

Vitamin B12 Deficiency Committee meeting

Date: 18/07/2022

Location: Via zoom

Minutes: Confirmed

Committee members present:	
Imran Jawaid (Chair)	(Present for notes 1 – 6)
Ian Beales	(Present for notes 1 – 6)
Medina Brown	(Present for notes 1 – 6)
Cassandra Edgar	(Present for notes 1 – 6)
Dominic Harrington	(Present for notes 1 – 6)
Victoria Hetherington	(Present for notes 4 – 6)
Maddie Smith	(Present for notes 1 – 6)
Louella Oakey	(Present for notes 1 – 6)
Mark Pritchard	(Present for notes 1 – 6)
Emile Richman	(Present for notes 1 – 6)
Willemina Rietsema	(Present for notes 1 – 6)
Emma Stevenson	(Present for notes 1 – 6)

In attendance:		
Stephen Deed	Information Specialist	(Present for notes 1 – 6)
Bethan Dorsett	Senior Medical Editor	(Present for notes 1 – 6)
Aamer Jawed	Health Economist	(Present for notes 1 – 6)
Carlos Sharpin	Guideline Lead	(Present for notes 1 – 6)
Maria Smyth	Senior Research Fellow	(Present for notes 1 – 6)
Nick Staples	Guideline Commissioning Manager	(Present for notes 1 – 6)
Katie Tuddenham	Project Manager	(Present for notes 1 – 6)

Apologies:	
Mamta Garg	Guideline Committee
Rakesh Koria	Guideline Committee
Toby Sands	Research Fellow

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the fifth meeting on vitamin B12 deficiency. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was diagnosis.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Dominic Harrington	Consultant Clinical Scientist, St Thomas' Hospital	<p>I have been invited by Getting It Right First Time (GIRFT) to contribute to work they are planning to start on the diagnosis of vitamin B12 status in the NHS. GIRFT is a national programme within NHS E and I.</p> <p>I have stated that:</p> <p>I will not be speaking or communicating in any way about any aspect of the NICE Guideline that is in preparation for B12 deficiency</p> <p>I will not be making any</p>	Direct, non-financial, professional and personal	Non-specific Declare and participate

		<p>recommendations of comment on testing or treatment regimens</p> <p>I will not be making any communication about the merits (clinical or economic) of different approaches to the diagnosis B12 deficiency</p> <p>I will comment on the standardisation of biomarkers of B12 status and technical aspects of the assays but not on utility or application</p> <p>I will not be receiving any payment.</p>		
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The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

4. Discussion – Diagnosis recommendations

Carlos Sharpin, Guideline Lead, led a discussion on the first draft of recommendations for diagnosis. The committee discussed and edited the recommendations.

5. Review of protocols

Maria led a discussion on the protocols for causes of vitamin B12 deficiency (test and treat) to re-discuss list of tests/interventions, risk factors and signs and symptoms.

6. Any other business

There being no other business, the Chair thanked everyone for their participation

and closed the meeting.

Date of next meeting: 05/09/2022 & 06/09/2022

Location of next meeting: Via Zoom