

**Acne Guideline Committee Meeting 4****Date:** 7<sup>th</sup> June 2019**Location** RCOG, London**Minutes:** Confirmed

<b>Committee members present:</b>	
Julia Cons (Chair)	Present for notes 1-13
Eugene Healy (Topic Advisor)	Present for notes 1-13
Karen Joy	Present for notes 1-13
Julia Schofield	Present for notes 1-13
Jane Wilcock	Present for notes 1-13
Rebecca Penzer-Hick	Present for notes 1-13
Sarah Mackenzie	Present for notes 1-13
Colin Duncan (Co-opted GC member)	Present for notes 1-13
Neil Walker (Co-opted GC member)	Present for notes 1-13 (via VC)
Damian Wood	Present for notes 1-5

<b>In attendance:</b>		
Rachel Marshall	NGA Guideline Lead	Present for notes 1-13
Melissa Bolessa	NGA Project Manager	Present for notes 1-13
Stephen Murphy	NGA Clinical Adviser	Present for notes 1-13
Jinyuan Xu	NGA Clinical fellow	Present for notes 1-13 (via VC)
Lin Fou	NGA Senior Systematic Reviewer	Present for notes 1-13
Laura Kuznetsov	NGA Systematic Reviewer	Present for notes 1-13
Shalmali Deshpande	NGA Systematic Reviewer	Present for notes 1-5 (via VC)
Ifigeneia Mavranouzouli	NGA Senior Health Economist	Present for notes 1-13
Stephanie Arnold	Information Scientist	Present for notes 1-4 (via VC)
Catrina Charlton	NICE Guidelines Commissioning Manager	Present for notes 1-13

<b>Apologies:</b>	
Mohammed Rafiq	
Reena Shah	

Benjamin Purchase

### 1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to 4<sup>th</sup> guideline committee meeting on the Management of acne.

The Guideline Lead introduced Melissa Bolessa the new NGA Project Manager, who is taking over the project management duties for the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Guideline lead informed the Committee on recruitment, content at future meetings, and outlined the objectives of the meeting and plans for collaborative working.

### 2. Confirmation of matter under discussion, and declarations of interest

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting, or were being declared for the first time. The following interests were declared:

Name	Role with NICE	Declarations of Interest, date declared	Type of interest	Decision taken
Neil Walker	Co-opted committee member Cosmetic dermatologist	Salaried employee and Director of Stratum Clinics Ltd an independent provider of dermatology and other specialist services  08/05/2019	Direct – financial	Declare and participate Agreed by GL and CC 15/05/2019 Rationale: The member has particular expertise that would otherwise not be available to the committee, and his clinical experience is considered vital to the discussion. The potential for benefit outweighs the potential risk of conflict of interest

#### 4.0.03 DOC Cmte minutes

Neil Walker	Co-opted committee member Cosmetic dermatologist	2% shareholding in The Dermatology Partnership, owner of Stratum Clinics Ltd  08/05/2019	Direct – financial	Declare and participate Agreed by GL and CC 15/05/2019 Rationale: The member has particular expertise that would otherwise not be available to the committee, and his clinical experience is considered vital to the discussion. The potential for benefit outweighs the potential risk of conflict of interest
Neil Walker	Co-opted committee member Cosmetic dermatologist	Co-author of books, chapters and papers which include discussion of the use of lasers and other devices used for treating acne scarring  08/05/2019	Direct – non-financial professional and personal	Declare and participate Agreed by GL and CC 15/05/2019 Rationale: The member has no recent publications specific to acne
Neil Walker	Co-opted committee member Cosmetic dermatologist	Invited presenter on the management of acne scarring at specialist training courses and congresses.  08/05/2019	Direct – non-financial professional and personal	Declare and participate Agreed by GL and CC 15/05/2019 Rationale: Interest is part of his professional role and he did not receive personal fees from industry. It is not expected to pose a conflict to drafting recommendations
Neil Walker	Co-opted committee member Cosmetic dermatologist	Currently in discussion with Candela Lasers about Stratum Clinics being designated as a Clinical Centre of Excellence.  08/05/2019	Direct – financial	Declare and participate This will be reviewed when the relevant reviews are discussed Agreed by GL and CC 15/05/2019 Rationale: The impact of the interest is not yet known

#### 4.0.03 DOC Cmte minutes

Sarah Mackenzie	Committee member GP	Partner in a GP practice  07/06/2019	Direct – financial	Declare and participate Agreed by GL and CC 07/06/2019 Rationale: Interest is not specific to the topic
Jane Wilcock	Committee member GP	Women’s health lead, speaker and chair at GP updates Mersey faculty RCGP- voluntary but I have been informed by faculty officers they will be paying me £330 for a day in March 2019. 27/11/2018  <b>Update 4/6/2019:</b> Payment has been awarded for this role.	Direct – non-financial professional and personal	Declare and participate Agreed by GL and NICE CA at recruitment and reviewed and agreed by GL and CC 06/06/2019 Rationale: Interest is not specific to the topic
Jane Wilcock	Committee member GP	Chair, educational advisor and speaker at Arlington British Medical Academy (ABMA) GP updates. Voluntary but the GP owner will pay a charity (friends of my local park where I am chair, Friends of Longsight Park, Bolton) a donation to improve local green space. I do not personally benefit financially. This company is a private educator, free to GP attendees and sponsored by a number of pharma companies but I am not involved in that area. They have stalls at the events.  04/06/2019	Direct – non-financial professional and personal	Declare and participate Agreed by GL and CC 06/06/2019 Rationale: Interest is not specific to the topic, and the member will not personally benefit financially from the interest

Jane Wilcock	Committee member GP	Member steering committee of UK Standards for Microbiology Investigations (UKSMI) at Public Health England  04/06/2019	Direct – non-financial professional and personal	Declare and participate Agreed by GL and CC 06/06/2019 Rationale: Interest is not specific to the topic
W Colin Duncan	Co-opted committee member Gynaecological endocrinologist	Merck Serono provided accommodation and supported three national IVF meetings I attended.  16/11/2018	Direct – financial	Declare and participate Agreed by GL and NICE CA at recruitment Rationale: Interest is not relevant to the topic
W Colin Duncan	Co-opted committee member Cosmetic dermatologist	Funding for research for 3 years using large animals from Galvani Bioscience who study bioelectronic devices.  16/11/2018	Direct – financial	Declare and participate Agreed by GL and NICE CA at recruitment Rationale: Interest is not specific to the topic
W Colin Duncan	Co-opted committee member Cosmetic dermatologist	Chair of examination and assessment committee at the RCOG.  16/11/2018	Direct – non-financial professional and personal	Declare and participate Agreed by GL and NICE CA at recruitment Rationale: Interest is not specific to the topic
W Colin Duncan	Co-opted committee member Cosmetic dermatologist	Chair of the Society for Reproduction and Fertility. This is a charity that educates and supports scientists studying reproduction and fertility.  16/11/2018	Direct – non-financial professional and personal	Declare and participate Agreed by GL and NICE CA at recruitment Rationale: Interest is not specific to the topic

### 3. Minutes of the last meeting

The Chair asked the Committee if they wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

### 4. Presentations

The Chair introduced Ifigeneia Mavranzouli, NGA Senior Health Economist who gave a presentation on NMA protocol for topical, oral and physical treatments

The Committee thanked Ifigeneia Mavranzouli for her presentation and contribution to the development of the guideline.

The Chair introduced Lin Fou, NGA Senior Systematic Reviewer who gave presentations on General considerations for pairwise comparisons and 2.1 Topical pairwise protocol.

The Committee thanked Lin Fou for his presentations and contribution to the development of the guideline.

**5. Questions and discussion**

The Committee discussed each presentation in relation to this guideline and were given the opportunity to ask questions.

**6. Any other business**

There was no other business to discuss.

**Date of next meeting:** 19.07.2019

**Location of next meeting:** RCOG offices, London