

NICE GUIDANCE
Walking and cycling: local measures to promote walking and cycling as a form of travel or recreation
3rd Meeting of the Programme Development Group

Thursday 23rd February 2012

Derwent, NICE Offices
MidCity Place, 71 High Holborn
WC1V 6NA, London

Attendees:	<p><i>Programme Development Group (PDG) Members:</i> Harry Rutter (Chair), Susie Morrow, Nanette Mutrie, Jennifer Roberts, Mark Frost, Philip Insall, Ralph Bagge, Nick Cavill, Patrick Lingwood, Melvyn Hillsdon, Charlie Foster, Tim Jones, Adrian Davis</p> <p><i>NICE:</i> Jane Huntley, Hugo Crombie, Charlotte Haynes, Victoria Axe, Kim Jeong, James Jagroo</p> <p><i>Contractors:</i> Nick Payne, Lindsay Blank, Laurence Blake, Alan Brennan</p> <p><i>Experts:</i> Phillipa Hunt (Living Streets), Colin Pooley (Lancaster University), Chris Peck (CTC), Ed Plowden by video (Programme Manager, Local Sustainable Transport Fund, Bristol), David Ogilvie/Jenna Panter (MRC epidemiology unit), John Pucher by video (Rutgers University, New Jersey), Joe Finlay – (DfT)</p>
Apologies:	<p><i>NICE Members:</i> Brian Reddy</p>

Author	Victoria Axe
File Ref	Walking and Cycling PDG 3: Final minutes
Version	Final
Audience	PDG members, NICE team, the public (via web publication)

Item		Action
1. Welcome, introductions apologies and declarations of interest	<p>The Chair welcomed the group to the third programme development meeting.</p> <p>The Chair asked the group to declare any further conflicts of interest.</p> <p>Philip Insall declared that he is colleagues with Jason Torrence who is currently seconded to the DFT.</p>	
2. Minutes of last meeting	<p>The minutes of the last meeting were discussed.</p> <p>Patrick Lingwood requested to change the title to BEBA for his conflict of interest.</p> <p>Philip Insall reminded the group that his action was not to send suggestions, it was to recommend an individual expert to give evidence.</p> <p>The actions from the last meeting were all confirmed as complete.</p> <p>The minutes were declared as an accurate account of the last meeting.</p>	
3. Update on review 2 – clarification of changes made	<p>Nick Payne (NP) gave a presentation on the update of qualitative evidence synthesis of barriers and facilitators to increasing walking and cycling for recreation and travel purposes.</p> <p>Nanette Mutrie arrived at 10.45am and had no additional declarations of interest to declare.</p> <p>The PDG were asked if they had any questions in regards to NP's presentation.</p> <p>Action: Patrick Lingwood to send the Atkins Review to NP</p>	Patrick Lingwood
4. Draft recommendations – overview	<p>Hugo Crombie (HC) discussed the current draft recommendations with the group.</p> <p>HC asked the group to think about the questions they may wish to ask the experts in regards to these draft recommendations.</p> <p>The PDG discussed the current draft recommendations.</p> <p>Action: PDG to create some research recommendations in the draft.</p>	PDG

<p>5. Expert testimony</p>	<p>Phillipa Hunt (PH) arrived at 11.15am.</p> <p>PH declared her only conflict of interest was that she worked for Living Streets.</p> <p>Nick Cavill (NC) declared that for a recent Living Streets project he was subcontracted by Loughborough University. NC was also subcontracted through the University of West of England to make a case for walking.</p> <p>Charlie Foster declared he was on the advisory body for one of Living Street's projects.</p> <p>PH gave a presentation on an overview of the Living Streets paper entitled Paving the way for everyday walking: Living Streets' interventions and public health.</p> <p>The PDG were asked if they had any questions in regards to PH's presentation.</p> <p>Action: PH to send NICE details of the Loughborough work.</p> <p>Colin Pooley (CoP), Chris Peck (ChP) and Laurence Blake arrived at 12pm</p>	<p>Action: Phillipa Hunt</p>
<p>6. Expert testimony</p>	<p>Colin Pooley (CoP) declared that the Understanding Walking and Cycling research project has clear conclusions with policy recommendations and that these have been made public through academic conference and presentations and publications.</p> <p>CoP gave a presentation on 'Making Walking and Cycling Normal: summary results from the Understanding Walking and Cycling research project'.</p> <p>The PDG were asked if they had any questions in regards to CoP's presentation.</p>	
<p>7. Expert testimony</p>	<p>Chris Peck (ChP) declared that he is employed by the CTC, the national cyclists' organisation, which represents cyclists interests and runs projects on behalf of local and national government aimed at increasing levels of cycling.</p> <p>ChP gave a presentation to the group summarising his previous paper entitled Programmes to promote cycling – evidence for NICE from CTC.</p> <p>Colin Pooley and Chris Peck left the meeting at 2pm.</p>	
<p>8. Expert testimony</p>	<p>Ed Plowden (EP) did not have any conflicts of interest to declare.</p>	

	<p>EP gave a presentation via video conference on his paper Experience from Bristol City Council and Cycling City (2008-2011).</p> <p>The PDG were asked if they had any questions in regards to EP's presentation.</p>	
<p>9. Economic modelling – presentation and discussion</p>	<p>Jenna Panter (JP), David Ogilvie (DO) and Alan Brennan (AB) arrived at 14.45pm.</p> <p>AB gave a presentation on the progress of the economic review, the modelling methodology and modelling results.</p> <p>The PDG were asked if they had any questions in regards to AB's presentation.</p> <p>Action: AB to alter his review in light of comments received from the group</p>	<p>Action: Alan Brennan</p>
<p>10. Expert testimony</p>	<p>Jenna Panter (JP) declared that she works as a post-doctoral researcher on a study examining the effectiveness of an intervention to promote walking and cycling, which is funded by the National Institute for Health Research. JP also declared that as an academic working in this area she remains objective and ensures that the conclusions of her work are the result of evidence, not the “expected” or “desired” outcome. She observes fairness, equality of opportunity and equity in the conduct of her research. She has made public statements on the matter, but only on the basis of an examination of the scientific evidence. JP is not a member of an advocacy group with a direct interest in the matter under consideration.</p> <p>David Ogilvie (DO) declared that he leads a team of researchers conducting studies of the effectiveness of interventions to promote walking and cycling. This research is funded by the UK Clinical Research Collaboration, the National Institute for Health Research and the Engineering and Physical Sciences Research Council.</p> <p>DO also declared that he has published a series of systematic reviews of the effectiveness of interventions to promote walking and cycling. These form the basis of his judgements and public statements concerning the effectiveness of interventions.</p> <p>DO is a supporter of Sustrans. He does not hold and has never held any office in the organisation, and he does not speak and has never spoken on its behalf.</p> <p>JP and DO gave a presentation on interventions to promote walking and cycling for transport: evidence of effectiveness and the importance of environmental context.</p>	

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	<p>The PDG were asked if they had any questions in regards to JP and DO's presentation.</p> <p>Alan Brennan and Laurence Blake left the meeting at 4pm.</p>	
11. Expert testimony	<p>John Pucher (JoP) declared that he has conducted several research projects about cycling policies in Europe, North America and Australia and has definite opinions on this issue.</p> <p>JoP gave a presentation via video conference on Walking and Cycling for Sustainable Cities.</p> <p>The PDG were asked if they had any questions in regards to JP's presentation.</p>	
12. Expert testimony	<p>Joe Finlay (JF) had no declarations of interest to declare.</p> <p>JF gave his presentation and the PDG were asked if they had any questions.</p> <p>Jenny Roberts left the meeting at 5pm.</p>	
13. Close	<p>The meeting closed at 5.30pm</p>	

NICE GUIDANCE
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4th Meeting of the Programme Development Group
Friday 24th February 2012

Conwy, NICE Offices
MidCity Place, 71 High Holborn
WC1V 6NA, London

Attendees:	<i>Programme Development Group (PDG) Members:</i> Harry Rutter (Chair), Susie Morrow, Nanette Mutrie, Jennifer Roberts, Mark Frost, Philip Insall, Ralph Bagge, Nick Cavill, Patrick Lingwood, Melvyn Hillsdon, Charlie Foster, Tim Jones, Adrian Davis <i>NICE:</i> Jane Huntley, Hugo Crombie, Charlotte Haynes, Victoria Axe, Kim Jeong, Brian Reddy
Apologies:	<i>NICE Members:</i> James Jagroo

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Version	Final
Audience	PDG members, NICE team, the public (via web publication)

Walking and Cycling PDG 3 & 4: Final minutes

Item		Action
1. Welcome and apologies	<p>The Chair welcomed the committee to the fourth PDG meeting.</p> <p>The Chair ran through the objectives of the day.</p> <p>The Chair asked the PDG to inform Victoria Axe if they would like a hotel booked for the next PDG meeting in July.</p>	
2. Summary of yesterday's meeting	<p>The Chair gave a brief summary of PDG 3.</p> <p>The PDG declared that they were not content with the Evidence Review and using their knowledge of the topic area they proposed that they review the statements to ensure congruence with the evidence.</p>	
3. Drafting recommendations	<p>The PDG split into two groups: one to review the evidence and revise the evidence statements, the other to start drafting recommendations and identify research recommendations. These groups then reconvened and shared their discussions in plenary. The full group then drafted the structure and content of the guidance recommendations.</p>	
6. Next steps	<p>The Chair asked the group to note important future dates.</p> <p>The NICE team will write up the draft recommendations and send them to the PDG. The PDG were asked to respond to NICE by 6th March 2012.</p>	
7. AOB	<p>There was no other business.</p>	
8. Close	<p>The meeting closed at 15.40pm</p>	