

NICE GUIDANCE
Walking and cycling: local measures to promote walking and cycling as a form of travel or recreation
2nd Meeting of the Programme Development Group

Tuesday 17th January 2012

**Royal College of Paediatrics and Child Health,
5-11 Theobalds Road,
WC1X 8SH, London**

Attendees:	<i>Programme Development Group (PDG) Members:</i> Harry Rutter (Chair), Susie Morrow, Nanette Mutrie, Jennifer Roberts, Mark Frost, Philip Insall, Ralph Bagge, Nick Cavill, Patrick Lingwood, Melvyn Hillsdon, Charlie Foster (until 12.30), Tim Jones, Adrian Davis (arrived at 11.10am) <i>NICE:</i> Jane Huntley, Hugo Crombie, Charlotte Haynes, Victoria Axe, Kim Jeong, Brian Reddy, James Jagroo <i>Contractors:</i> Nick Payne, Maxine Johnson, Laurence Blake (arrived 12.20pm), Alan Brennan (arrived 12.20pm)
Apologies:	<i>PDG Members:</i> none

Author	Victoria Axe
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Version	Final
Audience	PDG members, NICE team, the public (via web publication)

Item		Action
<p>1. Welcome and apologies</p>	<p>The Chair welcomed the PDG to the second meeting of the Walking and Cycling programme.</p> <p>The group introduced themselves to the new member of the SchARR team, Maxine Johnson.</p> <p>The Chair asked the group if there were any further declarations of interest.</p> <p>Harry Rutter declared that he is no longer employed by National Obesity Observatory. He is currently self employed.</p> <p>Nanette Mutrie, Charlie Foster and Nick Cavill declared that they have written papers that will be considered today. Jane Huntley (JH) explained that there may be occasions when the author of the papers the group discuss will need to leave. The authors were reminded that they are not allowed to influence the group in regards to the way they interpret these documents.</p> <p>Patrick Lingwood declared that his partner is no longer employed by BEBA.</p> <p>Nick Cavill reminded the group that he has a conflict of interest in regards to pedometers and will therefore not take part in any of these discussions.</p>	
<p>2. Minutes of last meeting</p>	<p>The Chair went through the minutes of the last meeting. It was confirmed that these were an accurate record of the meeting.</p> <p>Action: Victoria Axe to amend the minutes to say that Nick sent his apologies – these were passed on by the Chair.</p> <p>Melvyn Hillsdon requested that the minutes include the fact that the PDG feel there has been a lot of pressure in a short time frame to create this guidance and that there perhaps hasn't been enough time for adequate reflection.</p> <p>JH went through the previous actions from the minutes and informed the PDG of the work NICE had completed since the last meeting.</p>	<p>VA</p>
<p>3. Update on revision of review 1</p>	<p>Nick Payne (NP) gave an update on the summary of changes to the effectiveness review.</p> <p>NP confirmed that the actions requested in the last meeting had been completed and informed the group of the list of papers that have been added to the review. NP confirmed that the evidence statements have been edited and</p>	

	<p>therefore these will need to be considered again before final recommendations are made.</p> <p>Adrian Davis arrived at 11.10am.</p> <p>Action: Charlie Foster (CF) to discuss with SchARR further ideas on which papers should be included and discarded.</p> <p>The Chair suggested that the group look through the evidence statements during the meeting. JH declared that any recommendations made by the group will be checked thoroughly against the new evidence statements.</p>	<p>CF</p>
<p>4. Review 2: presentation from SchARR and discussion</p>	<p>Maxine Johnson (MJ) gave a presentation on the evidence synthesis of barriers and facilitators to increasing walking and cycling for recreation and travel purposes.</p> <p>The PDG were invited to ask MJ questions in regards to her presentation. The group reflected on the review and made suggestions on ways to improve it.</p> <p>Action: Members of the PDG to let SchARR know, via Hugo Crombie (HC), if there are any papers or databases that SchARR have substantially missed. The deadline for this is Monday 23rd January at 5pm.</p>	<p>PDG/HC</p>
<p>5. Economics: evidence review and preliminary modelling findings</p>	<p>Alan Brennan and Laurence Blake arrived at 12.20pm.</p> <p>Charlie Foster left the meeting at 12.30pm.</p> <p>Alan Brennan (AB) gave a presentation on the economic evidence review and preliminary modelling results.</p> <p>AB asked for the PDGs thoughts on the economic evaluation modelling and ideas of specific interventions that should feed into the process. It was mutually agreed that there was no better way of feeding quality of life data however the PDG were still asked to inform the NICE team if they thought of any other sources of information.</p> <p>Alan Brennan, Laurence Blake, Nick Payne and Maxine Johnson left the meeting at 2.30pm.</p>	
<p>6. Draft recommendations from PDG1</p>	<p>The Chair brought the PDGs attention to the draft recommendations from their mailed papers. The Chair asked whether the PDG were happy with the contents of this document and if there were any gaps. The PDG made comments about the draft recommendations.</p> <p>Philip Insall suggested an individual expert who could give evidence on individualised travel planning.</p>	

