

Acne vulgaris: management Committee meeting 3

Date: 26/04/2019

Location: RCOG, 27 Sussex Pl, Marylebone, London NW1 4RG

Minutes: Confirmed

Committee members present:		
Julia Cons (JC) (Chair)		(Present for notes 1 – 9)
Eugene Healy (EH) (Topic adviser)		(Present for notes 1 – 9)
Karen Joy (KJ)		(Present for notes 1 – 9)
Rebecca Penzer-Hick (RPH)		(Present for notes 1 – 9)
Mohammed Rafiq (MR)		(Present for notes 1 – 9)
Julia Schofield (JKS)		(Present for notes 1 – 8)
Jane Wilcock (JW)		(Present for notes 1 – 9)
Damian Wood (DW)		(Present for notes 1 – 8)

In attendance:		
Catrina Charlton (CC)	NICE Guideline Commissioning Manager	(Present for notes 1 – 9)
Emma Chambers (EC)	NICE Public Involvement Adviser	(Present for notes 1 – 4)
Gareth Haman (GH)	NICE Editor	(Present for notes 1 – 8)
Adam Storrow (AS)	NICE Resource Impact Lead	(Present for notes 1 – 7)
Rachel Marshall (RM)	NGA Guideline Lead	(Present for notes 1 – 9)
Stephen Murphy (SM)	NGA Clinical Adviser	(Present for notes 1 – 4)
Zenette Abrahams (ZA)	NGA Project Manager	(Present for notes 1 – 9)
Linyun Fou (LF)	NGA Senior Systematic Reviewer	(Present for notes 1 – 9)
Eva Gonzalez (EG)	NGA Systematic Reviewer	(Present for notes 3 – 7)
Laura Kuznetsov (LK)	NGA Systematic Reviewer	(Present for notes 1 – 8)
Ifigeneia Mavranezouli (IM)	NGA Senior Health Economist	(Present for notes 1 – 2)
Benjamin Purchase (BP)	NGA Health Economist	(Present for notes 1 – 4)
Jingyuan Xu (JX)	NGA Clinical Fellow	(Present for notes 1 – 9)
Nicky Welton (NW)	Technical Support Unit	(Present for note 2)
Caitlin Daly (CD)	Technical Support Unit	(Present for notes 2 – 9)

4.0.03 DOC Cmte minutes

Apologies:	
Jane Wilcock	Committee member
Shalmali Deshpande	NGA Systematic Reviewer
Stephanie Arnold	NGA Information Scientist

1. Welcome

The Chair welcomed the committee members and attendees to the third meeting on Acne vulgaris: management.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives for the meeting.

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was acne vulgaris: management. The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. No new interests were declared.

The committee agreed and signed off the web minutes of the last meeting. The Chair confirmed that all matters arising had been completed or were in hand.

2. Comparative effectiveness of treatments – issues on PICO for clarification

The Chair introduced Ifigeneia Mavranezouli (IM), NGA Senior Health Economist, who presented comparative effectiveness of treatment – issues on PICO for clarification.

IM took questions from the group, with input from Nicky Welton, TSU.

3. NICE Public Involvement presentation

The Chair introduced Emma Chambers (EC), NICE Public Involvement Adviser, who gave a presentation on NICE Public Involvement programme.

EC took questions from the group.

4. Protocol for draft review question 1.1 What skin care advice is appropriate for people with acne vulgaris?

The Chair introduced Eva Gonzalez (EG), NGA Systematic Reviewer, who presented the draft protocol for RQ1.1 Skin care advice to the committee for review.

4.0.03 DOC Cmte minutes

<p>The committee discussed and revised draft the protocol.</p>
Presentations
5. NICE Editorial presentation <p>The Chair introduced Gareth Haman (GH), NICE Editor who gave a presentation on the role of the NICE Editorial team.</p> <p>GH took questions from the group.</p>
6. Introduction to NICE Resource Impact Assessment presentation <p>The Chair introduced Adam Storrow (AS), NICE Resource Impact Assessment lead, who gave a presentation on introduction to NICE resource impact assessment.</p> <p>AS took questions from the group.</p> <p>The Chair thanked GH and AS for their presentations.</p>
7. Protocol for draft review question 11.1 What are the risk factors for scarring in people with acne vulgaris?
<p>The Chair introduced Laura Kuznetsov (LK), NGA Systematic Reviewer, who presented the draft protocol for RQ11.1 Scarring risk factors to the committee for review. The committee discussed and revised the draft protocol.</p>
8. Protocol for draft review question 13.1 What information and support is valued by people with acne vulgaris, and their parents or carers?
<p>Linyun Fou (LF), NGA Senior Systematic Reviewer, presented the draft protocol for RQ13.1 Information and support to the committee for review. The committee discussed and revised the draft protocol.</p>
9. Any other business
<p>The Chair thanked everyone for their presentations.</p> <p>There were no further issues to discuss and the Chair closed the meeting.</p>

Date of next meeting: 07/06/2019

Location of next meeting: RCOG, 27 Sussex Pl, Marylebone, London NW1 4RG