Day 1)
NICE staff	
Katie Perryman-Ford (KPF)	Catharine Baden-Daintree (CBD)
Apologies	
Dr Joan Meakins (JM)	Dr Yoryos Lyratzopoulos (YL) (Day 2)

REPORT OF DISCUSSIONS AT THE MEETING

1 Welcome and apologies

SHa welcomed everyone to the 16th meeting of the Suspected Cancer GDG. SHa welcomed CBD, NICE Editor for this guideline to the meeting.

Apologies for absence were received from Joan Meakins, Karen Sennett, Euan Paterson and Stuart Williams.

2 Declarations of interest

1. WH declared that he has accepted a consultancy with MedX, to provide information on diagnostic software (with a focus on abdominal pain, rather than cancer). Fees received will go to WH's department. This was categorised as non-personal pecuniary, non-specific meaning that WH can participate in discussion on all guideline topics as diagnostic software is not being investigated by the guideline.

The GDG were reminded that if they take on any new interests, these must be declared to the NCC-C as soon as they happen so that the necessary action can be taken.

3 Minutes of the last GDG meeting on 1 & 2 September 2014

The minutes of the last meeting were agreed as a true and accurate record of the meeting with the following exception:

- Action list item 4: SH to be included as a member.

4 Discussion

MSH and VK presented the updates to the clinical and health economic evidence published since they had last been reviewed by the GDG

The GDG reviewed the editors suggested amendments and comments on the guideline recommendations, responding to queries and making changes as tracked changes to Document 3a

The GDG reviewed the recommendations from CG27 to confirm whether or not they had been replaced by recommendations from the update

The GDG reviewed the draft research recommendations.

The GDG reviewed the cancer site specific guideline and symptom based guideline.

5 Close of meeting

SHa thanked members for their input to the meeting, reminded them that the next meeting would be on Monday to Wednesday 2 – 4 February 2015 at NCC-C, Cardiff.