

**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

**Public Health Advisory Committee B – Meeting 3**

**Oral Health Improvement**

**24th October 2013**

**Public Health Advisory Committee B – Meeting 3**

**Final Minutes**

<b>Attendees:</b>	<p><b><i>PHAC Members</i></b> Alan Maryon-Davis (Chair), Jo Cooke, Jakki Cowley, Rebecca Harris, Rachel Johns, Elizabeth Kay, Martin Landers, Peter Sims, Richard Watt, Sabrina Fuller, Mandy Murdoch, Brendan Collins</p> <p><b><i>Co-optees</i></b> Ben Atkins</p> <p><b><i>NICE Team</i></b> Simon Ellis (SE), Linda Sheppard (LS), Clare Wohlgemuth (CW), Patricia Mountain (PM), Claire MacLeod (CM), Paul Levay (PL)</p> <p><b><i>Review Teams</i></b> <b>Cardiff University School of Dentistry:</b> Ivor Chesnutt <b>EPPI centre, Institute of Education, London:</b> James Thomas <b>York Health Economics Consortium:</b> Lindsay Claxton, Matthew Taylor (both pm only) <b>Bazian:</b> Rob Cook (until 2.50pm)</p> <p><b><i>Observers</i></b> Tracey Sheild (NICE)</p>
<b>Apologies:</b>	<p><b><i>PHAC Members</i></b> Daniela DeAngelis, <b><i>Nice Team</i></b> Charlotte Haynes <b><i>Bazian</i></b> Rob Davies</p>

<b>Author</b>	PM
<b>File Ref</b>	PHAC B 4.5 Draft minutes of PHAC 3 on 24th October
<b>Version</b>	Final
<b>Audience</b>	<b>PHAC members, NICE team, members of the public</b>

Item		Action
<p><b>1. Welcome and objectives for the meeting</b></p>	<p>The Chair, Alan Maryon Davis, welcomed the members of the Public Health Advisory Committee (PHAC B) and the new co-optee, Ben Atkins, to the third meeting on Oral Health Improvement.</p> <p>The observers and members of the public were also welcomed to the meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, i.e. their role is to observe and they may not speak or ask questions. Also, no filming or recording of the meeting is permitted.</p> <p>The Chair reminded all present that the PHAC is independent and advisory, and that its decisions and recommendations to NICE do not represent final NICE guidance; and they may be changed as a result of public consultation.</p> <p>The Chair outlined the objectives of the meeting which included:</p> <ul style="list-style-type: none"> <li>•To discuss the outline recommendations for oral health needs assessments</li> <li>•To discuss the findings from the ‘Review of barriers and facilitators to oral health improvement’ and its implications for the guidance recommendations and considerations</li> <li>•To revisit the key findings from the effectiveness review</li> <li>•To discuss the findings from the cost effectiveness review and discuss the economic model.</li> </ul> <p>The Chair informed the PHAC of apologies received. These are noted above.</p>	
<p><b>2. Declarations of Interests</b></p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record. The Chair asked the PHAC and attendees at the table, to declare any changes to the interests already declared, and any additional declarations. Previous declarations of interest can be viewed on the NICE website here <a href="http://guidance.nice.org.uk/PHG/61">http://guidance.nice.org.uk/PHG/61</a></p> <p>The potential conflicts of interest declared were as follows:</p> <p><b>Personal pecuniary interest:</b> Ben Atkins: declared six NHS dental contracts: three General Dental Services Contracts(GDS), two out of hours services</p>	

	<p>and one access contract.</p> <p><b>Personal non-pecuniary interest:</b> Liz Kay: author of previous review of oral health promotion and has made public statements about this.</p> <p><b>Non personal non-pecuniary</b> Jo Cooke: organisation is member of CLARC</p> <p>The Chair and Simon Ellis, Associate Director, agreed that the interests declared did not prevent the attendees at committee from fully participating in the meeting.</p>	
<b>3. Minutes of the last meeting</b>	The minutes were agreed as an accurate record.	
<b>4. Outline recommendations for oral health needs assessments</b>	<p>Linda Sheppard (LS), lead analyst for this topic, introduced tabled paper 3.6 with outline recommendations. This was prepared by the NICE team, following the input of the committee at the previous meeting.</p> <p>The PHAC discussed the outline recommendations. Revisions and additions were agreed. The NICE team explained that there would be further opportunities for the PHAC to revise them.</p> <p>It was agreed that it would be useful to iterate a another draft with some PHAC members before circulating to the whole group for comment and agreement, either by e-mail or at a future PHAC meeting.</p> <p><b>Action point: NICE to circulate draft to selected members for comment</b></p> <p><b>Action point: NICE to prepare revised draft for comment by the whole group</b></p>	<p><b>NICE team</b></p> <p><b>NICE team</b></p>
<b>5,6 Review of Barriers and Facilitators to Oral Health Improvement (review 2): presentation of findings</b>	<p>Rob Cook from Bazian gave a presentation on Review 2, Barriers and Facilitators to Oral Health Improvement.</p> <p>The PHAC were invited to ask questions and a number of issues were raised and discussed.</p>	
<b>7. Barriers and facilitators review: implications for recommendations and considerations</b>	<p>The Committee discussed the implications of the review for the recommendations and considerations. The Chair led a discussion on areas for draft recommendations and some areas to explore were noted.</p> <p><b>Action point: NICE team to draft for PHAC consideration</b></p>	<b>NICE team</b>

<p><b>8. Effectiveness review: key findings</b></p>	<p>LS presented an overview of the primary studies from the Bazian review.</p> <p>This provided a snapshot of the studies and may serve as a navigational aid to the review. The PHAC referred to tabled paper 3.9 -‘Summary of interventions from primary studies’.</p> <p>LS explained that the paper should be read in conjunction with the studies described in the main body of the review, not the evidence statements, and the aim of the paper was to start discussion.</p> <p>The PHAC were invited to ask questions and a number of issues were raised and discussed, which included a discussion about fluoride varnish programmes.</p>	
<p><b>9. Review of economic evaluations and Economic model</b></p>	<p>Matthew Taylor from the York Health Economics Consortium (YHEC) presented an economic evaluation of oral health improvement programmes and interventions which included.</p> <p>The PHAC were invited to ask questions and a number of issues were raised and discussed. Several PHAC members suggested relevant evidence and offered to share with NICE/YHEC.</p> <p><b>Action point: PHAC members to forward relevant evidence to YHEC team</b></p> <p><b>Action point: YHEC to develop the model according to PHAC direction and bring back to a future meeting</b></p>	<p>PHAC</p> <p>YHEC</p>
<p><b>10. Summary of the day</b></p>	<p>The Chair summarised the agreed decisions and actions from the meeting.</p>	
<p><b>11 AOB</b></p>	<ul style="list-style-type: none"> <li>• The next meeting is <b>Friday 29th November 2013</b> at NICE offices, Level 1A, City Tower, Piccadilly Plaza, Manchester M1 4BT.</li> <li>• PHAC members were reminded that NICE will only process expenses that are submitted within 3 months of the date incurred.</li> <li>• NICE team are considering fieldwork for this topic.</li> </ul>	
	<p>The meeting closed at 4.15pm.</p>	

**DATE OF NEXT MEETING:** Friday 29th November 2013

**VENUE FOR NEXT MEETING:** at NICE offices, Level 1A, City Tower, Piccadilly Plaza, Manchester M1 4BT.