

**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

**Public Health Advisory Committee B – Meeting 4  
29<sup>th</sup> November 2013**

**NICE office, Level 1A, City Tower,  
Piccadilly Plaza,  
Manchester M1 4BT**

**Final Minutes**

<b>Attendees:</b>	<p><b><i>PHAC Members</i></b> Alan Maryon-Davis (Chair), Jo Cooke (left at 3.50pm), Brendan Collins, Jakki Cowley, Daniela DeAngelis Sabrina Fuller (left at 2.45pm), Rebecca Harris (left at 12.45pm), Rachel Johns, Elizabeth Kay, Martin Landers, Mandy Murdoch, Peter Sims</p> <p><b><i>Co-optees</i></b> Ben Atkins</p> <p><b><i>NICE Team</i></b> Simon Ellis (SE), Linda Sheppard (LS), Charlotte Haynes (CH), Claire MacLeod (CM), Patricia Mountain (PM), Clare Wohlgemuth (CW)</p> <p><b><i>Review Teams</i></b> <b>York Health Economics Consortium:</b> Lindsay Claxton, Matthew Taylor (both pm only) <b>Cardiff University School of Dentistry:</b> Ivor Chesnutt</p> <p><b><i>Observers</i></b> Louisa Wall (left at 3pm)</p>
<b>Apologies:</b>	<p><b><i>PHAC Members</i></b> Richard Watt</p>

<b>Author</b>	PM
<b>File Ref</b>	Final minutes of PHAC 4 meeting held 29th November 2013
<b>Version</b>	Final
<b>Audience</b>	<b>PHAC members, NICE team, members of the public</b>

Item		Action
<p><b>1. Welcome and objectives for the meeting</b></p>	<p>The Chair, Alan Maryon-Davis, welcomed the members of the Public Health Advisory Committee (PHAC B) to the fourth meeting on Oral Health Improvement.</p> <p>The members of the public were also welcomed to the meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, i.e. their role is to observe and they may not speak or ask questions. Also, no filming or recording of the meeting is permitted.</p> <p>The Chair reminded all present that the PHAC is independent and advisory, and that its decisions and recommendations to NICE do not represent final NICE guidance; and they may be changed as a result of public consultation.</p> <p>The Chair outlined the objectives of the meeting which included:</p> <ul style="list-style-type: none"> <li>• To develop recommendations on oral health improvement</li> <li>• To discuss the economic analyses</li> </ul> <p>The Chair informed the PHAC of apologies received. These are noted above.</p>	
<p><b>2. Declarations of Interests</b></p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record. The Chair asked the PHAC and attendees at the table, to declare any changes to the interests already declared, and any additional declarations. Previous declarations of interest can be viewed on the NICE website here <a href="http://guidance.nice.org.uk/PHG/61">http://guidance.nice.org.uk/PHG/61</a></p> <p>Rachel Johns: Personal family interest – her sister is employed by Procter and Gamble, but not in product development for oral health products. There were no additional declarations made.</p> <p>The Chair and Simon Ellis, Associate Director, agreed that the interests declared did not prevent the attendees at committee from fully participating in the meeting.</p>	
<p><b>3. Minutes of the last meeting</b></p>	<p>The minutes were agreed as an accurate record.</p>	
<p><b>4, 5, 6 Recommendations for oral health</b></p>	<p>Simon Ellis (SE) associate director at NICE, gave a reminder to the PHAC on the process NICE uses to develop public health guidance.</p>	

<p><b>improvement</b></p>	<p>NICE public health guidance is</p> <ul style="list-style-type: none"> <li>• Informed by the most appropriate and available evidence (both scientific and colloquial)</li> <li>• Set within a framework that acknowledges a range of social value judgements</li> <li>• Take account of relevant theories of public health and behaviour change.</li> <li>• Reflect the views and experience of both those being advised to take action and of those people who might be affected by the actions</li> <li>• Clear</li> <li>• Practical (can be implemented).</li> </ul> <p>The role of the PHAC is advisory to NICE and members bring their expertise in the subject, or their ability to critically appraise. The PHAC may find that the evidence needs extrapolation and for members to use their judgment during group debate to draft recommendations, which may or may not, form part of the final guidance.</p> <p>These draft recommendations are seen by the PHAC in an iterative process and are available to stakeholders for a six week guidance consultation. Stakeholders' comments are then considered by the PHAC and final recommendations are drafted. NICE Guidance Executive gives final approval for the guidance and it is published.</p> <p>The manual that details the process can be found here <a href="http://www.nice.org.uk/phprocessandmethods">http://www.nice.org.uk/phprocessandmethods</a></p> <p>Following the reminder SE referred the PHAC to the papers 4.7: Effectiveness evidence summary statements and Linda Sheppard (LS), lead analyst for this topic, introduced tabled paper 4.6 with outline recommendations and gave a brief presentation to summarise. This paper was prepared by the NICE team, following the input of the committee at the previous meeting and sets out a draft version of a life-course framework, how that framework might be used, and example recommendations were included.</p> <p>The PHAC discussed the outline recommendations. Revisions and additions were agreed. The NICE team explained that there would be further opportunities for the PHAC to revise them.</p> <p><b>Action point: NICE to circulate draft to PHAC members for comment</b></p>	<p><b>NICE</b></p>
<p><b>7, 8 Review of economic evaluations and Economic model</b></p>	<p>Matthew Taylor from the York Health Economics Consortium (YHEC) presented an economic evaluation of oral health improvement programmes and interventions which included.</p> <ul style="list-style-type: none"> <li>▪ Overview of economic model</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ Evidence gaps and questions for PHAC which included             <ul style="list-style-type: none"> <li>▪ Dental caries</li> <li>▪ Oral cancer</li> <li>▪ Periodontal disease</li> <li>▪ Impact of treatment interventions</li> <li>▪ Quality of life</li> </ul> </li> <li>▪ Next steps for the model</li> </ul> <p>The PHAC were invited to ask questions and a number of issues were raised and discussed. Several PHAC members suggested relevant interventions.</p> <p><b>Action point: NICE to look at the costings for these types of interventions</b></p>	<b>NICE</b>
<b>10. Summary of the day</b>	The Chair summarised the agreed decisions and actions from the meeting.	
<b>11 AOB</b>	<p>The next meeting is additional meeting to be held on</p> <ul style="list-style-type: none"> <li>• <b>Tuesday 3<sup>rd</sup> December 2013 at Core Technology Facility, University of Manchester, 46 Grafton Street, Manchester, M13 9NT from 10.am until 4.30 pm</b></li> <li>• PHAC members were reminded that NICE will only process expenses that are submitted within 3 months of the date incurred.</li> </ul>	
	The meeting closed at 4.15pm.	

**DATE OF NEXT MEETING: Tuesday 3<sup>rd</sup> December 2013**  
**VENUE FOR NEXT MEETING: University of Manchester, Core Technology Facility, 46 Grafton Street, Manchester, M13 9NT**