

Obstructive Sleep Apnoea/Hypopnoea Syndrome and Obesity Hypoventilation Syndrome Committee meeting 2

Date: 14/11/2018

Location: Boardroom, National Guideline Centre, 11 St Andrews Place,
Regent's Park, London, NW1 4LE

Minutes: Final

Committee members present:		
Martin Robinson (MR) (Chair)		(Present for notes 1 - 7)
Anita Simonds (AS) (Clinical Lead)		(Present for notes 1 - 7)
Adrian Kendrick (AK)		(Present for notes 1 - 7)
Robert Koefman (RK)		(Present for notes 1 - 7)
Ann Nevinson (AN)		(Present for notes 1 - 7)
Annabel Nickol (ANi)		(Present for notes 1 - 7)
Christopher Rogers (CR)		(Present for notes 4 - 7)
Tahmina Siddiqui (TS)		(Present for notes 1 - 7)
Ian Stone (IS)		(Present for notes 1 - 7)
Sophie West (SW)		(Present for notes 1 - 7)
Iain Wheatley (IW)		(Present for notes 1 - 7)
Ama Johal (AJ) (Topic-specific expert)		(Present for notes 1 - 7)
Bhik Kotecha (BK) (Topic-specific expert)		(Present for notes 1 - 7)

In attendance:		
Kate Ashmore (KA)	Project Manager, NGC	(Present for notes 1 - 7)
Emtiyaz Chowdhury (EC)	Health Economist, NGC	(Present for notes 1 - 7)
Agnes Cuyas (AC)	Information Specialist, NGC	(Present for notes 6 - 7)
Kirsten Elliott (KE)	Information Specialist, NGC	(Present for notes 6 - 7)
James Gilbert (JG)	Senior Research Fellow, NGC	(Present for notes 1 - 7)
Katherine Jones (KJ)	Research Fellow, NGC	(Present for notes 1 - 7)
Carlos Sharpin (CS)	Guideline Lead, NGC	(Present for notes 1 - 7)
David Wonderling (DW)	Head of Health	(Present for notes 1 - 7)

	Economics, NGC	
Catrina Charlton (CC)	Guidelines Commissioning Manager, NICE	(Present for notes 1 - 7)

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the first meeting of the Obstructive Sleep Apnoea/Hypopnoea Syndrome and Obesity Hypoventilation Syndrome Guideline Committee. No apologies were received for this meeting.

No members of the public asked to observe the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair outlined the objectives of the meeting.

Name	Job title	Declarations of Interest, date declared	Decision taken
IS	Consultant Physician, Respiratory and Sleep Medicine, London Northwest University Healthcare NHS Trust	Attended sleep study interpretation course run by RESMED on how to use their equipment. The course was for people who had already bought ResMed equipment. ResMed paid for the course, food and accommodation but not travel expenses.	Specific. No action other than the process of open declaration.
AJ	Professor/Consultant Orthodontist, Bart's & The London Queen Mary's School of Medicine & Dentistry	Gave unpaid lecture at the RSM on management of OSA – 12 th November Oxford case histories in Sleep Medicine text book royalties – nominal amount received twice annually from 2015.	Specific. No action other than the process of open declaration. Non-specific. No action other than the process of open declaration.
BK	Consultant ENT Surgeon, Royal National Throat, Nose & Ear Hospital,	Oxford case histories in Sleep Medicine text book royalties – nominal amount received twice annually from 2015.	Non-specific. No action other than the process of open declaration.

	UCLH			
All declarants were able to participate fully on the day's agenda.				
3. The minutes from the previous meeting were signed off. 4. AS gave a presentation on phenotypes. 5. EC gave a presentation on prioritising topics for health economic modelling and the committee discussed. 6. JG gave a presentation on collaborating with Cochrane and the committee discussed. 7. The committee discussed and agreed the draft protocols on diagnosis, rhinitis, surgery, oral devices, adherence, positional modifiers and oxygen therapy.				
Any other business				
None.				

Date of next meeting: 09/01/2019

Location of next meeting: Boardroom, NGC office, 11 St Andrews Place,
Regent's Park, London, NW1 4LE